

STEPS TO BE FOLLOWED BY ERO FOR IMPLEMENTATION OF ECI ERMS

1. एक Desktop Computer और इस पर Broadband Internet कनेक्शन सुनिश्चित करें। Desktop System Windows XP/Windows 7/8 के साथ कम से कम 1 GB RAM और 50 GB Hard disk स्पेस होना चाहिये।
2. E-mail के माध्यम से भेजे गये Google Drive के लिंक से Application software, System software, User manual और Tutorial को Download करें।
3. Desktop System पर System software फोल्डर में से Dot Net framework 4, Crystal Report, Acrobat Reader, Font को इंस्टाल करें।
4. Application software फोल्डर में से Summary Revision फोल्डर से Summaryrevisiondataupload.exe file का desktop पर shortcut बना लें। ERO Software फोल्डर से Electionofficeappl.exe file का desktop पर shortcut बना लें।
5. Control table अपडेशन और ERO software का लॉग इन और पासवर्ड एक ही होगा, Summary revision software का लॉग इन पासवर्ड अलग होगा। यह ई-मेल के माध्यम से भेजे गये हैं।
6. सबसे पहले <http://164.100.153.10/ctrlpublish/default.aspx> को इंटरनेट एक्सप्लोरर ब्राउजर पर खोलें। ERO अपना लॉग इन करें और उसके पश्चात Part Header Checklist पर क्लिक करें।
7. Assembly Constituency को चुनें और Show button पर क्लिक करें। एक PDF फाइल खुलेगी।
8. PDF फाइल में Part default को वेरिफाई कर लें। अगर कोई प्रविष्टि सही नहीं है तो उसको Part wise entry में जाकर सही कर लें। अगर कोई Village, Town, Tehsil, Panchayat, Police station, Post office की एंट्री dropdown list में नहीं पाई जाती है तो उसकी मास्टर फार्म open करके एंट्री कर लें।
9. जब Control table का डाटा वेरिफाई हो जावे तो User Form 6, Form 7, Form 8, Form 8a, Service Voters की एंट्री **Summaryrevisiondataupload.exe** सॉफ्टवेयर में करें।
10. सबसे पहले Summaryrevisiondataupload.exe में लॉग इन करें।
11. इसके पश्चात "Import Client ID from Server" पर क्लिक करें जिससे की Control table का डाटा Desktop System पर load हो जायेगा। डाटा लोड होने पर "Import all data successfully" का मैसेज आयेगा।
12. इसके पश्चात User Form 6 की डाटा एंट्री कर लें। जब Form 6 की डाटा एंट्री पूर्ण हो जावे तो उसको सर्वर पर Upload [Data work → Upload Form 6 Data] कर दें। Data Upload करने के लिए इंटरनेट कनेक्टिविटी होना जरूरी है। जबकि Form 6 की डाटा एंट्री बिना इंटरनेट कनेक्टिविटी के भी कर सकते हैं।
13. इसके पश्चात BLO Checklist में जाकर Form 6, Form 7, Form 8, Form 8a की चेक लिस्ट प्रिंट करके डाटा को चेक कर लें।
14. इसके पश्चात **ERO Software** में लॉग इन करें। Enquiry officer detail को अपडेट कर लें।
15. ERO Software has two source of Supplement-7 application data:
 1. **Processing of Application receipt from Online NVSP portal of ECI**
 - The application does not required the data entry work
 - Only processing is required for the application (Approved/Reject)
 - Update the part number and section of Form 6 Application received from Software Menu ->Online Forms->Update Part No.
 - Checklist can be printed from Software Menu ->Online Forms->Checklist
 - Decision would be taken by ERO for valid application/invalid application/already added in previous roll and the status of all application is required to update in ERO module.
 2. Processing of Application receipt in ERO Office for which data entry would be carried out by Summary Revision software
 - Only processing is required for the application (Approved/Reject)
16. इसके पश्चात Form 6, Form 7, Form 8, Form 8a के लिए "Appoint enquiry officer" फार्म खोलकर Enquiry Officer Appoint करें।

17. इसके पश्चात Enquiry officer की रिपोर्ट को Filling Enquiry Officer Report फार्म खोलकर अपडेट करें।
18. इसके पश्चात Form 6, Form 7, Form 8, Form 8a को Enquiry officer's order after appointing enquiry officer फार्म open करके ERO order और ERO order की दिनांक डालकर डाटा सेव कर लें।
19. इसके पश्चात Update Approved Form on Database फार्म को खोलकर Form 6, Form 7, Form 8, Form 8a को Main database में अपलोड कर दें।
20. इसके पश्चात Integration and Roll Printing Software में जाकर Electoral Roll और Service Voter Electoral Roll को प्रिंट कर सकते हैं।
21. इसके पश्चात EPIC Printing Software में जाकर PVC base EPIC Card प्रिंट कर सकते हैं, इसका लॉग न और पासवर्ड अलग से होगा।

Handbook of Electoral Roll Management System



ERMS

Guide for ERO on
Electoral Roll Management System (ERMS)

STATE LEVEL AGENCY/ IT CELL
Election Department
Rajasthan

TABLE OF CONTENTS

1. Prerequisite
2. Overall Description
3. Software Download and Control Table updation
4. Trobleshooting

1. Prerequisite:

1. Requirement for 32-bit x86 desktop system

- Processor: 2 GHz or above
- RAM: 1 GB
- Hard Disk: 500 GB
- Network Interface Card

2. Requirement for 64-bit x64 desktop system

- Processor: 2 GHz or above
- RAM: 1 GB (Microsoft recommended RAM for SQL Server is 4GB)
- Hard Disk: 500 GB
- Network Interface Card

3. Software Requirement

1. Install DOT NET Framework 4
2. Install SAP Crystal Reports
3. Install Arial Unicode MS Font (ARIALUNI.TTF) provided in the software folder.
4. Install Acrobat Reader

Link to download Dot Net Framework 4 and SAP Crystal Report

1. 32 bit system: -

- Please download Dot NET Framework 4 from this link (<http://www.microsoft.com/en-in/download/details.aspx?id=17718>)
- Please download SAP Crystal Reports Support Pack 3 (v. 13.0.13) 32bit.msi from this link (<http://scn.sap.com/docs/DOC-7824>)

2. 64 bit system: -

- Please download Dot NET Framework 4 from this link (<http://www.microsoft.com/en-in/download/details.aspx?id=17718>)
- Please download SAP Crystal Reports Support Pack 3 (v. 13.0.13.x) 64bit.msi from this link (<http://scn.sap.com/docs/DOC-7824>)

4. **Broadband Internet connectivity:** The broadband Internet connectivity is required to access the centralized electoral roll database.
5. **Web Browser** (Microsoft Internet Explorer, Firefox mozilla, google Chrome etc.)

2. Overall Description

The **ERMS (Electoral Roll Management System)** will cover the entire process of Electoral Roll preparation for the state from Electoral Roll Revision data management to final Electoral Roll publishing.

2.1 Component Description

2.1.1 Summary Revision Data Upload Application:

An application used to Add, Delete and Update the Electoral Roll. This application is supported by 4 prescribed formats, namely.

Form 6 - Application for inclusion of name in electoral roll

Form 7 - Application for objection to inclusion of name in electoral roll

Form 8 - Application for objection to particulars entered in electoral roll

Form 8A - Application for transposition of entry in electoral roll.

2.1.2 ERO Application:

This application for the Elector Registration Officer to approve revisions made through 'Summary Revision Data upload Application' and **Application receipt from Online NVSP portal of ECI.**

The details of product functions are

- **Role of ERO**

- Assign Enquiry officer for each parts of the AC for each type of forms received i.e., Form6, Form7, Form8, Form8A.
- Save report received from Enquiry Officer, i.e., found correct, Found incorrect or Need further clarification
- Option to give approval/disapproval over Enquiry officer's report.
- Option to directly approve/disapprove without posting Enquiry Officer.
- Option to correct clerical mistakes in the records saved at the database.
- Option to delete duplicate records.
- Upload records to the database.

- **ERO Software has two source of Supplement-7 application data:**

1. **Processing of Application receipt from Online NVSP portal of ECI**

- Only processing is required for the application (Approved/Reject)
 - Checklist can be printed from Software Menu ->
 - Decision would be taken by ERO for valid application/invalid application/already added in previous roll and the status of all application is required to update in ERO module.
2. Processing of Application receipt in ERO Office for which data entry would be carried out by Summary Revision software
 - Only processing is required for the application (Approved/Reject)

2.1.3 Roll Printing Application:

- **Role of ERO**

Supplement -7 Electoral Roll with photo and without photo can be generated and printed from the software.

2.1.4 Electors' Photo Identity Card Preparation and Printing Application:

ERO can create EPIC for Electors using this application. The main functionalities of this application are:

- **ERO/ Authorized Private Vendor**
 - Verify the data available at the server and do correction if needed.
 - After verification of data the EPIC can be generated for each elector in a pdf format.

3. Software Download and Control Table updation

Download the following application software from google drive as the URL sent on DIO/ERO mail ID.

- **SummaryRevision.zip** : The software for summary revision data entry of Form6/ Form7/ Form8/Form8a/Form6a, Service voters etc.
 - Unzip the folder
 - Make shortcut of SummaryRevisionDataUpload.exe on desktop
- **EROSoftware.zip** : The software for summary revision data entry of Form6/ Form7/ Form8/Form8a/Form6a, Service voters etc.
 - Unzip the folder
 - Make shortcut of ElectionOfficeAppl.exe on desktop
- **User has also download the tutorials and user manual.**

S.No.	Module Name	User Name and Password
1	Summary Revision Software	Provided by Election Department
2	ERO Software and http://164.100.153.10/ctrlpublish/Default.aspx	Provided by Election Department
3	EPIC Printing Software	Provided by Election Department
The user name and password for above application would be different.		

Steps to start the work on ERMS Software

1. Check the control table data of an Assembly constituency.
2. Open the URL <http://164.100.153.10/ctrlpublish/Default.aspx>
3. The login and password would be provided by election department.



4. After login following screen would be appear



5. Click on part wise header check list, the following screen will appear



6. Click on Show button, the following report would be generated

Checklist of National ERMS 06-Apr-2015

Part Detail	Part Detail in English	Part Detail in Hindi	Part Detail	Part Detail in English	Part Detail in Hindi
Part Detail	1 - 1 B CHHOTI	1 - 1 बी छोटी	Part Detail	2 - 4 Z	2 - 4 जेड
PS Building	1 B Chhoti Rajakiy Uchch Prathamik Vidyalay 1 B Chhoti (bavaryon Ki Dhani)	राजकीय प्राथमिक विद्यालय 1 बी छोटी	PS Building	4 Z Rajakiy Uchch Madhyamik Vidyalay 4 J	राजकीय माध्यमिक विद्यालय
Urban/Rural	Rural	ग्रामीण	Urban/Rural	Rural	ग्रामीण
Village	1B CHHOTI	1B CHHOTI	Village	4Z	4Z
Patwar Circle	4 Z	4 जेड	Patwar Circle	4 Z	4 जेड
ILR Name	GANGANAGAR	गंगानगर	ILR Name	GANGANAGAR	गंगानगर
Tehsil Name	Ganganagar	Ganganagar	Tehsil Name	Ganganagar	Ganganagar
District Name	Ganganagar	गंगानगर	District Name	Ganganagar	गंगानगर
Panchayat Name	4 Z	4 जेड	Panchayat Name	4 Z	4 जेड
Block Name	GANGANAGAR	गंगानगर	Block Name	GANGANAGAR	गंगानगर
Police Station	Jawahar Nagar	जवाहर नगर	Police Station	Jawahar Nagar	जवाहर नगर
Post Office	Sriganganagar H O	Sriganganagar H.O	Post Office	Sriganganagar H.O	Sriganganagar H.O
Pincode	335001	335001	Pincode	335001	335001

Part Detail	Part Detail in English	Part Detail in Hindi	Part Detail	Part Detail in English	Part Detail in Hindi
Part Detail	3 - 1 Z	3 - 1 जेड	Part Detail	4 - 1 Z	4 - 1 जेड
PS Building	1 Z Rajakiy Uchch Prathamik Vidyalay 1 J	राजकीय उच्च प्राथमिक विद्यालय	PS Building	1 Z Rajakiy Uchch Prathamik Vidyalay No 5 Police Lane Shri Ganganagar Kamra No 6	राजकीय उच्च प्राथमिक विद्यालय नं 5
Urban/Rural	Rural	ग्रामीण	Urban/Rural	Rural	ग्रामीण
Village	1Z	1Z	Village	1Z	1Z
Patwar Circle	4 Z	4 जेड	Patwar Circle	4 Z	4 जेड
ILR Name	GANGANAGAR	गंगानगर	ILR Name	GANGANAGAR	गंगानगर
Tehsil Name	Ganganagar	Ganganagar	Tehsil Name	Ganganagar	Ganganagar

7. User has to verified this report with part wise details in ENGLISH and HINDI of pat name, PS Building name, urban/rural, village, patwar circle, ILR Name, Tehsil name, district name, panchayat name, block name, post office and pincode. IF THE DATA IS NOT CORRECT then PLEASE OPEN THE **PART WISE ENRY form**, the following screen would be appeared and user has to correct the data.

Office of the
CHIEF ELECTORAL OFFICER RAJASTHAN

Home | Status | Report | User Manual | Log Out ERO-Ganganagar

- Change Password
- Part Header Checklist
- AC Details
- Part Details
- Part Wise Entry
- PS Building Details
- Section Details
- Tehsils
- Towns
- Blocks
- Panchayats
- Villages
- Police Station
- Post Office

Part Wise Entry

* Assembly Constituency: 2 - गंगानगर

* Part No: 1 - 1 बी छोटी

* Polling Station: राजकीय प्राथमिक विद्यालय 1 बी छोटी

* District: गंगानगर

* Tehsil: Ganganagar

* Urban / Rural: Urban Rural

* Village: 1B CHHOTI

* Block: गंगानगर

* Panchayat: 4 जेड

* RI: गंगानगर

* Patwari Circle: 4 जेड

* Post Office: Sriganganagar H.O

* Police Station: जवाहर नगर

If any master table doesn't have the master data entry like Tehsil, Village, Block, Panchayat, RI, Patwari circle, Post office, Police station then user has to open corresponding master forms and make the new entry.

After completion of above activity, user has to run the

SummaryRevisionDataUpload.exe. The detail user manual is available at google drive as “2_SummaryRevisionModule.doc” & 3_EROModule.doc file and the video file as “ERMS VIDEO.MP4” . The link for google drive would be sent to DIO/ERO e-mail ID.

4. Trouble shooting

For any technical queries please contact IT Cell, Election Department or SLA Election Department in any of the following ways:

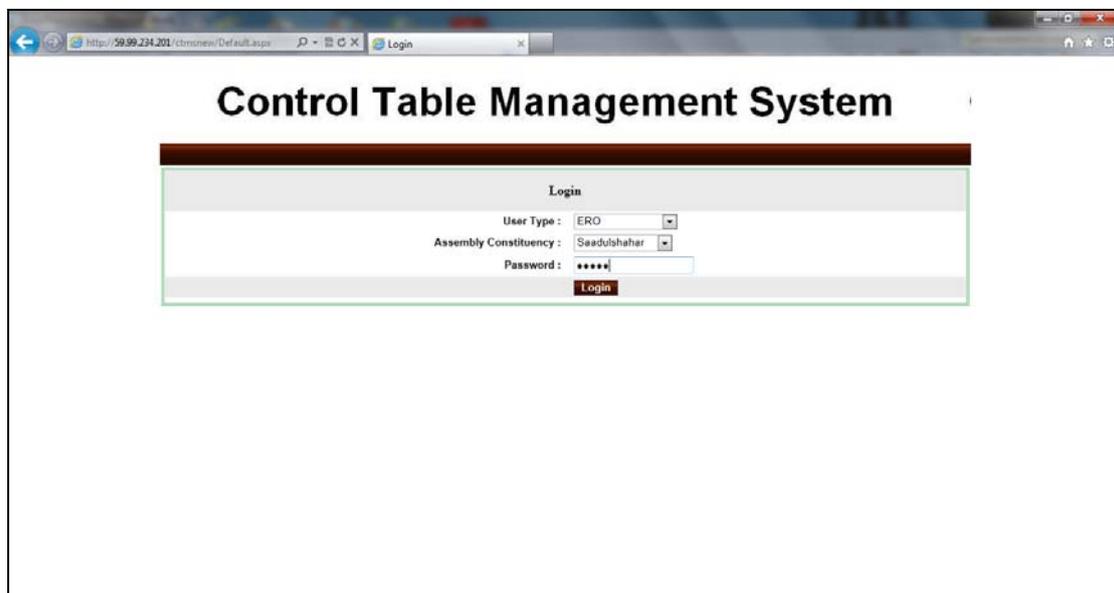
- Connect online via Team viewer or other remote desktop application
- Email your queries at these mail Ids
 - rajnerms@gmail.com
- Contact telephonically at IT Cell, Election Department Rajasthan at 0141-227003 at level1 and State Level Agency, Election Department at level2 0141-2721926.

1. How to Login

The user who has privilege to access Control table management system can login through Microsoft Internet Explorer 6.0 or higher with user login, password. The steps for accessing the Control Table Management System are as:

- Open Microsoft Internet explorer 6.0 or higher.
- Open the URL <http://164.100.153.10/ctrlpublish/Default.aspx>
- The login and password would be provided by election department.
- Select user type to ERO.
- Select the assembly constituency.
- Enter the password.
- Click on Login button.

