

कार्यालय मुख्य निर्वाचन अधिकारी, राजस्थान
शासन सचिवालय, जयपुर

क्रमांक: एफ.8(1)(1)/निर्वा/2024/ 1107

जयपुर, दिनांक: 20-2-2026

प्रेषक : मुख्य निर्वाचन अधिकारी
राजस्थान, जयपुर।

प्रेषिति : महानिदेशक पुलिस,
राजस्थान, जयपुर।

विषय: General Elections to Legislative Assemblies/Parliamentary Constituencies –
Appointment of District Force Coordinator at District level – regarding.

प्रसंग: भारत निर्वाचन आयोग, नई दिल्ली का पत्र क्रमांक No.464/L&O/2023/EPS(CAPFs)
दिनांक 17.02.2026

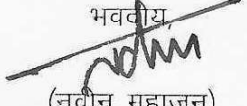
महोदय,

उपरोक्त विषयान्तर्गत भारत निर्वाचन आयोग, नई दिल्ली से प्राप्त पत्रांक No.464/L&O/2023/EPS(CAPFs) दिनांक 17.02.2026 का अवलोकन करावें, जिसके द्वारा आयोग ने संयुक्त सचिव, गृह मंत्रालय, भारत सरकार, नई दिल्ली को लिखते हुए राज्यों के समस्त मुख्य निर्वाचन अधिकारियों/महानिदेशक पुलिस को पृष्ठांकन कर सूचित किया है कि Manual on Force Deployment, 2023, जिसमें State Force Coordinator की नियुक्ति का प्रावधान किया गया है, को सभी CAPFs के साथ 4-6 महीने पहले तालमेल बिठाना, संपर्क करना और को-ऑर्डिनेट करना होता है। उक्त मैनुअल के पैरा 3.15(a) में फोर्स के Induction में आसानी के लिए हर जिले के लिए एक डिस्ट्रिक्ट नोडल ऑफिसर की नियुक्ति का भी प्रावधान होने के संबंध में अवगत कराया है।

आयोग ने इस संबंध में MHA, New Delhi को चुनाव वाले राज्यों/केन्द्रशासित प्रदेशों में CAPFs की आसान तैनाती सुनिश्चित करने के लिए, हर जिले के लिए एक नोडल ऑफिसर नियुक्त करने के निर्देश दिए हैं, जो जिले में तैनात सभी CAPFs के लिए District Force Coordinator के रूप में काम करेगा। यह भी निर्देश दिए हैं कि District Force Coordinator (DFC) कमांडेंट/सेकंड इन कमांडेंट के रैंक से नीचे का नहीं होना चाहिए ताकि वह चुनाव के दौरान जिले में तैनात CAPFs फोर्स के बीच कोऑर्डिनेशन कर सके। ऐसे जिले जहां कम CAPFs की नियुक्ति होगी वहां एक DFC एक से अधिक जिलों हेतु नियुक्त किया जा सकेगा। इसके अतिरिक्त आयोग ने DFC (CAPF) की भूमिकाओं और जिम्मेदारियों से भी अवगत कराया है।

अतः भारत निर्वाचन आयोग के प्रासंगिक निर्देश दिनांक 17 फरवरी, 2026 आगामी विधानसभा आम चुनाव/लोकसभा आम चुनाव तथा उप चुनावों में अनुपालना सुनिश्चित किये जाने हेतु संलग्न कर प्रेषित है।

संलग्न :- उपरोक्तानुसार

भवदीय,

(नवीन महाजन)
मुख्य निर्वाचन अधिकारी
राजस्थान, जयपुर।

प्रतिलिपि निम्न को आयोग के पत्र दिनांक 17.02.2026 की छाया प्रति सहित सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है-

1. निजी सचिव, मुख्य निर्वाचन अधिकारी, राजस्थान, जयपुर।
2. अतिरिक्त मुख्य सचिव, गृह विभाग, राजस्थान, जयपुर।
3. श्री संजीव कुमार प्रसाद, सचिव, भारत निर्वाचन आयोग, नई दिल्ली।
4. अतिरिक्त महानिदेशक पुलिस, कानून एवं व्यवस्था, राजस्थान, जयपुर।
5. समस्त जिला निर्वाचन अधिकारी (कलक्टर) राजस्थान।
6. पुलिस आयुक्त, जयपुर एवं जोधपुर।
7. समस्त जिला पुलिस अधीक्षक, राजस्थान।

विशेषाधिकारी, निर्वाचन विभाग
राजस्थान, जयपुर।

भारत निर्वाचन आयोग

ELECTION COMMISSION OF INDIA

Tel. No. 011-23052144

Fax 011-23052001

Website: www.eci.gov.in

No.464/L&O/2023/EPS(CAPFs)

निर्वाचन सदन

अशोक रोड, नई दिल्ली-110001

Nirvachan Sadan

Ashoka Road, New Delhi-110001

Dated: 17th February, 2026

To,

The Joint Secretary (Police-II),
Ministry of Home Affairs,
Kartavya Bhavan-3, New Delhi.

**Subject: General Election to Legislative Assemblies/ Parliamentary
Constituencies - Appointment of District Force Coordinator at
District level - regarding.**

Reference: Manual on Force Deployment, 2023

Madam,

I am directed to refer to the Manual on Force Deployment, 2023 wherein, the provision for appointment of State Force Coordinator has been made, who has to harmonize, liaise and coordinate with all the CAPFs, 4-6 months in advance. Para 3.15(a) of the Manual also provides for the appointment of a District Nodal Officer for each district to facilitate the induction of forces.

2. In this regard, for ensuring smooth deployment of CAPFs in the poll going States/UTs, it is requested to designate a Nodal Officer for each district, who shall act as a District Force Coordinator for all CAPFs deployed in the district.

3. The District Force Coordinator (DFC) should not be below the rank of Commandant/Second-in-Commandant to be able to coordinate the CAPF forces deployed in the district during the elections.

4. The **Roles and Responsibilities of District Force Coordinator (CAPF)** shall be as under:

- i. Coordination with the District CAPF nodal officer for accommodation, vehicles, POL, emergencies etc.;



- ii. Ensure compliance of route chart prepared by the State Force Coordinator for induction and de-induction of CAPFs in the District, including coordination with DFCs of other districts in transit;
 - iii. Ensure that the CAPF personnel are imparted proper pre-induction training about their roles/duties and SOPs.
 - iv. Ensure that no CAPF personnel accept any kind of hospitality from local people/Candidate/Political Party during their deployment;
 - v. Ensure deployment of CAPFs strictly in accordance with the District Deployment Plan approved by General and Police Observer for their optimal utilization;
 - vi. Sharing list of critical polling stations with the CAPF Officers to undertake a visit to such polling stations and keep a watch on the day of poll;
 - vii. Coordination with the Police Observers appointed by the Commission.
 - viii. Any other role/responsibility assigned by the Commission;
5. It is therefore, requested to send the list of District Force Coordinators (CAPFs) along with their name, post, mobile number etc. to the Commission before the advance deployment of CAPFs in the poll going States/UTs. In case of districts having lesser deployment of CAPFs, one DFC may be appointed for more than one district.
6. The above instructions shall be complied with in all the future General and Bye Elections.

Yours faithfully,



17/02/2026
(SANJEEV KUMAR PRASAD)
SECRETARY

Copy to:

1. The Chief Electoral Officers of all States/UTs
2. The DGPs of all States/UTs

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- (ix) To make contingency plan for rescue, evacuation, hospitalization, air transportation, water transportation etc. by coordinating with different Departments/Agencies.
- (x) Creating a database of Helipads/Airfields and creating mechanism for inbound/outbound frisking.
- (xi) Close coordination with bordering States for inter-State border sealing, joint operation etc.
- (xii) Preparation of communication plan by augmenting police wireless system for communication shadow zones.
- (xiii) Preparing security plan for dispatch centers, receiving centers, training centers, strong rooms, warehouses etc.
- (xiv) Preparing special security plans for LWE area or insurgency prone areas or areas with international borders, as applicable.
- (xv) Close coordination with police observers

3.15 Role and Responsibility of State Force Coordinator

MHA designates an officer of CAPF, not below the rank of IG as the State Force Coordinator who has to harmonize, liaise and coordinate with all CAPF be it CRPF, BSF, ITBP etc. **six-four months in advance:**

- a) Appointment of Nodal/ Sub-Nodal Officer for each district to facilitate induction of forces
- b) Advance planning for accommodation of CAPF in consultation with district administration and its compilation at the State level
- c) To ensure reception at de-boarding points along with vehicles in coordination with district authorities
- d) Pre-induction training of all CAPF
- e) Identification of probable IED prone routes in the State for its circulation to the CAPF
- f) Advance planning, preparation of route chart etc. for induction and de-induction of CAPF
- g) To set up State Control Room for coordination with various type of CAPF coming in the State
- h) Arrange for preparation of communication plan for smooth communication among all stakeholders including State Police, CAPF, SAP, Hospitals and election related officials

MANUAL ON FORCE DEPLOYMENT

- i) To ensure optimum utilization of CAPF for confidence building measures
- j) Circulation of checklist, do's and don'ts, election booklets and other relevant materials to all incoming forces
- k) To ensure anti-LWE operations, regular demining operations, movement by foot / motorcycle etc. in LWE infested areas
- l) To coordinate with State Police Nodal Officer and Chief Electoral Officer for deployment and optimal utilization of CAPF in election

3.16 Role and Responsibility District Election Officer-cum-DM/Superintendent of Police

A. Role of District Election Officer-cum-District Magistrate.

- a) To obtain regular reporting of preventive action, seizures of cash and liquor etc. from Police and obtain similar information from the bordering ranges in other states, review and take corrective measures in consultation with SSP/SP.
- b) To compile information from the district and bordering areas and submit to CEO, DGP, Home Secretary and CS,
- c) To ensure preparation of a proper Force deployment plan which is standardized at the state level but still allows flexibility for districts or regions with special concerns in consultation with SSP/SP.
- d) To oversee and supervise the logistical needs such as vehicles, accommodation etc. for both the State police as well as CAPFs,
- e) To ensure immediate mobilization of additional forces from the reserve in times of emergencies or Law and Order deterioration in certain areas.

B. Role of Superintendent of Police

- a) To assist the DM in assessment of need of force from State HQ, CAPF on the basis of deployment pattern prepared at the State level,
- b) To identify and arrange necessary logistical support to be provided to the additional forces,
- c) To prepare the detailed deployment plan in consultation with the DM,
- d) To ensure close coordination with the bordering districts both within and outside the state.
- e) Vulnerability Mapping