The login screen appeared is shown below:



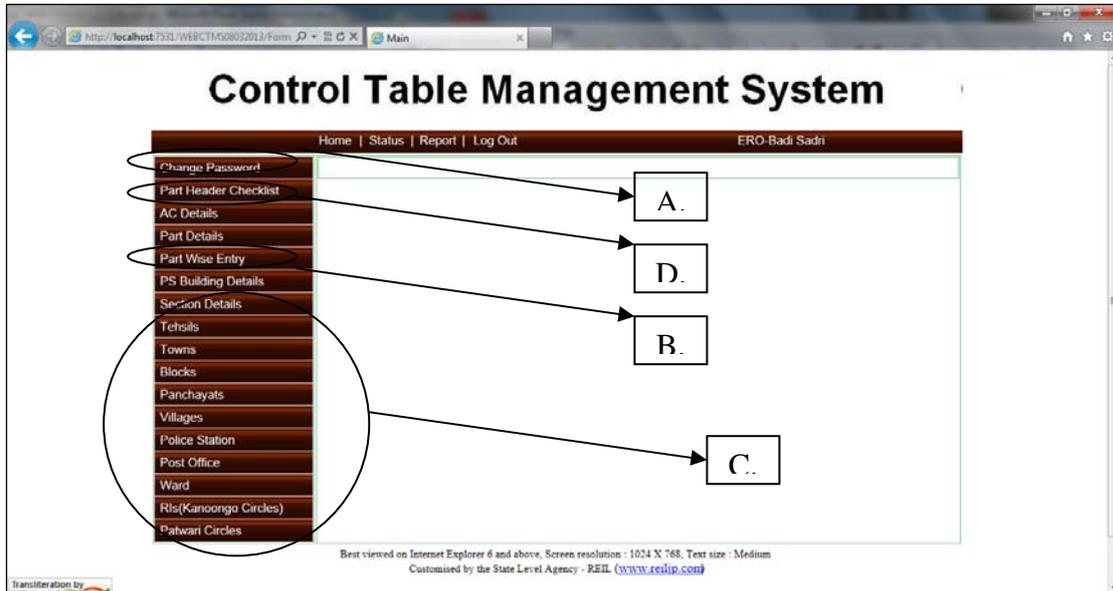
Operation on first time login: -

- After log in the first time, you are advised to change your password
- Use the changed password while log in again.
- It is recommended to memorize the password and not to share the same.

User Guide for Control Table Management System of ERMS for ERO

2. MAIN MENU

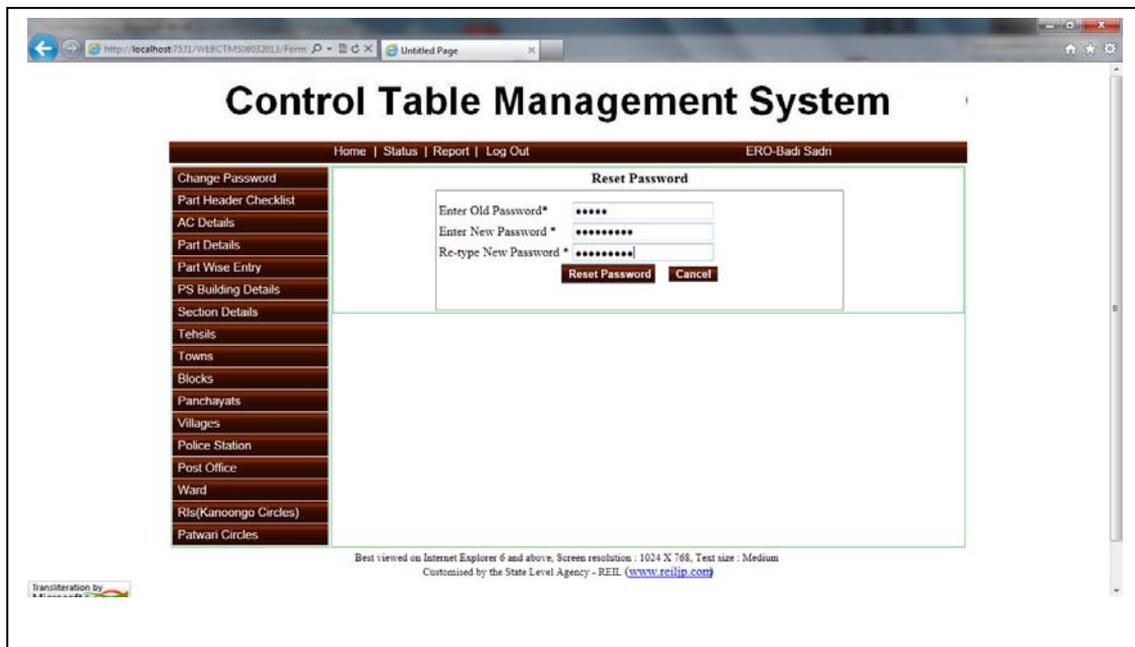
After login the Main Menu screen would be as shown below:



A.	Change Password	To change the user password.
B.	Part Wise Data Entry	To enter data of Part wise.
C.	Master Data Entry	To enter master data.
D.	Print report	To generate report of the data entry.

3. Change Password

Click on the menu “Change password” on the main menu.
The screen shot for change password is shown below:



The screenshot shows a web browser window displaying the 'Control Table Management System' interface. The browser's address bar shows the URL: `http://localhost:7331/WEB/CTMS09032011/Form_`. The page title is 'Control Table Management System'. The user is logged in as 'ERO-Badi Sadri'. The navigation menu includes: Home, Status, Report, Log Out. The left sidebar menu lists: Change Password, Part Header Checklist, AC Details, Part Details, Part Wise Entry, PS Building Details, Section Details, Tehsils, Towns, Blocks, Panchayats, Villages, Police Station, Post Office, Ward, RIs(Kanoongo Circles), and Patwari Circles. The main content area is titled 'Reset Password' and contains three input fields: 'Enter Old Password*' (with 5 asterisks), 'Enter New Password*' (with 7 asterisks), and 'Re-type New Password*' (with 7 asterisks). Below the fields are two buttons: 'Reset Password' and 'Cancel'. At the bottom of the page, there is a footer: 'Best viewed on Internet Explorer 6 and above. Screen resolution : 1024 X 768, Text size : Medium. Customised by the State Level Agency - REIL (www.reilip.com)'. A small logo for 'Transliteration by' is visible in the bottom left corner.

User operation: This form is used to change the password for the logged in user.

- Enter the old password.
- After that enter new password and re type new password.
- Click on the “Reset Password” button in order to save new password.
- Once the new password is saved, the user has to re-login with new password.

4. Steps to be followed by User

This module is designed to create master data table for E-Roll Management System (ERMS). With the help of this module the user need to perform the following operations:

Step – 1 Part Wise Data Entry/Updation Operation

1. Part wise Tehsil, Block, Panchayat, RIS (Kanoogo), Patwar Circle, Village, Police Station, Post office data updation is required to accomplish.
2. The procedure of data updation is explained in Section 5. During updation if some desired master data not display in dropdown list, then follow step-2.

Step – 2 Master Data Entry Operations (If Required)

1. If the Master data is not found in Drop Down List like Tehsil, Block, Panchayat, RIS (Kanoongo), Patwar Circle, Village, Police Station, Post office then the user require to enter new entry or can update the existing entry.
2. The detailed procedure for entry/updation is explained in Section 6.

Step - 3 Bilingual (Hindi –Unicode/ English) Checking of Master Data

1. The data for which Hindi Unicode data is not found; user is requested to update the record with Unicode Hindi data.
2. The data for Gram Panchayat, Villages, Post Offices, RIS (Kanoongo), Patwar Circle are available in English Version Only, It is required to update this master in Hindi Unicode also.
3. The detailed procedure for updation is explained in Section 7.

Step – 4 Verification of part wise details

1. After doing the part wise data updation and master data (Hindi Unicode) updation; User has to print the verification list and check it for correct ness of data he updated.
2. The detailed procedure is explained in section 8.

Step – 5 finalize the Part wise data entry:

1. After checking the correctness of updated data, the user has to freeze the data that has been created or edited with the help of this module.
2. Data freezing is done on assembly constituency basis.
3. Once the data freezing has been done the user will not be allowed to edit that data again without permission of Election Department Rajasthan.
4. The detailed procedure of freezing the data is explained in section 9

4. उपयोगकर्ता द्वारा किये जाने वाले कार्य

इस मॉड्यूल को ई-रोल प्रबंधन प्रणाली (ERMS) के लिए मास्टर डाटा तालिका बनाने के लिए बनाया गया है। इस मॉड्यूल की मदद से उपयोगकर्ता को निम्न कार्य करने की जरूरत है:

1. पार्ट वार डाटा एंट्री/सुधार

1. भाग वार तहसील, ब्लॉक, पंचायत, आरआईएस (कानूनो), पटवार सर्किल, गांव, पुलिस स्टेशन, डाकघर संबंधित डाटा को पूरा करने के लिए सुधार आवश्यक है।
2. डेटा अपडेशन की प्रक्रिया की धारा 5 के बारे में विस्तार से बताया है। ड्रॉपडाउन सूची में अद्यतन करने के दौरान अगर कुछ वांछित मास्टर डेटा प्रदर्शित नहीं है, तो कदम-2 का पालन करें।

2. मास्टर डाटा एंट्री कार्य (यदि आवश्यक हो)

1. यदि मास्टर डाटा ड्रॉप डाउन में नहीं पाया जाता है जैसे तहसील, ब्लॉक, पंचायत, आरआईएस (कानूनगो), पटवार सर्किल, गांव, पुलिस स्टेशन, डाकघर, तब उपयोगकर्ता को नई प्रविष्टि दर्ज करनी होगी या मौजूदा प्रविष्टि में सुधार कर सकते हैं।
2. प्रविष्टि/सुधार करने के लिए विस्तृत प्रक्रिया के बारे में सेक्शन 6 में विस्तार से बताया है।

3. मास्टर डाटा की जांच: द्विभाषी (हिन्दी यूनिकोड/अंग्रेजी)

1. जो यूनिकोड डाटा हिन्दी के नहीं मिला है, उपयोगकर्ता को रिकॉर्ड को अपडेट करने के लिए यूनिकोड हिन्दी डेटा के लिए अनुरोध किया जाता है।
2. ग्राम पंचायत, गांव, डाकघर, कानूनगो सर्किल, पटवार सर्किल संबंधित डाटा केवल अंग्रेजी संस्करण में उपलब्ध हैं, इस मास्टर को यूनिकोड हिन्दी में भी अपडेट करने के लिए आवश्यक है।
3. अपडेट करने के लिए विस्तृत प्रक्रिया के बारे में सेक्शन 7 में विस्तार से बताया गया है।

4. पार्ट वार विवरण का सत्यापन

1. पार्ट वार डाटा अपडेशन और मास्टर डाटा (हिन्दी यूनिकोड) अपडेशन करने के बाद, उपयोगकर्ता सत्यापन सूची प्रिंट एवं इसकी सही स्थिति के लिए चेक करें।
2. विस्तृत प्रक्रिया को सेक्शन 8 में समझाया गया है।

5. पार्ट वार डाटा एंट्री - अंतिम रूप देने के लिए:

1. डाटा की शुद्धता की जाँच के बाद उपयोगकर्ता को बनाये/सुधारे डाटा को संपादित करें।
2. डाटा संपादन को विधानसभा निर्वाचन क्षेत्र के आधार पर किया जाता है।
3. एक बार डाटा संपादित होने के बाद उपयोगकर्ता, निर्वाचन विभाग, राजस्थान की अनुमति के बिना डाटा में दोबारा सुधार नहीं कर पायेगा।
4. डाटा संपादित की विस्तृत प्रक्रिया को सेक्शन धारा 9 में समझाया गया है।

5. STEP-1 Part Wise Data Entry Operation

Click on the menu “Part Wise Data Entry” on the main menu.
The screen shot for data entry is shown below:

User operation: This form is used to update the master data entry corresponding to the part selected by the user.

- First of all select the part for which data entry is to be updated.
- After selecting the part, if the data entry has been done already then the corresponding data will be shown in the controls.
- To update the data entry click on “Edit” button.
- If the data has not been entered, then user has to select appropriate data.
- After clicking on “Edit” button following page will appear.

User Guide for Control Table Management System of ERMS for ERO

- On this page the user has to select the required parameter from the corresponding controls of the selected part.
- The parameter includes Tehsil, Part Type, Village, Block, Panchayat, RIS (Kanoongo), Patwar Circle, Post office, and Police station.
- The data populated in the controls is coming from the entries done through master data forms for each individual entry.
- If the user finds his/her corresponding entry drop down list; then he/she can select the entry from the drop down list.
- After selecting, click on the “Update” button in order to save the data.

The screenshot displays the 'Control Table Management System' interface. The main heading is 'Control Table Management System'. Below it, there is a navigation bar with 'Home | Status | Report | Log Out' and the user's name 'ERO-Badi Sadri'. A sidebar on the left contains a menu with options: Change Password, Part Header Checklist, AC Details, Part Details, Part Wise Entry (highlighted), PS Building Details, Section Details, Tehsils, Towns, Blocks, Panchayats, Villages, Police Station, Post Office, Ward, ILR (Kanoongo Circles), and Patwari Circles. The main content area is titled 'Part Wise Entry' and contains several dropdown menus for data entry: Assembly Constituency (171 - बड़ी सादरी), Part No. (11 - पिकरडा), Polling Station (राजकीय उच्च प्राथमिक विद्यालय सातसियावास), Tehsil (DONGLA), Urban / Rural (Rural), Village (DONGLA), Block (GANGRAR RASHMI), Panchayat (कपारवा), Ri (पिकरवाड), Patwari Circle (बीग), Post Office (भदसर रावतभाट), and Police Station (16 - Manajwad). At the bottom of the form are 'Update' and 'Cancel' buttons. A note at the bottom of the form reads: '*Click to freeze Assembly Constituency data Freeze Data'. The footer of the page states: 'Best viewed on Internet Explorer 6 and above, Screen resolution : 1024 X 768, Text size : Medium Customised by the State Level Agency - REIL (www.reilip.com)'.

Note: It has been seen that Part no. type i.e. Rural/Urban is entered incorrectly. Please ensure that Part Type is entered correctly while updating data.

5. 1. पार्ट वार डाटा एंट्री

मेन मीनू में “Part Wise Data Entry” पर क्लिक करें
क्लिक करने पर निम्न स्क्रीन आयेगी:

The screenshot shows the 'Part Wise Entry' form in the Control Table Management System. The form is titled 'Part Wise Entry' and is located under the 'ERO-Aadarshnagar' user. The form includes the following fields:

- Assembly Constituency: 53 - आदर्श नगर
- Part No: 1 - वन विहार
- Polling Station: राजकीय बालिका उच्च प्राथमिक विद्यालय, वन 1
- Tehsil: Select
- Urban / Rural: Urban Rural
- Town: Select
- Ward: No Records
- Ri: No Records
- Patwari Circle: No Records
- Post Office: Select
- Police Station: Select

An 'Edit' button is located at the bottom of the form. The interface also includes a navigation menu on the left with options like 'Change Password', 'Part Header Checklist', 'AC Details', 'Part Details', 'Part Wise Entry', 'PS Building Details', 'Section Details', 'Tehsils', 'Towns', 'Blocks', 'Panchayats', 'Villages', 'Police Station', 'Post Office', 'Ward', 'RIs(Kanoongo Circles)', and 'Patwari Circles'.

उपयोगकर्ता के कार्य: इस फार्म से मास्टर डाटा एंट्री (उपयोगकर्ता द्वारा चुने हुए पार्ट) में सुधार किया जा सकता है।

- सबसे पहले उस पार्ट को चुनें जिसमें डाटा एंट्री में सुधार किया जाना है।
- पार्ट के चुनने के बाद, अगर डाटा एंट्री पहले की हुई है तो संबंधित डाटा दिखाई देगा।
- अगर डाटा नहीं डाला गया है तो उपयोगकर्ता को डाटा डालना होगा।
- डाटा एंट्री को अपडेट करने के लिए “Edit” बटन क्लिक करें।
- “Edit” बटन क्लिक करने पर निम्न स्क्रीन आयेगी

The screenshot shows the 'Part Wise Entry' form in the Control Table Management System. The form is titled 'Part Wise Entry' and is located under the 'ERO-Badi Sadri' user. The form includes the following fields:

- Assembly Constituency: 171 - बड़ी सादरी
- Part No: 41 - फिकारडा
- Polling Station: राजकीय उच्च प्राथमिक विद्यालय सातलियावास
- Tehsil: DOONGLA
- Village: DOONGLA
- Block: GANGRAR
- Panchayat: RASHMI
- Ri: कपारन
- Patwari Circle: धिरतीगढ़
- Post Office: निम्बहड़ा
- Police Station: बेगु

The 'Update' button is highlighted in red. The interface also includes a navigation menu on the left with options like 'Change Password', 'Part Header Checklist', 'AC Details', 'Part Details', 'Part Wise Entry', 'PS Building Details', 'Section Details', 'Tehsils', 'Towns', 'Blocks', 'Panchayats', 'Villages', 'Police Station', 'Post Office', 'Ward', 'ILR (Kanoongo Circles)', and 'Patwari Circles'.

User Guide for Control Table Management System of ERMS for ERO

- इस पेज पर उपयोगकर्ता को चुने हुए पार्ट से संबंधित पैरामीटर को चुनना होगा।
- पैरामीटर जैसे पार्ट प्रकार, गांव, ब्लॉक, पंचायत, कानूनगो सर्किलस पटवार सर्किलस डाक घर, पुलिस स्टेशन।
- प्रत्येक एंट्री का डाटा, मास्टर डाटा फार्म से आयेगा।
- अगर उपयोगकर्ता उसकी संबंधित एंट्री ड्रॉप डाउन लिस्ट से पाता है तो उसकी एंट्री ड्रॉप डाउन लिस्ट से चुन सकता है।
- चुनने के बाद, डाटा सेव के लिए “Update” बटन पर क्लिक करें।

The screenshot shows the 'Control Table Management System' interface. The main heading is 'Control Table Management System'. Below it, there is a navigation bar with 'Home | Status | Report | Log Out' and 'ERO-Badi Sadri'. The left sidebar contains a list of menu items: Change Password, Part Header Checklist, AC Details, Part Details, Part Wise Entry (highlighted), PS Building Details, Section Details, Tehsils, Towns, Blocks, Panchayats, Villages, Police Station, Post Office, Ward, ILR (Kanoongo Circles), and Patwari Circles. The main content area is titled 'Part Wise Entry' and contains the following form fields:

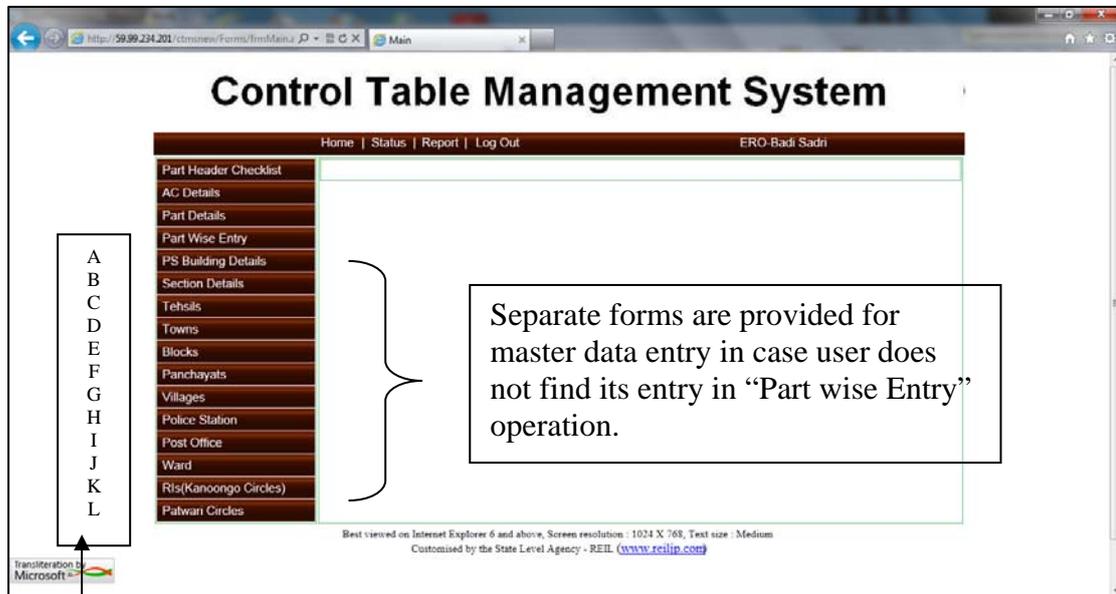
- * Assembly Constituency: 171 - बड़ी सादरी
- * Part No: 1 - पिनरडा
- * Polling Station: राजकीय उच्च प्राथमिक विद्यालय सातसियावास
- * Tehsil: DONGLA
- * Urban / Rural: Select
- * Village: BADI SADRI
- * Block: DONGLA
- * Panchayat: GANGRAR
- * Ri: RASHMI
- * Patwari Circle: कपारस
- * Post Office: विरलसिगढ़
- * Police Station: निम्नाहेरा

At the bottom of the form, there are two buttons: 'Update' and 'Cancel'. The 'Update' button is highlighted with a red box and an arrow pointing to it from the text above. Below the form, there is a footer with the text: 'Best viewed on Internet Explorer 6 and above, Screen resolution : 1024 X 768, Text size : Medium Customised by the State Level Agency - REIL (www.reilip.com)'.

नोट: यह देखा गया है कि भाग संख्या का प्रकार यानी ग्रामीण / शहरी गलत तरीके से दर्ज किया गया है। सूचना बदलते समय उक्त सूचना को ध्यानपूर्वक सही कर लेवे।

6. STEP-2 Master Data Entry Operation

If the user does not find his/her corresponding entry in the dropdown list; the user has to first of all enter the master data for that particular case through master data forms for Tehsil, Part Type, Village, Block, Panchayat, RIS (Kanoongo), Patwar Circle, Post office, and Police station.



A.	PS Building details	To enter data for PS buildings.
B.	Section details	To enter data for section detail.
C.	Tehsils	To enter data from tehsil.
D.	Towns	To enter data for towns.
E.	Blocks	To enter data for blocks.
F.	Panchayats	To enter data for panchayat.
G.	Villages	To enter data for villages.
H.	Police station	To enter data for police station.
I.	Post office	To enter data for post office.
J.	Ward	To enter data for ward.
K.	RIs(Kanoongo Circle)	To enter data for RIS (Kanoongo).
L.	Patwar circle	To enter data for patwar circle.

User Guide for Control Table Management System of ERMS for ERO

The data entry/updation procedure for above-mentioned masters is in same manner. For an example we take a case of police station master data entry/updation.

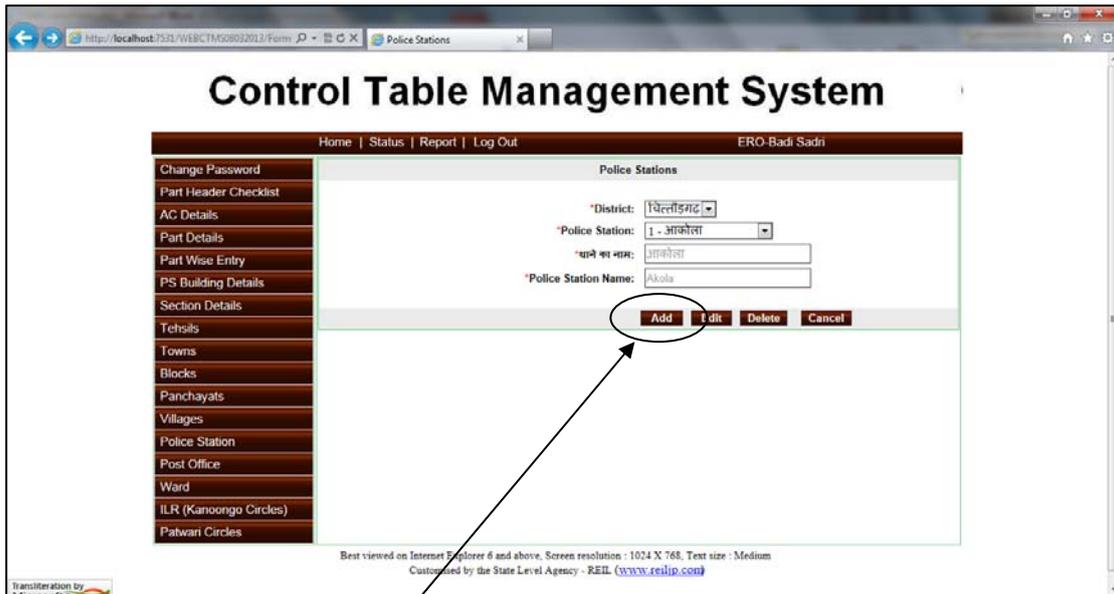
1. Click on “Police station “from main menu. Following screen will appear.
2. On selection of district from drop down list, the police station will be populated in the corresponding drop down list.
3. Select a particular station and click on “edit” button to edit the English and Hindi name.

The screenshot shows the 'Control Table Management System' interface. The main menu on the left includes options like 'Change Password', 'Part Header Checklist', 'AC Details', 'Part Details', 'Part Wise Entry', 'PS Building Details', 'Section Details', 'Tehsils', 'Towns', 'Blocks', 'Panchayats', 'Villages', 'Police Station', 'Post Office', 'Ward', 'ILR (Kanoongo Circles)', and 'Patwari Circles'. The 'Police Station' option is selected. The main content area displays the 'Police Stations' form with the following fields: 'District' (dropdown menu showing 'पिबलीसागर'), 'Police Station' (dropdown menu showing '1 - अकोला'), 'घाने का नाम' (text input field containing 'आकौला'), and 'Police Station Name' (text input field containing 'Akola'). Below the form are four buttons: 'Add', 'Edit', 'Delete', and 'Cancel'. The 'Edit' button is circled in red, and an arrow points to it from the text above.

4. The following screen is popped up and user can update the record. To update record click on “Update” button.

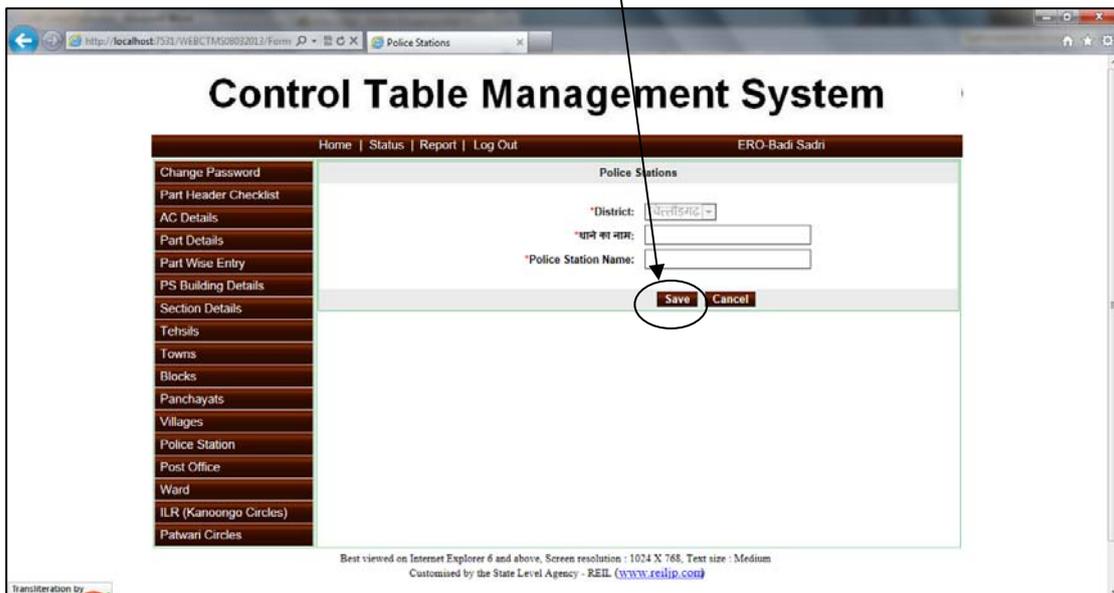
The screenshot shows the 'Control Table Management System' interface, similar to the previous one. The 'Police Station' option is selected in the main menu. The main content area displays the 'Police Stations' form with the following fields: 'District' (dropdown menu showing 'पिबलीसागर'), 'Police Station' (dropdown menu showing '1 - अकोला'), 'घाने का नाम' (text input field containing 'आकौला'), and 'Police Station Name' (text input field containing 'Akola'). Below the form are two buttons: 'Update' and 'Cancel'. The 'Update' button is circled in red, and an arrow points to it from the text above.

User Guide for Control Table Management System of ERMS for ERO



The screenshot shows the 'Control Table Management System' interface. The main heading is 'Control Table Management System'. Below it, there is a navigation bar with 'Home | Status | Report | Log Out' and 'ERO-Badi Sadri'. A sidebar on the left contains a list of menu items: Change Password, Part Header Checklist, AC Details, Part Details, Part Wise Entry, PS Building Details, Section Details, Tehsils, Towns, Blocks, Panchayats, Villages, Police Station, Post Office, Ward, ILR (Kanoongo Circles), and Patwari Circles. The main content area is titled 'Police Stations' and contains the following form fields: '*District:' with a dropdown menu showing 'पिबल्लिगुड', '*Police Station:' with a dropdown menu showing '1 - आम्बेला', '*घाने का नाम:' with a text input field containing 'आम्बेला', and '*Police Station Name:' with a text input field containing 'Akola'. Below the form fields are four buttons: 'Add', 'Edit', 'Delete', and 'Cancel'. The 'Add' button is circled in red, and an arrow points from it to the text below.

5. If user clicks on “Add” button then this screen is popped up. In this form user can add new police station with bilingual entry.
6. The entry can be saved by clicking “Save” button.



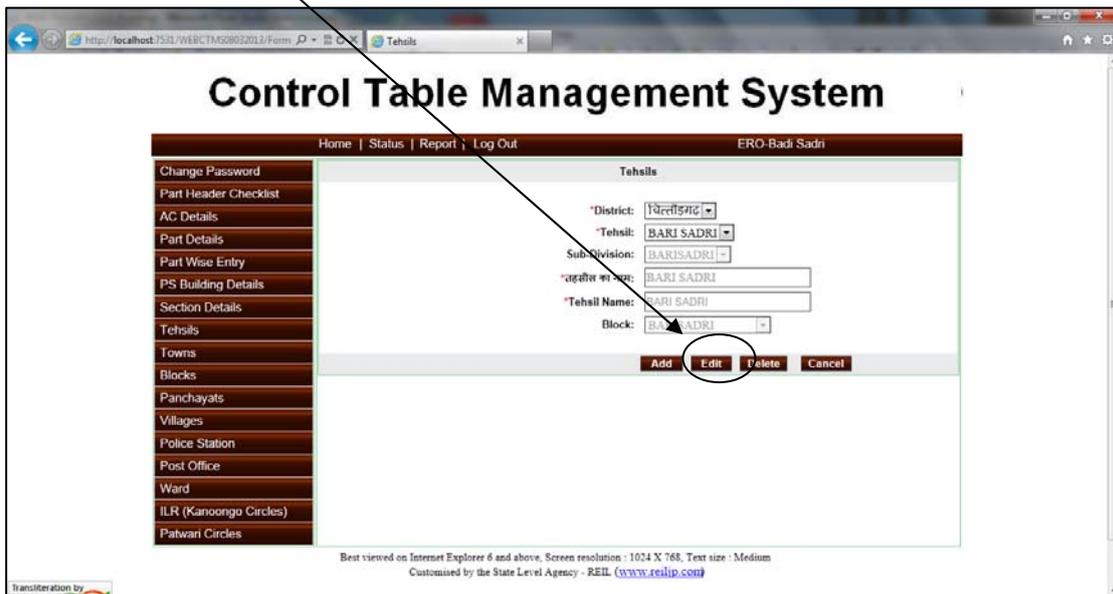
The screenshot shows the 'Control Table Management System' interface, similar to the previous one. The main heading is 'Control Table Management System'. Below it, there is a navigation bar with 'Home | Status | Report | Log Out' and 'ERO-Badi Sadri'. A sidebar on the left contains a list of menu items: Change Password, Part Header Checklist, AC Details, Part Details, Part Wise Entry, PS Building Details, Section Details, Tehsils, Towns, Blocks, Panchayats, Villages, Police Station, Post Office, Ward, ILR (Kanoongo Circles), and Patwari Circles. The main content area is titled 'Police Stations' and contains the following form fields: '*District:' with a dropdown menu showing 'पिबल्लिगुड', '*घाने का नाम:' with a text input field containing 'आम्बेला', and '*Police Station Name:' with a text input field containing 'Akola'. Below the form fields are two buttons: 'Save' and 'Cancel'. The 'Save' button is circled in red, and an arrow points from it to the text below.

7. STEP-3 Bilingual (Hindi –Unicode/ English) Checking of Master Data

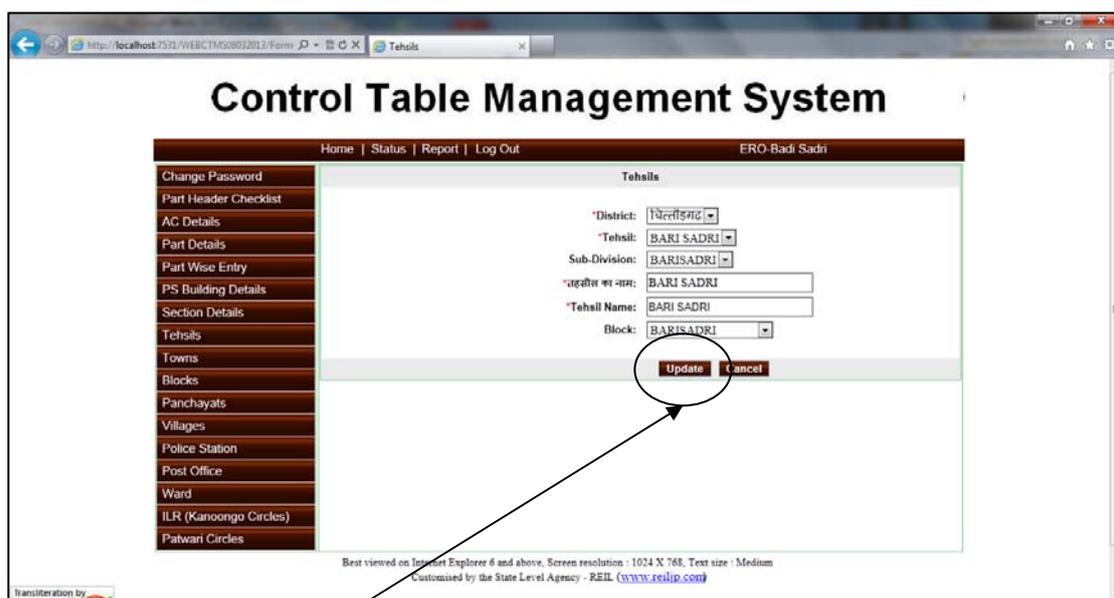
The data for which Hindi Unicode data is not found; user is requested to update the record with Unicode Hindi data. The data for Gram Panchayat, Villages, Post Offices, RIS (Kanoongo),Patwar Circle are available in English Version Only, It is required to update this master in Hindi Unicode also.

Take case of Tehsil data updation in Hindi Unicode:

1. Click on any menu from main menu for eg. Tehsil.
2. Select district and tehsil from the drop down list.
3. Click on “Edit” button, the required field would be made enabled.



4. Now the user can fill the details in the both Hindi and English



5. Click on “update” button in order to save the data.

8. STEP-4 Part Wise Data Entry Checklist

Click on the menu “Part Header Checklist” on the main menu.
The screen shot for print report is shown below:



User operation: With the help of this form the user can check and verify the entered /updated data. This reports has the complete details part wise like part no, part name, polling station, Tehsil name, rural/urban, police station, post office, village, RIS (Kanoongo), patwar, town etc in Hindi and English both.
To generate the reports the user has to click on the “Show” button.

The screen shot of report is shown below:

Part Detail	Part Detail in English	Part Detail in Hindi	Part Detail	Part Detail in English	Part Detail in Hindi
Part Detail	1 - 1 B CHHOTI	1 - 1 बी छोट्टी	Part Detail	2 - 4 Z	2 - 4 जे
PS Building	1 B Chhoti Rajakiy Uchch Prathamak Vidyalay 1 B Chhoti (havanyon Ki Dhama)	राजकीय प्राथमिक विद्यालय 1 बी छोट्टी	PS Building	4 Z Rajakiy Uchch Madhyamak Vidyalay 4 Z	राजकीय माध्यमिक विद्यालय
Urban/Rural	Rural	ग्रामीण	Urban/Rural	Rural	ग्रामीण
Village	1B CHHOTI	1B CHHOTI	Village	4Z	4Z
Patwar Circle	4 Z	4 जे	Patwar Circle	4 Z	4 जे
ILR Name	GANGANAGAR	गंगानगर	ILR Name	GANGANAGAR	गंगानगर
Tehsil Name	Ganganagar	Ganganagar	Tehsil Name	Ganganagar	Ganganagar
District Name	Ganganagar	गंगानगर	District Name	Ganganagar	गंगानगर
Panchayat Name	4 Z	4 जे	Panchayat Name	4 Z	4 जे
Block Name	GANGANAGAR	गंगानगर	Block Name	GANGANAGAR	गंगानगर
Police Station	Jawahar Nagar	जवाहर नगर	Police Station	Jawahar Nagar	जवाहर नगर
Post Office	Sriganganagar H.O	Sriganganagar H.O	Post Office	Sriganganagar H.O	Sriganganagar H.O
Pincode	335001	335001	Pincode	335001	335001
Part Detail	3 - 12	3 - 12 जे	Part Detail	4 - 12	4 - 12 जे
PS Building	1 Z Rajakiy Uchch Prathamak Vidyalay 1 led	राजकीय उच्च प्राथमिक विद्यालय	PS Building	1 Z Rajakiy Uchch Prathamak Vidyalay No 5 Police Line Sra Ganganagar Kamara No 6	राजकीय उच्च प्राथमिक विद्यालय # 5
Urban/Rural	Rural	ग्रामीण	Urban/Rural	Rural	ग्रामीण
Village	1Z	1Z	Village	1Z	1Z
Patwar Circle	4 Z	4 जे	Patwar Circle	4 Z	4 जे
ILR Name	GANGANAGAR	गंगानगर	ILR Name	GANGANAGAR	गंगानगर
Tehsil Name	Ganganagar	Ganganagar	Tehsil Name	Ganganagar	Ganganagar

User Guide for Control Table Management System of ERMS for ERO

User has to verified this report with part wise details in ENGLISH and HINDI of part name, PS Building name, urban/rural, village, patwar circle, ILR Name, Tehsil name, district name, panchayat name, block name, post office and pincode. IF THE DATA IS NOT CORRECT then PLEASE OPEN THE **PART WISE ENRY form and** user has to correct the data.

If any master table doesn't have the master data entry like Tehsil, Village, Block, Panchayat, RI, Patwari circle, Post office, Police station then user has to open corresponding master forms and make the new entry.

After completion of above activity, user has to run the **SummaryRevisionDataUpload.exe** from **summaryrevision.zip** file, and **ElectionOfficeAppl.exe** from **EROSoftware.zip** file. The detail user manual is available at google drive as "2_SummaryRevisionModule.doc" & 3_EROModule.doc file and the video file as "ERMS VIDEO.MP4" . The link for google drive would be sent to DIO/ERO e-mail ID.

Trouble shooting

For any technical queries please contact IT Cell, Election Department or SLA Election Department in any of the following ways:

- Connect online via Team viewer or other remote desktop application
- Email your queries at theses mail Ids
 - rajnerms@gmail.com

Contact telephonically at IT Cell, Election Department Rajasthan at 0141-2227003 at level1 and State Level Agency, Election Department at level2 0141-2721926.

-----The End -----

Understanding work flow of Summary Revision

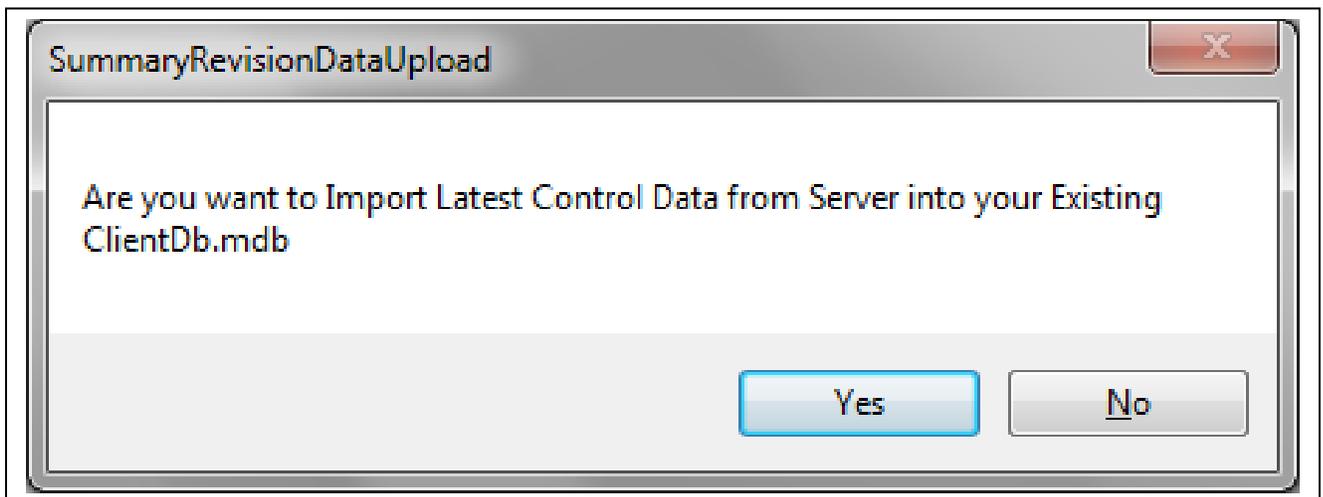
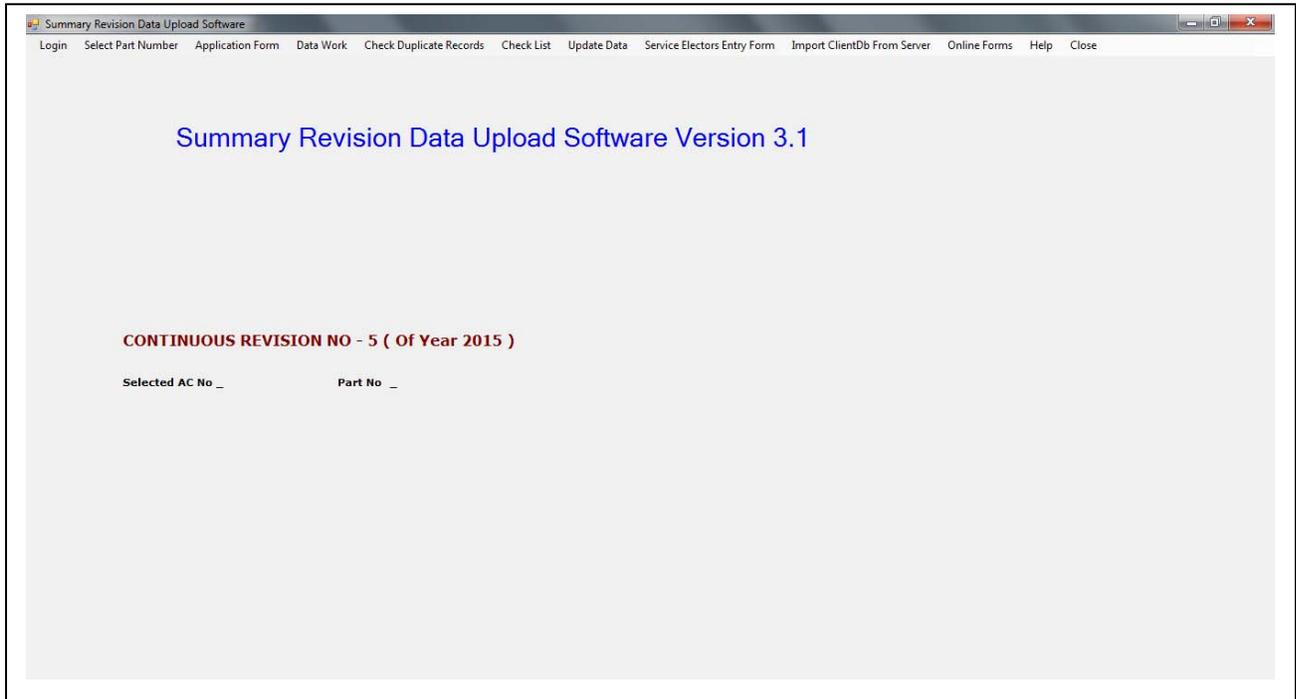
Data Upload (With Screen Shots)

The main objectives of this software are as follows :-

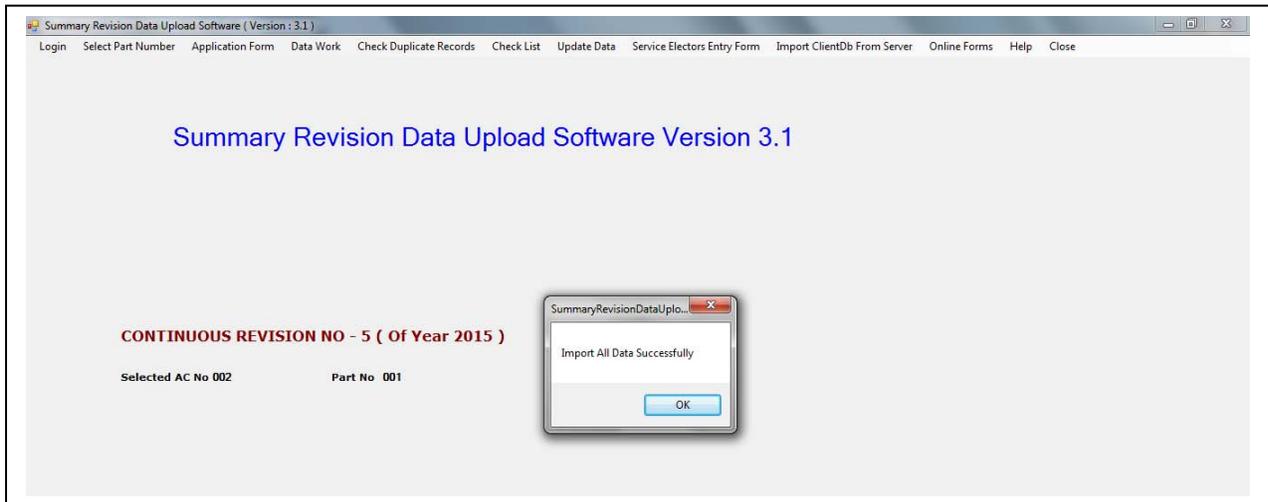
- a. Digitization of Form 6 for submission of new forms, Form 7 for objection on inclusions and deletions, Form 8 for corrections / alterations / modifications and Form 8A for transposition within AC.
- b. Uploading of Form 6 data from vendor's machine to UPLOADED database kept at state level
- c. To view uploaded data brief and detailed reports
- d. To delete uploaded data from state level database if required
- e. To check for duplicates records in the database
- f. To allow users to edit uploaded data if required
- g. To make copy of vendor's database from local machine, later the same copy can be used to upload data at the state level

Summary Revision Data Upload – Configuration and Execution

1. Import all the master data from central data base server to the local machine using the form provided in the software.
2. Click on “Import Clientdb from server”. A confirmation box appears, click on “Yes”.



User Manual for Summary Revision Data Upload Software

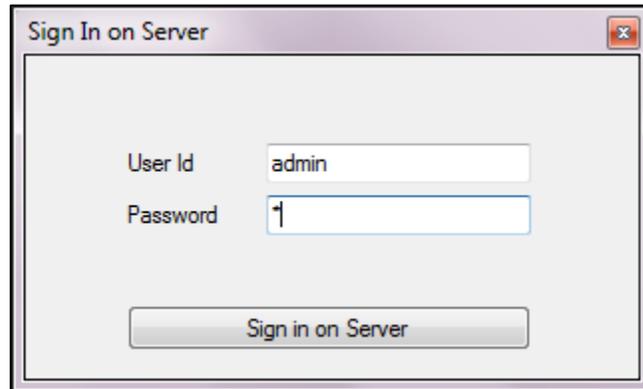


3. Data entry of Form 6 can be carried offline only and data would be stored on local machine. Whenever the internet connectivity it would be uploaded on central server from the Data Upload user interface screen.
4. Data entry of Form 7 / Form 8 / Form 8A and service voter is online so please ensure internet connectivity.

User Manual for Summary Revision Data Upload Software

Process : Authentication

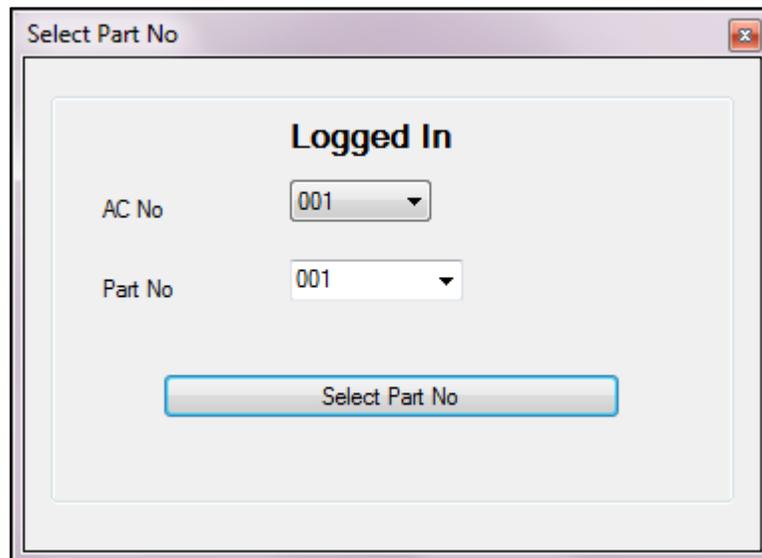
Description : In this login screen, enter Username and password provided by the Election Department.



The screenshot shows a dialog box titled "Sign In on Server". It contains two input fields: "User Id" with the text "admin" and "Password" with a single character. Below the fields is a button labeled "Sign in on Server".

Process : Selection of Part

Description : In this screen, Select AC No and Part No and click button Select Part No.



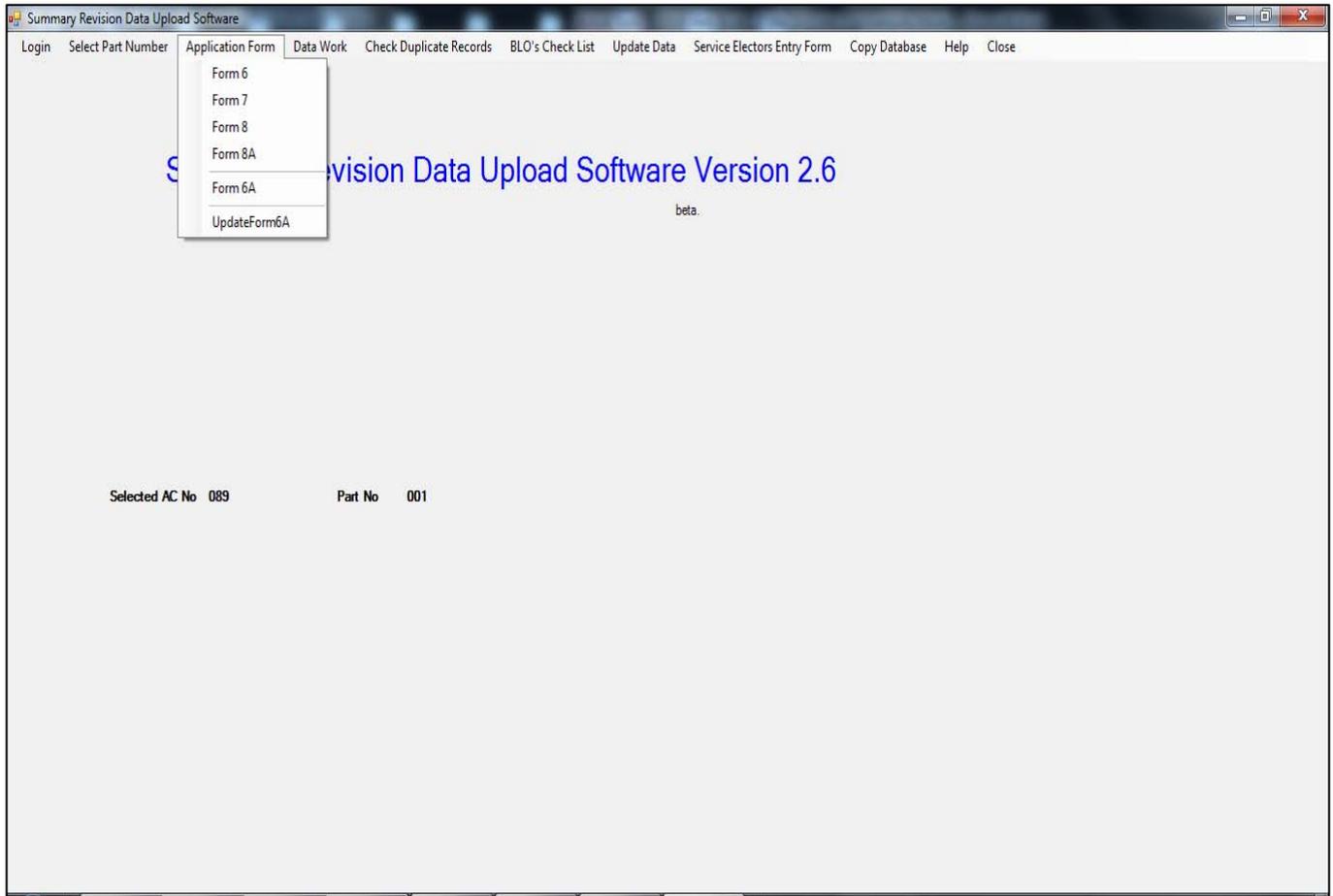
The screenshot shows a dialog box titled "Select Part No". It displays "Logged In" at the top. Below this, there are two dropdown menus: "AC No" with the value "001" and "Part No" with the value "001". At the bottom is a button labeled "Select Part No".

User Manual for Summary Revision Data Upload Software

Process : Selection of Form 6, 7, 8 and 8A

Description : For Form 6 /7 / 8 and 8 A, 6A, Update Form6A

You can select any option from the menu for respective form to enter data. Form 6 data goes at local machine. Form 7, Form 8 and Form 8A, Form6A, Update Form6A go to UPLOADED database at State level. In this form you can also see, selected AC No and Part No are displayed.



User Manual for Summary Revision Data Upload Software

Process : Form 6 submission and navigation
 Description : Data Entry Form for Form 6, you can also navigate between available records. This form displays records from the local machine.

Select Language

Format 6
 (See Rule 13 (1) and 26)
 Application for inclusion of name in Electoral Roll

Applicant's Image



Ex. For Form No 1 of Part No 102 Of ManendraGarh Assembly In Year 2011(2011S26002102A0001)

Form No

1. Applicant Details

Name	Bengali	English	V2
	<input type="text" value="রতাতকর"/>	<input type="text" value="Ratatakar"/>	<input type="text"/>
Surname	Bengali	English	V2
	<input type="text" value="করকরক"/>	<input type="text" value="Karakarak"/>	<input type="text"/>

(dd/MM/yyyy)
 DOB: Age as on Year:

Month: Gender: Birth Place:

Village / Town: District: State:

Mobile No: Email ID:

Applicant's Relationship

Father / Mother / Husband's Name

Bengali	English	V2
<input type="text" value="কৃষ্ণচন্দ্রকান্তেরপুত্র"/>	<input type="text" value="Kiraparapar"/>	<input type="text"/>

Father / Mother / Husband's Last Name

Bengali	English	V2
<input type="text" value="করকরক"/>	<input type="text" value="Rakuhakatat"/>	<input type="text"/>

3. Details of member(s) of applicant's family already included in the current electoral roll of the Constituency :

	(1)	(2)
Name	<input type="text"/>	<input type="text"/>
Relationship with Applicant	<input type="text"/>	<input type="text"/>
Part No of the Constituency Roll	<input type="text"/>	<input type="text"/>
Serial No in that Part.	<input type="text"/>	<input type="text"/>
Elector's Photo Identity Card No. (If issued) to	<input type="text"/>	<input type="text"/>

Place: Form Receiving Date:

2. Particulars of place of present ordinary Residence (Full Address)

Section Number

Section Name

Apartment / House No.

Street / Area / Circle / Mohalla / Road

Town / Village

Post Office

Pin Code

Tehsil / Taluka / Mandal / Thana

District

4. Electoral photo identity card No. (If issued) to

Yes No Issue Date

Electors Card No. (if already issued)

Full address of former place of residence

Search Form No

Note-You can choose only existing section in control table if you want to change section then can again try after update the control table

User Manual for Summary Revision Data Upload Software

Process : Submission of Form 7

Description : Data Enter Form for Form 7. The data goes to UPLOADED database at State Level. To view records, enter serial no. of the voter and this will display the specific record. This form reads records from the main list or 'Mother Roll'

Form 7

Format 7
(See Rule 13 (2) and 26)
Application for objecting inclusion or seeking deletion of name in Electoral Roll

Select Language
Default-English

Ex. For Form No 1 of Part No 102 Of ManendraGarh Assembly In Year 2011(2011S26002102B0001)

Elector's Serial No 55 Form No Suo-Moto By Application



Application for the objection on inclusion of name in Electoral Roll (Relevant at the time of Preparation/Summary Revision of Electoral Roll)
 Application for the objection on deletion of name in Electoral Roll (Relevant at the time of Continuous revision of Electoral Roll after final publication)

Particulars of the person whose name inclusion has been objected
Surname (If Any) Samir Mobile No 887878789
Ghosh Email ID gg@gmail.com

Part Details of Electrol Roll in which his/her Name is included
Part No 1 In that Part his/her Serial No 55
Photo Identity Card No of Elector(if Issued) RHC0000448

Objectioner Details
Name
Surname (if Any)
Gender
Part number of Electoral Roll in which objector's name is included : Mobile No
His/her serial number in that part : Email ID

(Relation)Father/Mother/Husband Father
Name Of Father/Mother/Husband Sushil
Surname (if Any) Ghosh

Particulars of place of ordinary residence of objector/person seeking deletion (Full Address)
Section No 1 Section Name Satapota Apartment / House no.: 0052
Street / Area /Locality/ Mohalla /Road: Satapota Town / Village: Satpota Post Office: Karimpur
Pin Code: 110012 Tehsil /Taluka /Mandal/Thana : RANAGHAT District: NADIA
Reason(s) for objection/deletion
Place: Form Receiving Date: 11/05/2012

User Manual for Summary Revision Data Upload Software

Process : Submission of Form 8

Description : Data Entry Form for Form 8. The data goes to **UPLOADED** database at State Level. To view records, enter serial no. of the voter and this will display the specific record. This form reads records from the main list or 'Mother Roll'

Form 8
Format 8
(See Rule 13 (1) and 22)

Application For Correction to Particulars Entered in Electoral Roll

Elector's Serial No

Form No Suo-Moto By Application

Ex. For Form No 1 of Part No 102 Of ManendraGarh Assembly In Year 2010(2010S26002102C0001)

Applicant's Image



1. Applicant Detail's

Name (English)	Name V1	Name V2
<input type="text" value="Biswajit"/>	<input type="text" value="বিস্বজিত"/>	<input type="text"/>
Surname (if any)(English)	Lastname V1	Lastname V2
<input type="text" value="Ghosh"/>	<input type="text" value="ঘোষ"/>	<input type="text"/>

Part No of Electoral Roll : Serial No in that part :

DOB : 1. January Age as on Year:

Month: Gender

Mobile No: Email ID:

Applicant's Relationship

Father / Mother / Husband's Name (English)	Name V1	Name V2
<input type="text" value="Nilkamal"/>	<input type="text" value="নিলকমল"/>	<input type="text"/>
Father /Mother/Husband's Sumame (If Any) (English)	Sumame V1	Sumame V2
<input type="text" value="Ghosh"/>	<input type="text" value="ঘোষ"/>	<input type="text"/>

2. Particulars of place of present ordinary residence(Full Address)

House No :

Section No

Street / Area / Locality / Mohalla / Road:

Town / Village

Post Office

Pin Code :

Tehsil / Taluka/ Mandal /Thana:

District:

4. Details of entries to be corrected :

Name Age Father/Mother/Husband Name

Gender Address Photo

3. Details of Elector's Photo Identity Card (if issued, in this or some other constituency)

Elector's Photo Identity Card Number :

Name of the Constituency :

Place Form Receiving Date

Note-You can choose only existing section in control table if you want to change section then can again try after update the control table Section Data.

User Manual for Summary Revision Data Upload Software

Process : Submission of Form 8A for transposition within AC
Description : Data Enter Form for Form 8A. The data goes to UPLOADED database at State Level. To view records, enter serial no. of the voter and this will display the specific record. This form reads records from the main list or 'Mother Roll'

Form 8A

Form 8 A
(See rule 13(4) and 26)
Application for transposition of entry in Electoral Roll



Select Language
Default-English

Elector's Part No: 1
Elector's Serial No: 66

Form No: **2012S25089001D0067** Suo-Moto By Application Choose whose entry is to be transposed: Applicant Self

Ex. For Form No 1 of Part No 102 Of ManendraGarh Assembly In Year 2010(2010S26002102D0001)

1. Details

Name: Tapas Surname(if Any): Ghosh Mobile No:
Part number of electoral roll in which his/her name is included: 1 Email ID:
His/her serial number in that part: 66 Elector's Photo Identity Card number (if issued): RHC1156710
Applicant Relation: Father Father/Mother/Husband's Name: Santosh Surname(if Any): Ghosh

2. That part number whose entry is to be transposed
2

3. Address details

House No: 0053
Section no: 1 - Chhot Mudagachha Uttarapada Street/Area/Locality/Mohalla / Road: Chhot Mudagachha Uttarapada
Village/Town: Muragacha Post Office: Karimpur Pin Code: 110012
Tehsil/Taluka/Mandal/Thana: RANAGHAT District: NADIA

5. Details of applicant :

Name: Surname(if Any):
Part number of electoral roll in which his/her name is included:
His/her serial number in that part:
Elector's Photo Identity Card number (if issued):
Mobile No: Email ID:

4. Period of continuous residence at the above address on the date of application :

Year: 3 Month: 3

Note-You can choose only existing section in control table if you want to change section then can again try after update the control table Section Data.

Place: New Delhi Form Recieving Date: 11/05/2012

User Manual for Summary Revision Data Upload Software

Process : Submission of Form 6A registration of NRI Voter's
Description : Data Enter Form for Form 6A. The data goes to **UPLOADED** database at State Level. To view records, enter serial no. of the voter and this will display the specific record. This form reads records from the main list or 'Mother Roll'

Form6A

Format 6A
(See Rule 8 B)
Application for inclusion of name in Electoral Roll

Applicant's Image



Select Language

Ex. For Form No 1 of Part No 102 Of ManendraGarh Assembly In Year 2010(2010S26002102A0001)

Form No **2012S25089001E0067**

1. Applicant Details

Name	Bengali	English	V2
Surname	Bengali	English	V2
DOB:	<input type="text" value="11/05/2012"/>	Gender :	<input type="text"/>
	(dd/MM/yyyy)	Birth Place:	<input type="text"/>
Village / Town:	<input type="text"/>	District:	<input type="text"/>
		State:	<input type="text"/>
Mobile No:	<input type="text"/>	Email ID:	<input type="text"/>
Applicant's Relationship	<input type="text"/>		
Father / Mother / Husband's Name	Bengali	English	V2
Father / Mother / Husband's Last Name	Bengali	English	V2

2. Particulars of place of ordinary Residence in india (Full Address as given in passport)

Section Number

Section Name

Apartment / House No.

Street / Area / Circle / Mohalla / Road

Town / Village

Post Office

Pin Code

Tehsil / Taluka / Mandal / Thana

District

4. Electoral photo identity card No. (If issued) to

Yes No Electors Card No. (If already issued) Issue Date

PASSPORT And VISA Details

Passport No	<input type="text"/>	VISA No	<input type="text"/>	Absent Date	<input type="text" value="11/05/2012"/>
Passport Issue Place	<input type="text"/>	VISA Type	<input type="text"/>	Absent reason	<input type="text"/>
Passport Issue Date	<input type="text" value="11/05/2012"/>	VISA Issue Date	<input type="text" value="11/05/2012"/>	Residential Address(Abroad)	<input type="text"/>
Passprt Expiry Date	<input type="text" value="11/05/2012"/>	VISA Issue Place	<input type="text"/>	Office Address(Abroad)	<input type="text"/>
		VISA Expiry Date	<input type="text" value="11/05/2012"/>		
		VISA Authority	<input type="text"/>		

Place:

Form Recieving Date:

User Manual for Summary Revision Data Upload Software

Process : Submission of UpdateForm6A for Modification of NRI Voter's
Description : Data Enter Form for UpdateForm6A. The data goes to UPLOADED database at State Level. To view records, enter serial no. of the voter and this will display the specific record. This form reads records from the main list or 'Mother Roll'

Format Update 6A
 Application For Correction to Particulars Entered in Electoral Roll

Elector's Serial No

Form No Suo-Moto By Application

Ex. For Form No 1 of Part No 102 Of ManendraGarh Assembly In Year 2010(2010S26002102C0001)

1. Applicant Detail's

Name(English)	Name V1	Name V2
<input type="text" value="Dilip"/>	<input type="text" value="दिलीप"/>	<input type="text"/>
Surname (if any)(English)	Lastname V1	Lastname V2
<input type="text" value="Adhikari"/>	<input type="text" value="अधिकारी"/>	<input type="text"/>

Part No of Electoral Roll : Serial No in that part :

DOB : Gender

Mobile No: Email ID:

Applicant's Relationship

Father / Mother / Husband's Name English	Name V1	Name V2
<input type="text" value="Mahadeb"/>	<input type="text" value="महादेब"/>	<input type="text"/>
Father /Mother/Husband's Surname (If Any) English	Sumame V1	Sumame V2
<input type="text" value="Adhikari"/>	<input type="text" value="अधिकारी"/>	<input type="text"/>

3. Details of Elector's Photo Identity Card (if issued, in this or some other constituency)

Elector's Photo Identity Card Number :

Name of the Constituency :

Place Form Receiving Date:

Applicant's Image



2. Particulars of place of present ordinary residence(Full Address)

House No :

Section No

Street / Area / Locality / Mohalla / Road:

Town / Village

Post Office

Pin Code :

Tehsil / Taluka/ Mandal /Thana:

District:

4. Details of entries to be corrected :

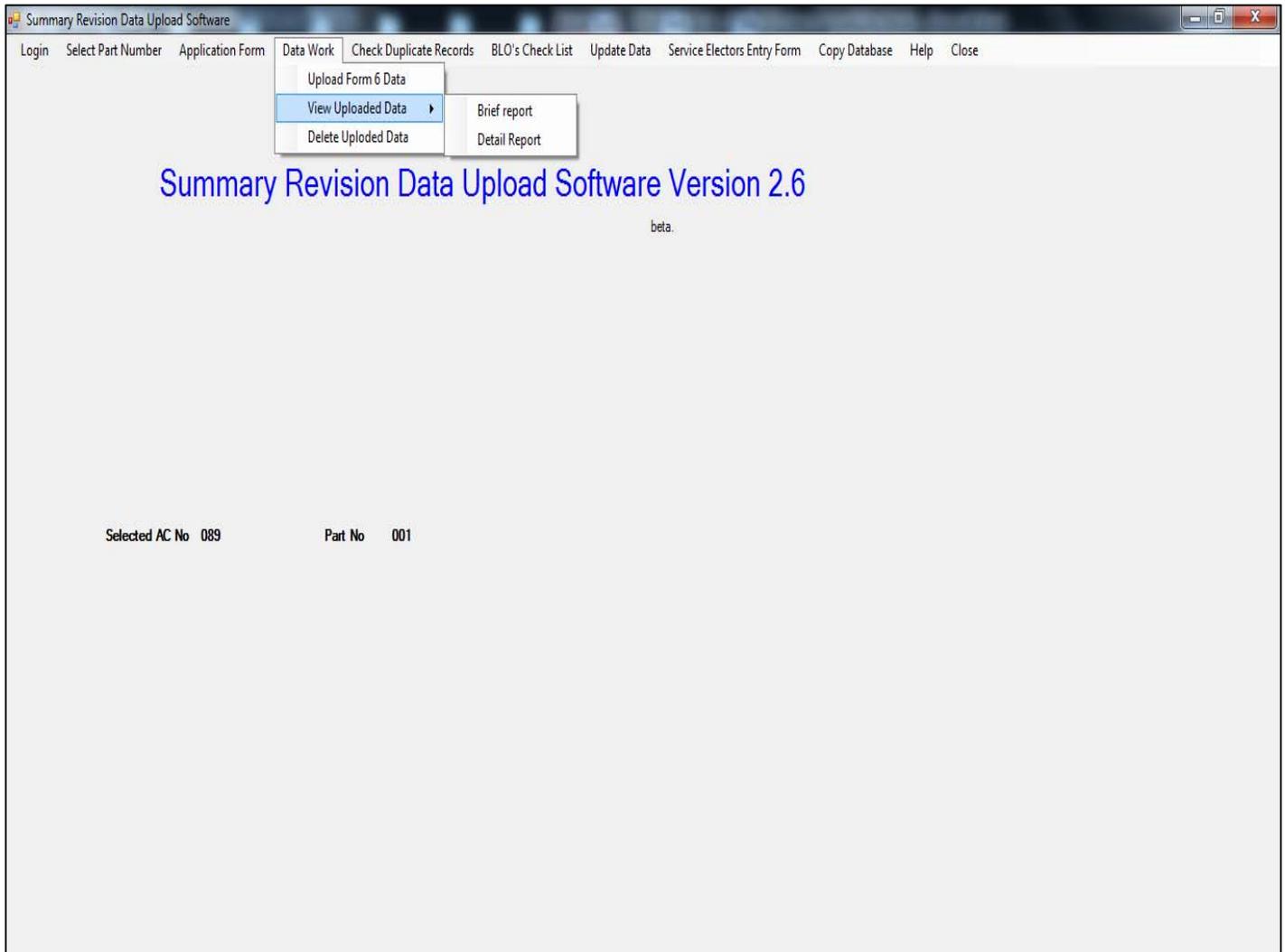
Name Age Father/Mother/Husband Name Passport and Visa

Gender Address Photo

Note-You can choose only existing section in control table if you want to change section then can again try after update the control table Section Data.

User Manual for Summary Revision Data Upload Software

Process : Selection of menu option to view uploaded data or to upload Form 6 data
Description : You can view the brief and detailed report of **'uploaded'** data.



User Manual for Summary Revision Data Upload Software

Process : Uploading of data to 'UPLOADED' database

Description : You can upload the Form 6 data from your local machine to uploaded database kept at the state level. Either you can export all or specific records. This form reads data from local machine and transfer the records to 'UPLOADED' database kept at the State / UT level.

Upload FORM-6 Data

Select Database

Database Path C:\Users\SHADAB\Desktop\ERMS FOR WEST BENGAL(MAIN)\Summary Revision Upload Software\Summary Revision\SummaryRevisionDataUpload\SummaryRevisionDataUplo...

Search Criteria

AC No 089 Part No 001

Date From 26/02/2012 To 26/02/2012

Show Data Cancel

Select All Total Records==>1

	Please Select the record ...	Elector's Photo	Form No	Suo-Moto	State Code	AC No	Part No	Name	Name V1
▶	<input checked="" type="checkbox"/>		2012S25089001...	N	S25	89	1	Ratatakar	রতাতার

Upload Selected Data

User Manual for Summary Revision Data Upload Software

Process : To view brief report on uploaded data

Description : You can view brief report of uploaded data of any Form 6 / 7 / 8 and 8A. This form reads AC No, Part No and selects Form to view the records.

Uploaded Data Brief Report

AC No Part No Form Date

Total Form 7==>2

Elector's Photo	Form No	Suo-Moto	Name	Surname	Mobileno	EmailId	Electoral registration officer ordered	Database updated?
	2010U07001...	Y	amar kumari	.				

success

User Manual for Summary Revision Data Upload Software

Process : To view uploaded data detailed report

Description : You can view detailed report of uploaded data for any Form 6 / 7 / 8 and 8A. This form takes AC No, Part No and Form type to display detailed report of 'uploaded' data from State / UT level database.

Uploaded Data Detail Report

AC No Part No Form Date

Total Form 7==>1

Elector's Photo	Form No	Suo-Moto	St_Code	Ac No	Part No	Inclusion	Objection	Name	Sumar
	2010U07001001...	Y	U07	001	001	<input type="checkbox"/>	<input checked="" type="checkbox"/>	amar kumari	.

SUCCESS

User Manual for Summary Revision Data Upload Software

Process : Deletion of uploaded data

Description : You can delete any record of uploaded data for any Form 6 / 7 / 8 and 8A if required using this form. Select AC No, Part No and select form type, the select all or specific records, then click on 'delete uploaded data' button to delete the records from State / UT level database.

Delete Uploaded Data

AC No Part No Form Date

This form can be removed only those records which have not appointed the Appointing Officer.

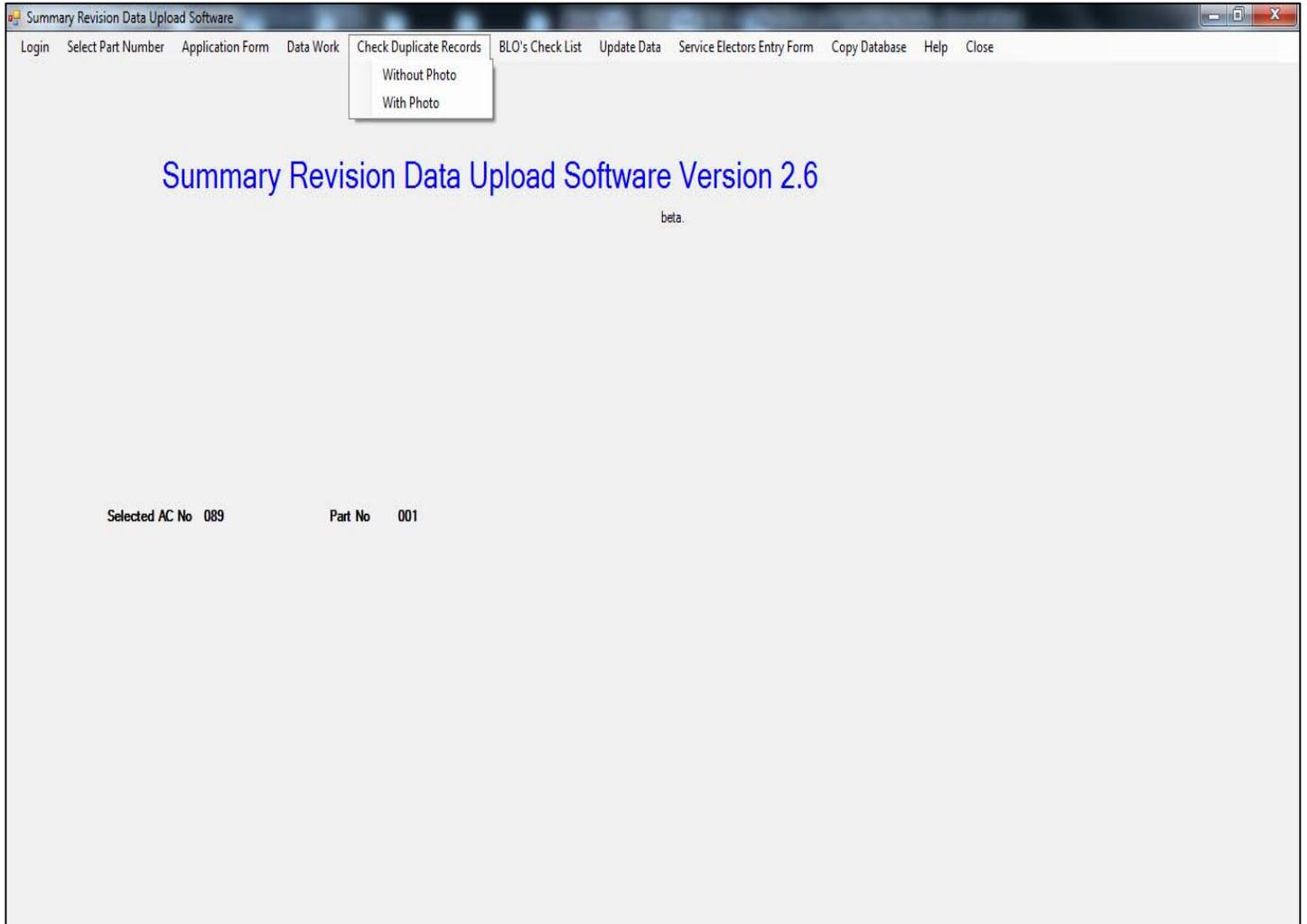
Select the record ...	Elector's Photo	Form Number	SuoMoto	St_Code	AC No	AC No	Insertion	For Deletion
<input type="checkbox"/>		2010U07001001...	Y	U07	001	001	<input type="checkbox"/>	<input checked="" type="checkbox"/>

success

User Manual for Summary Revision Data Upload Software

Process : To view duplicate records in database

Description : To check duplicate records in database, select the menu option



User Manual for Summary Revision Data Upload Software

Process : View duplicate records
 Description : Choose AC No and desired language then click on 'Show Duplicate Data' button

Check Duplicate Records

Select Language

AC No

Select Language

success

List Of Duplicate Electors of Assembly Constituency Number 89						
Elector's Name	Surname	Relative's Name	Part No	Serial No	Section Name	Repeat
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Lakshmirani	Sardar	Sukumar	2	484	1 Chhot Mudagachha Uttarapada	2
Lakshmirani	Sardar	Sukumar	2	492	1 Chhot Mudagachha Uttarapada	2
Pankaj	Biswas	Paresh	2	862	2 Chhot Mudagachha Dakshinapad	2
Pankaj	Biswas	Paresh	2	863	2 Chhot Mudagachha Dakshinapad a	2
Sabitri	Das	Rabindranath	1	136	1 Satapota	2
Sabitri	Das	Rabindranath	1	232	1 Satapota	2
Sundari	Das	Purnachandra	1	108	1 Satapota	2
Sundari	Das	Purnachandra	1	111	1 Satapota	2
Uttam	Adhikari	Prafulla	2	4	1 Chhot Mudagachha	2

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%

User Manual for Summary Revision Data Upload Software

Process : View duplicate records with photos
Description : Choose AC No and desired language then click on 'Show Duplicate Data' button

Check Duplicate Records

Select Language

AC No 089

Part No 1-40

Select Language Default-English

Get Data
Show Duplicate Report

frmDuplicateReport

Main Report

List Of Duplicate Electors of Assembly Constituency Number

Picture	Elector's Name	Surname	Relative's Name	AC No	Part No	Serial No	Section No Name	Repeat	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
	Lakshmirani	Sardar	Sukumar	89	2	484	1 Chhot Mudagachha Uttarapada	2	
	Lakshmirani	Sardar	Sukumar	89	2	492	1 Chhot Mudagachha Uttarapada	2	
	Pankaj	Biswas	Paresh	89	2	862	2 Chhot Mudagachha Dakshinapada	2	
	Pankaj	Biswas	Paresh	89	2	863	2 Chhot Mudagachha Dakshinapada	2	
	Sabitri	Das	Rabindranath	89	1	136	1 Satapota	2	
	Sabitri	Das	Rabindranath	89	1	232	1 Satapota	2	
	Sundari	Das	Purnachandra	89	1	108	1 Satapota	2	
	Sundari	Das	Purnachandra	89	1	111	1 Satapota	2	
	Uttam	Adhikari	Prafulla	89	2	4	1 Chhot Mudagachha	2	

Current Page No.:1 Total Page No.:1 Zoom Factor:100%

User Manual for Summary Revision Data Upload Software

Process : BLO's can get checklist of those forms in which ERO has appointed his/her as an enquiry officer.

Description : Select Blo's Name, Form Type and form receiving date then click Show button.

BLO CHECK LIST FORM

Select BLO Name

Select Form

Form Receiving Date From To

CHECK LIST FOR FORM 6

Main Report

CHECKLISTFOR- Form 6 (where ERO not passed any order)

Assembly Constituency Name- 089-Ranaghat Uttar Purba 11/05/2012

Part No- 001

Picture	Name In English	Name In Hindi	Gender	Section Name	Relation Type	Relative Name In English	Relative Name In Hindi	House No	Date Of Birth	Year	Month	Mobile No	BLO Report Submitted
	Suresh Kumar Karakarak	रुतकर करकरक	Male	1-साउपता	Husband	Kiran Pal Rakuhatat	किरणपाल राकुहातत	121A	20/08/1957	54	5	9911665543	NO
	Rarapap Uu	रररपप उु	Male	1-साउपता	Father	RaranRapar	ररर ररर	115A	02/04/1986	26	9	7676766767	NO
	Puparar Rapi	पिपुपरर ररपु	Male	1-साउपता	Father	RaparaparParapar	ररररर रररर	123A	11/06/1973	38	7	6677	NO

Current Page No.: 1 Total Page No.: 1 Zoom Factor: 100%

User Manual for Summary Revision Data Upload Software

Process : If BLO want to get some changes in forms data then he/she will be informed to operator and operator will change the forms data through the help of this form.

UPDATE FORMS DATA

Select BLO Name: 1 - AB

Select Form: 6

Form Receiving Date From: 11/05/2011 To: 11/05/2012 Show Clear

Select	St_code	AC_no	Part_no	Section Name	HOUSE_NO	FName_En	LName_EN	FName_V1	LName_V1
<input checked="" type="checkbox"/>	S25	089	001	1-ਸਰਕਾਰੀ	121 A	Suresh Kumar	Karakarak bb	ਸੁਰੇਸ਼ ਕੁਮਾਰ	ਕਰਾਕਰਾਕ ਬੀ
<input type="checkbox"/>	S25	089	001	1-ਸਰਕਾਰੀ	115 A	Rarapap	Uu	ਰਾਪਾਪ	ਊਊ
<input type="checkbox"/>	S25	089	001	1-ਸਰਕਾਰੀ	123 A	Puparar	Rapi	ਪਿਪਾਰਾਰ	ਰਾਪੀ

Update On Server

User Manual for Summary Revision Data Upload Software

Process : Through this form Operator can update only Mobile No and Email Id of the electors. It would be directly reflected in main database.

Mobile & Email Updation Form

Enter Serial No

First Name	<input type="text" value="Kamalesh"/>	In Vernacular	<input type="text" value="কমলেশ"/>
Last Name	<input type="text" value="Chakraborty"/>	In Vernacular	<input type="text" value="চক্রবর্তী"/>
EPIC Card No	<input type="text" value="WB/12/079/456177"/>	Gender	<input type="text" value="Male"/>
Enter Mobile No	<input type="text" value="9434952350"/>		
Enter Email ID	<input type="text" value="kamlesh.singh@gmail.com"/>		



ERO Application:

This application for the Elector Registration Officer to approve revisions made through 'Summary Revision Data upload Application' and **Application receipt from Online NVSP portal of ECI.**

The details of product functions are

- **Role of ERO**
 - Assign Enquiry officer for each parts of the AC for each type of forms received i.e., Form6, Form7, Form8, Form8A.
 - Save report received from Enquiry Officer, i.e., found correct, Found incorrect or Need further clarification
 - Option to give approval/disapproval over Enquiry officer's report.
 - Option to directly approve/disapprove without posting Enquiry Officer.
 - Option to correct clerical mistakes in the records saved at the database.
 - Option to delete duplicate records.
 - Upload records to the database.
- **ERO Software has two source of Supplement-7 application data:**
 1. Processing of **Application receipt from Online NVSP portal of ECI**
 - Only processing is required for the application (Approved/Reject)
 - Checklist can be printed from Software Menu ->
 - Decision would be taken by ERO for valid application/invalid application/already added in previous roll and the status of all application is required to update in ERO module.
 2. Processing of Application receipt in ERO Office for which data entry would be carried out by Summary Revision software
 - Only processing is required for the application (Approved/Reject)

**Understanding work flow of
ERO / AERO Software
(With Screen Shots)**

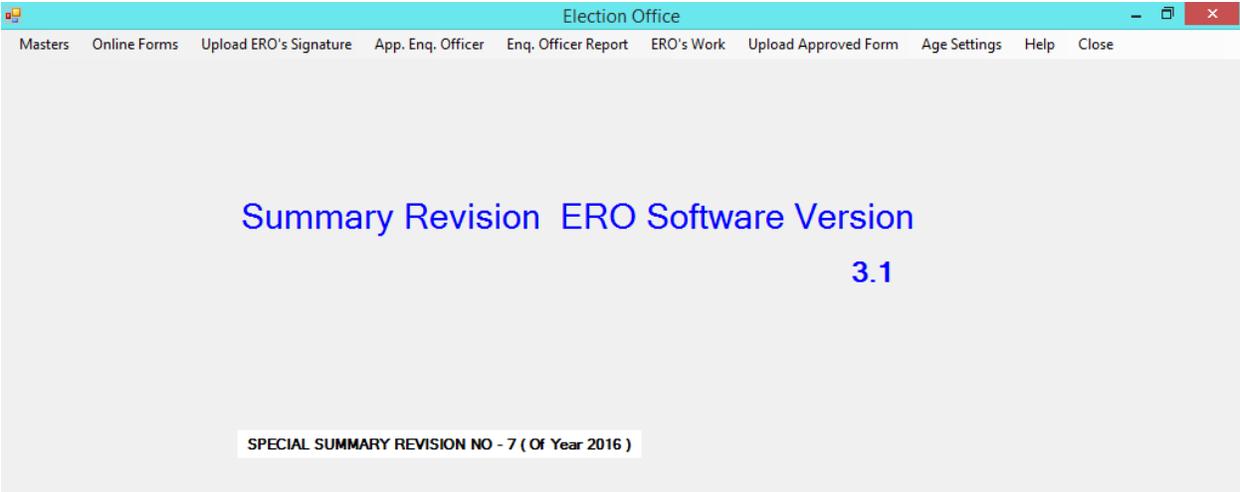
ERO / AERO Software

The main objectives of this software are as follows :-

1. To appoint enquiry officers for field verification
2. To submitted reports given by enquiry officers after field verification
3. To make corrections in submitted data if any
4. The uploading of data in the database kept at State / UT level with digital card authentication
5. To give orders to process the applications with or without appointing enquiry officers
6. To remove duplicate records in any

User Manual for ERO Software

Process : Authentication
Description : In this login screen, login with username and password.



User Manual for ERO Software

Process : Enquiry Officer Details
Description : Select menu option 'Masters→Enquiry Officer Details' for maintaining Enquiry Officer Master

Enquiry Officer Master

AC No: 089
Part No: 001
Name:
Designation:
Mobile No:

Edit or Delete

Save Clear

Select	AC No	Part No	Enquiry Officer Name	Designation	Mobile No
<input type="checkbox"/>	89	1	BLO0101	Operator	9876543211
<input type="checkbox"/>	89	1	AB	Teacher	9911234567

Update Delete

Steps :

1. Select AC Number and party number.
2. Enter the details of enquiry officer of the selected part number
3. Click on update button

User Manual for ERO Software

Process : Recommendation Reason
Description : Select menu option 'Masters → Recommendation Reason for maintaining Recommendation Reason master

Recommendation Reason Master

Reason Type: Rejection

Name: [Empty]

Description: [Empty]

Only Name field will be seen to ERO
However Description field can be print in reports.

Edit Reason Name and Description

Save Clear

Select	Reason_Type	Recommendation Reason	Description
<input type="checkbox"/>	Rejection	Address not found	

Update

User Manual for ERO Software

Process : Update part number and section number on **Online NVSP Application received**
Description : Select menu option 'Online Forms' for assigning part number and section number of Form 6 Only

Choose the record...	Elector's Photo	Form No	Part Number	Section Number	Section Name	Suo-Moto
<input type="checkbox"/>		0141137e0ae61a31f				
<input type="checkbox"/>		0142ba22317da6b56				
<input type="checkbox"/>		153fd6d11f30d1a8				
<input type="checkbox"/>		1547d22b0f391f7				
<input type="checkbox"/>		014333bbf9e9dfc5				
<input type="checkbox"/>		15247b61aba3e0ba				
<input type="checkbox"/>		154e882927ec984d				
<input type="checkbox"/>		151b0483bc41f568				

Steps :

4. Select AC Number, Form type F6 and enter from date and to date.
5. Click on Show uploaded Data button
6. The Application received is displayed in the grid.
7. Enter the part number and select the section number of Application Form 6 received.
8. Click on update forms data on server button to update on server

User Manual for ERO Software

Process : Printing Checklist of **Online NVSP Application received for Form 6/7/8/8a**
Description : Select menu option 'Online Forms-> Checklists' for printing of checklist

Online Check List

Select AC 001 Form 6 Form Receiving Date From 01/06/2015 To 27/01/2016 SHOW CLEAR

SAP CRYSTAL REPORTS

Main Report
/1

Online Forms Checklist
Date: 27/01/2016

AC Name: 001
Form Type: 6

Form Receiving Date - From : 01/06/2015 To : 27/01/2016

Photo	Application ID	Name (English/Hindi)	Relation Type Gender	Mobile No. Relation / Sex	House No. Street	Village Post Office	Part No Section
	151b0483b0f1868	AJAY SINGLA अजय सिंगला	GOPAL KRISHAN गोपाल कृष्ण	F M	210 WARD NO 10	SADUL SHAHAR SADUL SHAHAR	
	154e882927ec984d	Anil kumar अनिल कुमार	krishan lal suthar कृष्ण लाल सुथार	F M	ward no 9.Near ramdev mandir	lalgarh jattan lalgarh jattan	
	153f06d11f90d1a8	bhupendersingh भूपेंद्र सिंह	guramel singh गुरमेल सिंह	F M	ward no 1	duda khicher Khat Sajwar	
	0142ba22317da6b56	GAMDOOR SINGH गमदुर सिंह	RESHAM SINGH रेशम सिंह	F M	65/K 24 JED	SAHIBSINGHWALA SAHIBSINGHWALA	
	1547d22b0f91f7	maneesh मनीष	vijay विजय	F M	near hanuman mandir	doolpura dhamsinghwa	
	0143aab8025dc834e	nimla devi निर्मला देवीराम	kaluram कालुराम	H F	398 harjan mohala	dungersinghpura ganesingam	
	15247b61aba3e0ba	PRAHLAD DASS प्रहलद दास	HANUMAN DASS हनुमान दास दास	F M	HOUSE NO. 58, SUKHSAGAR COLONY	PADAMPUR ROAD SALGANAGAR SAHUWALA	
	0141137e0ae61a31f	SUNILKUMAR	SAHABRAM हनुमान	F M	WARDNO9 HANUMAN	MORJAND KHARI MORJAND KHARI	

Current Page No.: 1
Total Page No.: 1
Zoom Factor: 75%

Steps :

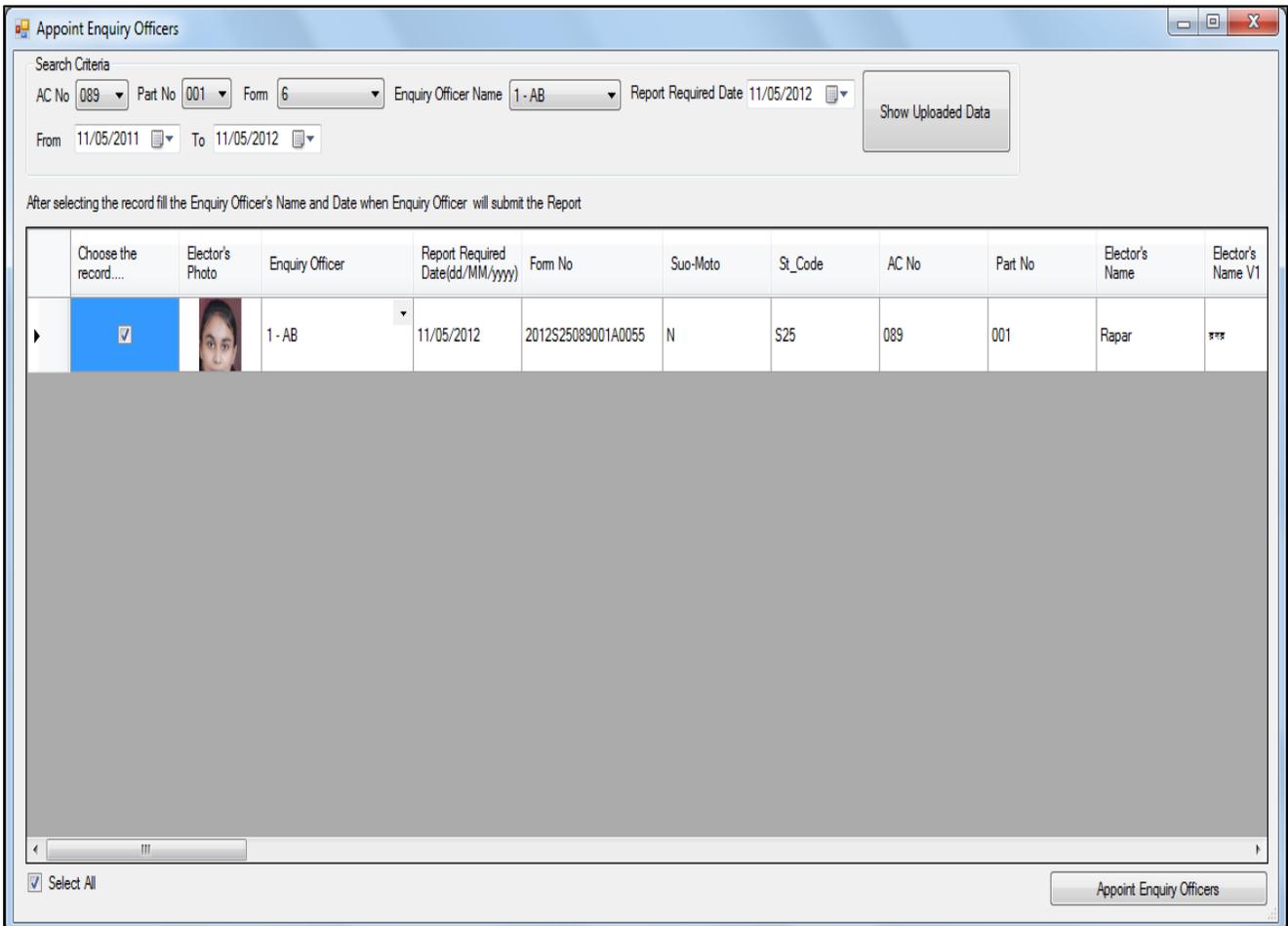
1. Select AC Number, Form type F6 and enter from date and to date.
2. Click on Show button
3. The Application received is on the screen.
4. If required download the report in pdf file or can be printed.

User Manual for ERO Software

Process : Appointing Enquiry Officer
 Description : Select menu option ‘Appoint Enquiry Officers’ for assigning duties to BLOs for field verification

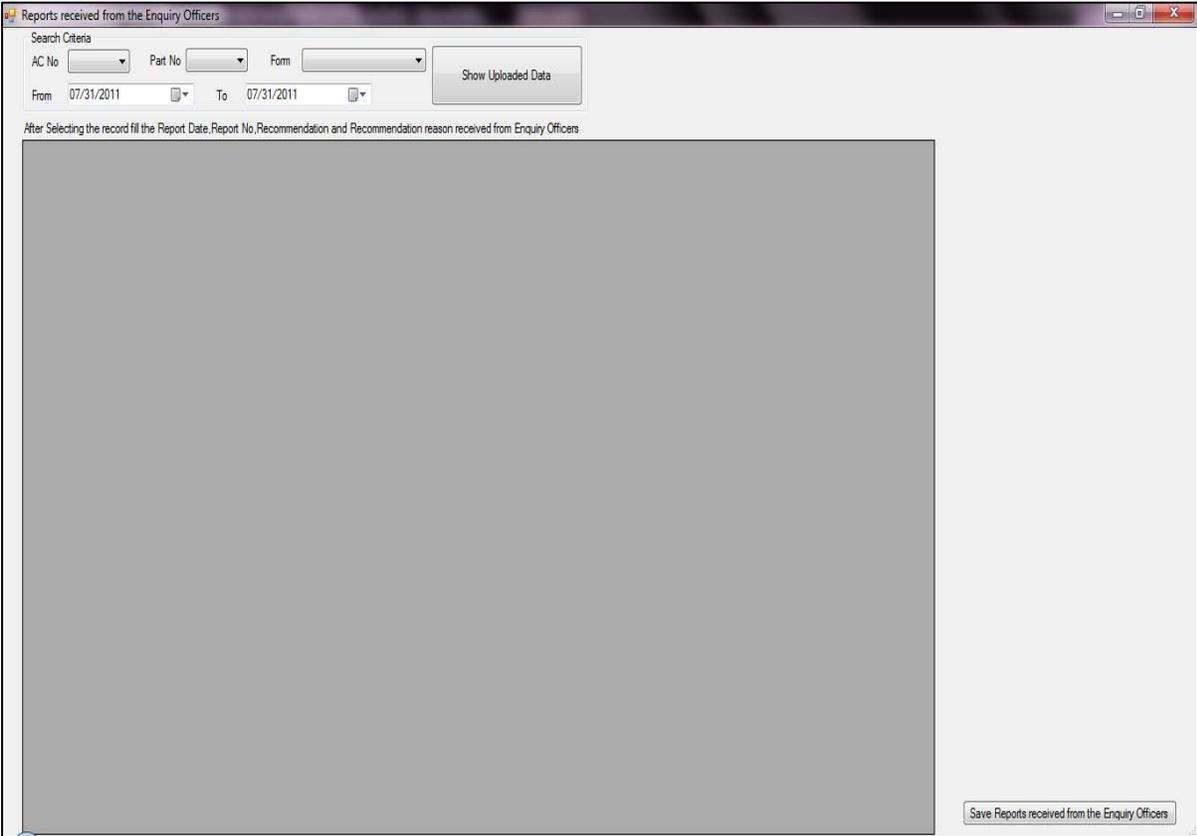


Process : Appointing Enquiry Officers
 Description : For Form 6 / 7 / 8 and 8 A, ERO or AERO can assign enquiry officers for field verification along with date of submission of their reports after verification.



User Manual for ERO Software

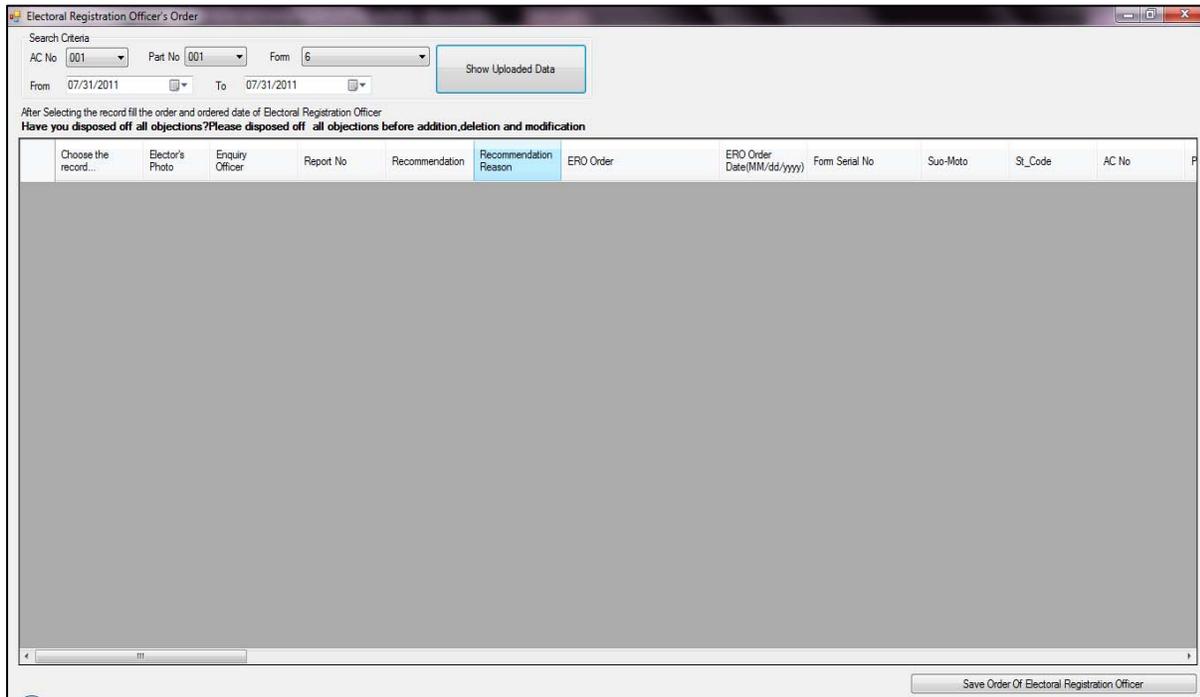
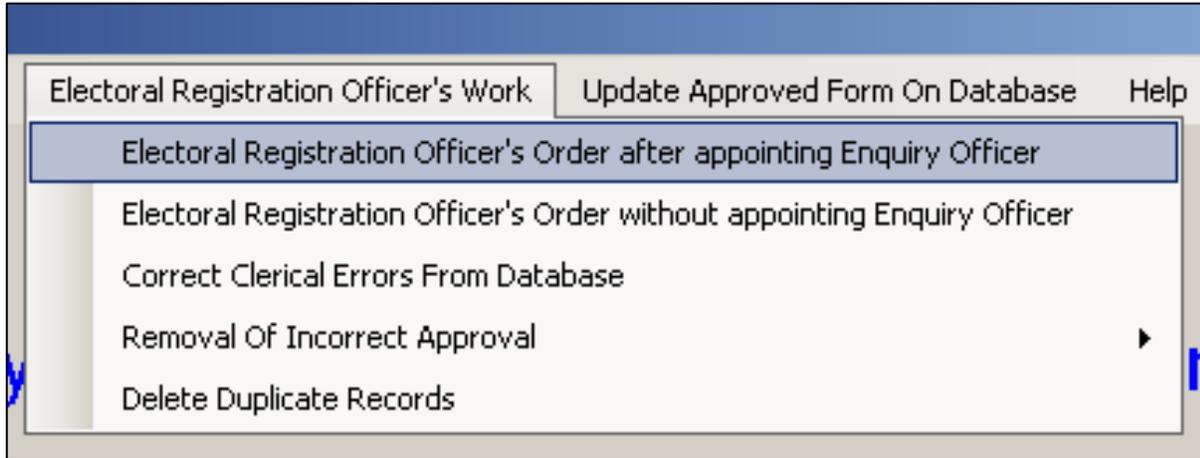
Process : Filling Enquiry Officers' Report
Description : After receiving reports from enquiry officers, this form is used by ERO and AERO to submit the reports given by enquiry officers after their field verification.



User Manual for ERO Software

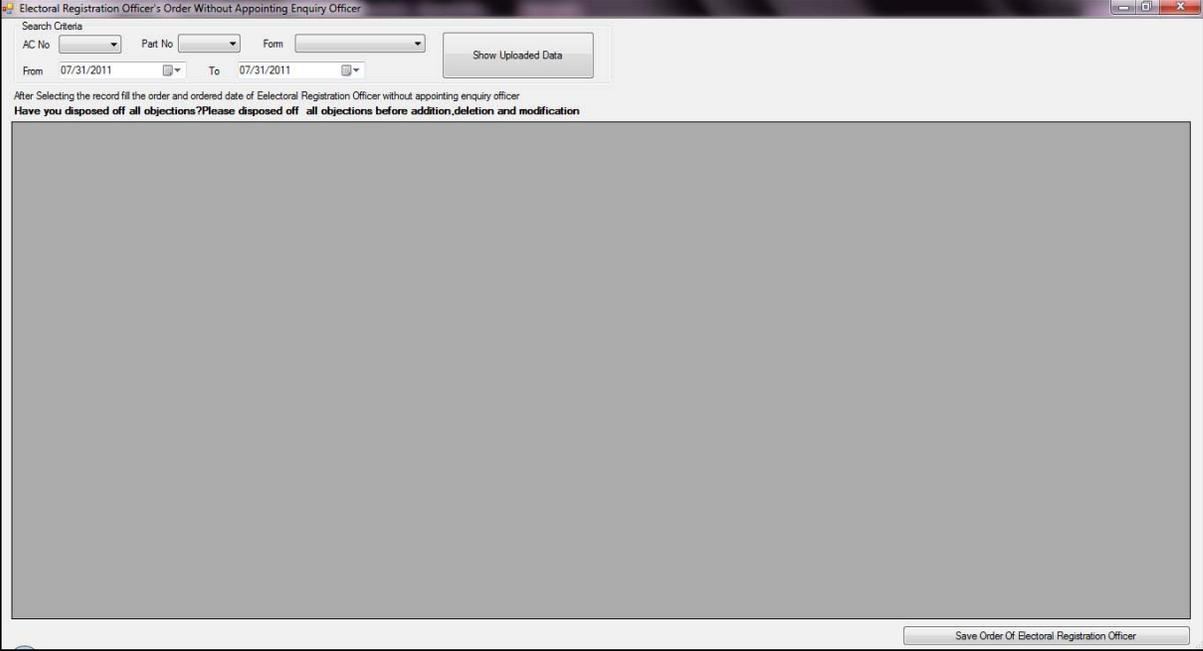
Process : Issuing order after appointing Enquiry Officers or without appointing enquiry officer

Description : Select the given menu option to pass an order by ERO or AERO with or without appointing enquiry officer.



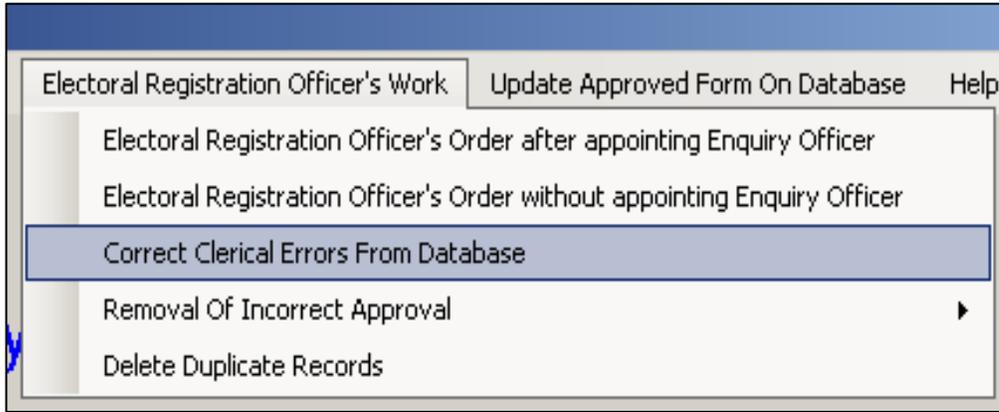
User Manual for ERO Software

Process : EROs' issuing order after appointing enquiry officers or without appointing enquiry officer
Description : This form is used by ERO and AERO to pass an order such as approved, rejected or approved with changes for form applications received from citizens.



User Manual for ERO Software

Process : Clerical Errors' correction
 Description : Select this menu option to make correction of clerical errors.



Process : Clerical errors' correction
 Description : Using this data entry form, ERO or AERO can make clerical corrections in data from the main, supplementary list.

Clerical Error Correction Form

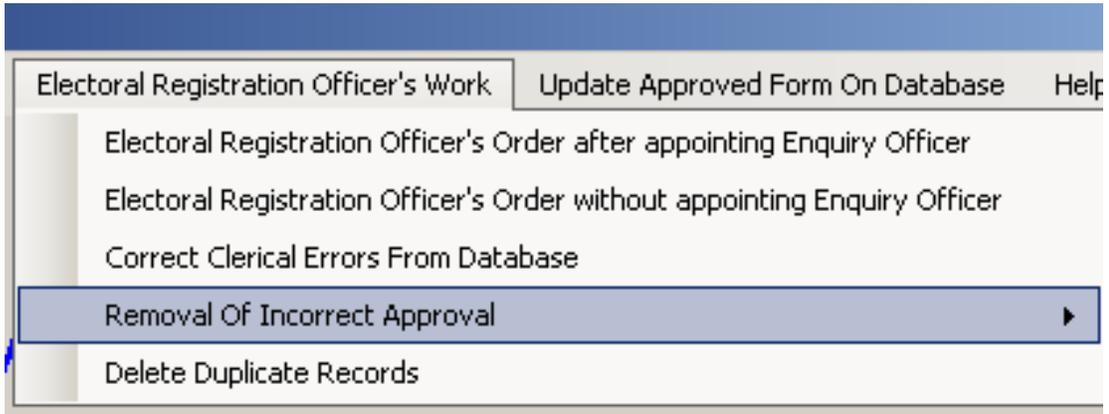
AC No Part No Section No

List Type

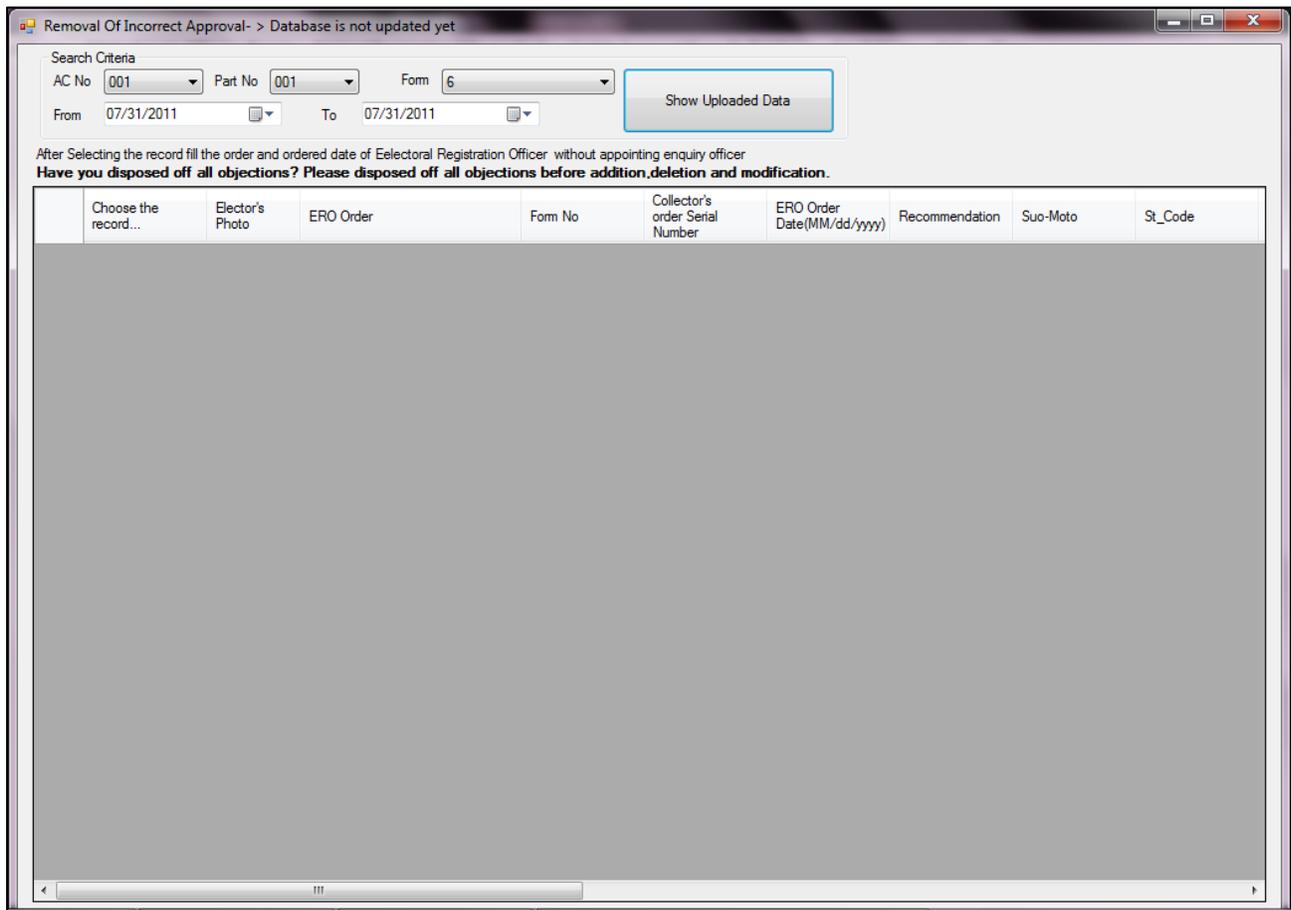
	Choose data For improvement	Form No	Serial No	House No	Elector's Name	Type Of Relationship	Elector's Surname	Relative's Name	Rel. Sun
	<input checked="" type="checkbox"/>		1	02	श्रीमती संजू बाई	Other	.	जयकरण	.
	<input checked="" type="checkbox"/>		2	1	गेंदसिंह	Father	गोंड	हीरालाल	गोंड
	<input type="checkbox"/>		3	1	कुशुमकली	Husband	गोंड	गेंदू	सिंह
	<input type="checkbox"/>		4	106	श्री राजबहादुर	Other	.	श्रीमती सुखमन्ती	
	<input type="checkbox"/>		5	106	?????	Husband	.	???? ??????????	..
	<input type="checkbox"/>		6	106	सुखमन्ती	Husband	बैगा	धनीलाल	
	<input type="checkbox"/>		7	107	बबिया	Husband	बैगा	सुखलाल	
	<input type="checkbox"/>		8	16	श्रीमती ललिता बाई	Husband	.	श्री हरिनारायण	
	<input type="checkbox"/>		9	16	हरिनारायण	Father	बैगा	श्याम सुन्दर	बैगा
	<input type="checkbox"/>		10	2	दिलकरन	Father	बैगा	चरका	
	<input type="checkbox"/>		11	22	फगुनी	Husband	बैगा	दददी	बैगा
	<input type="checkbox"/>		12	23	लक्ष्मण	Father	बैगा	शुक्लू	
	<input type="checkbox"/>		13	23	पुसनी	Husband	बैगा	लक्ष्मण	
	<input type="checkbox"/>		14	23	मुन्नीबाई	Husband	बैगा	लालसाय	

User Manual for ERO Software

Process : Removal of incorrect approval.
Description : Select this menu option for the removal of incorrect approvals from the database.

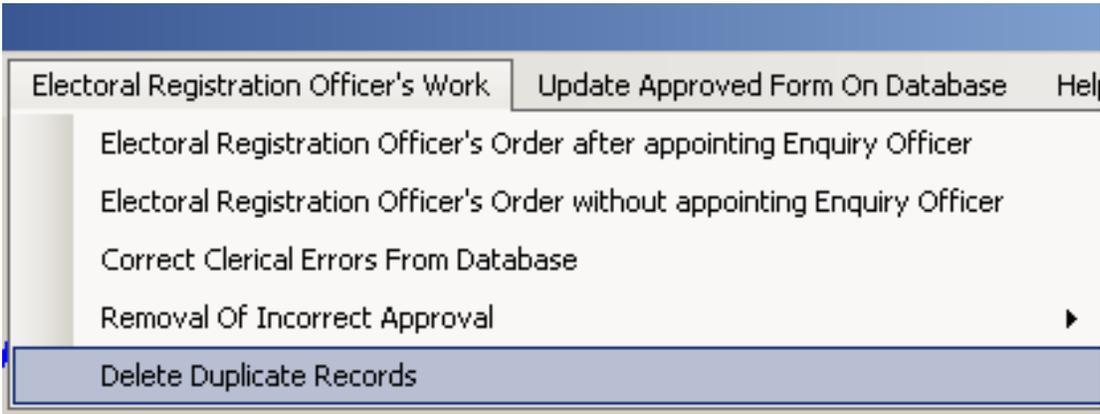


Process : Removal of incorrect approval, when database is not updated yet.
Description : Select this menu option for the removal of incorrect approvals from the database.

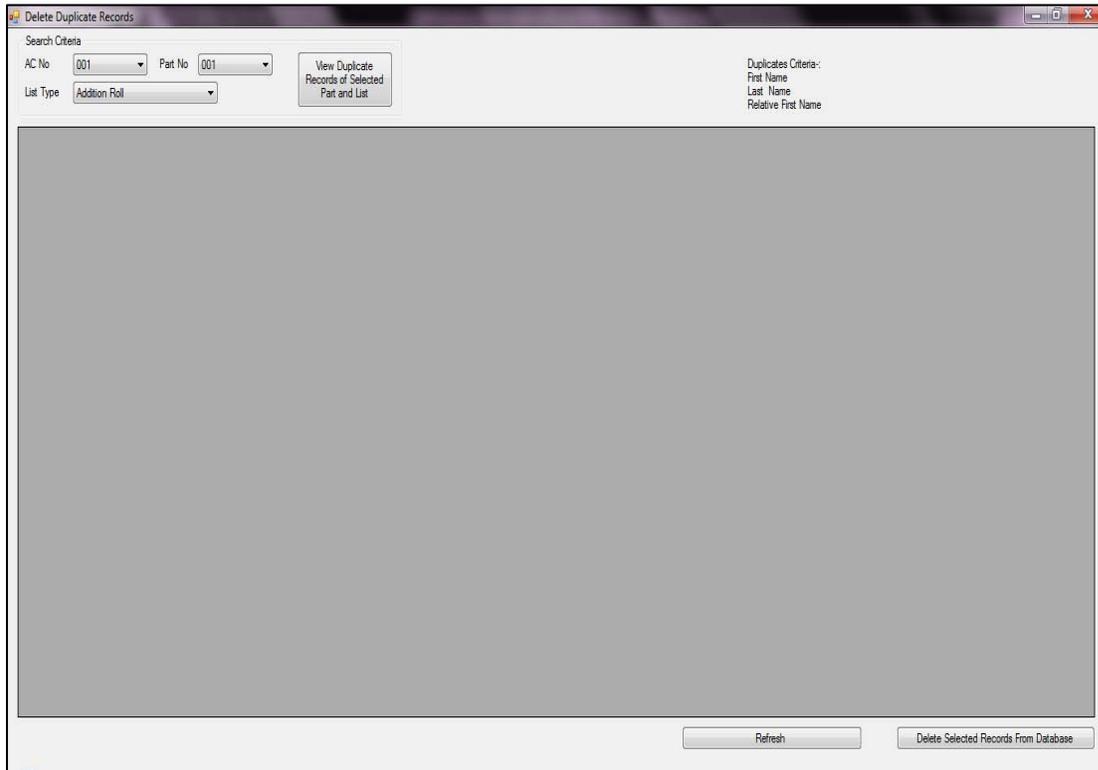


User Manual for ERO Software

Process : Deletion of duplicate records
Description : Select this menu option for the removal of duplicate records from the database.

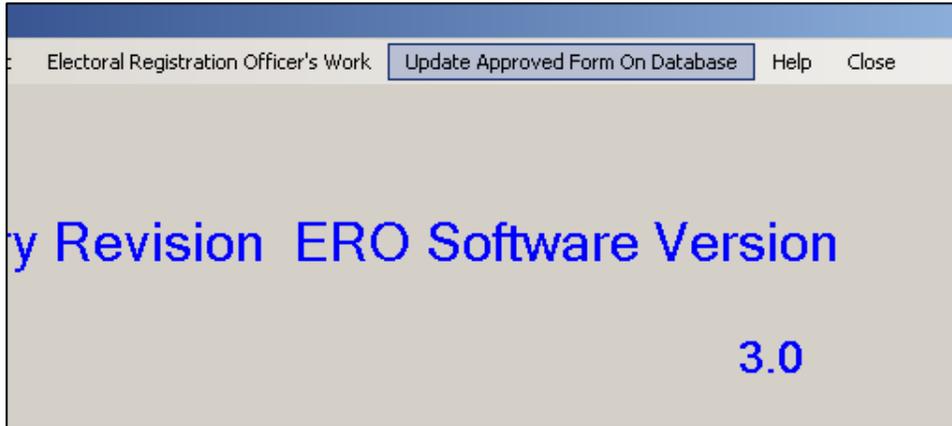


Process : Deletion of duplicate records
Description : This form is used to view the duplicate records from the database. The listed duplicate records can be deleted by ERO or AERO by this form. Select AC No, Part No and type of list, now select specific records and click on delete button.

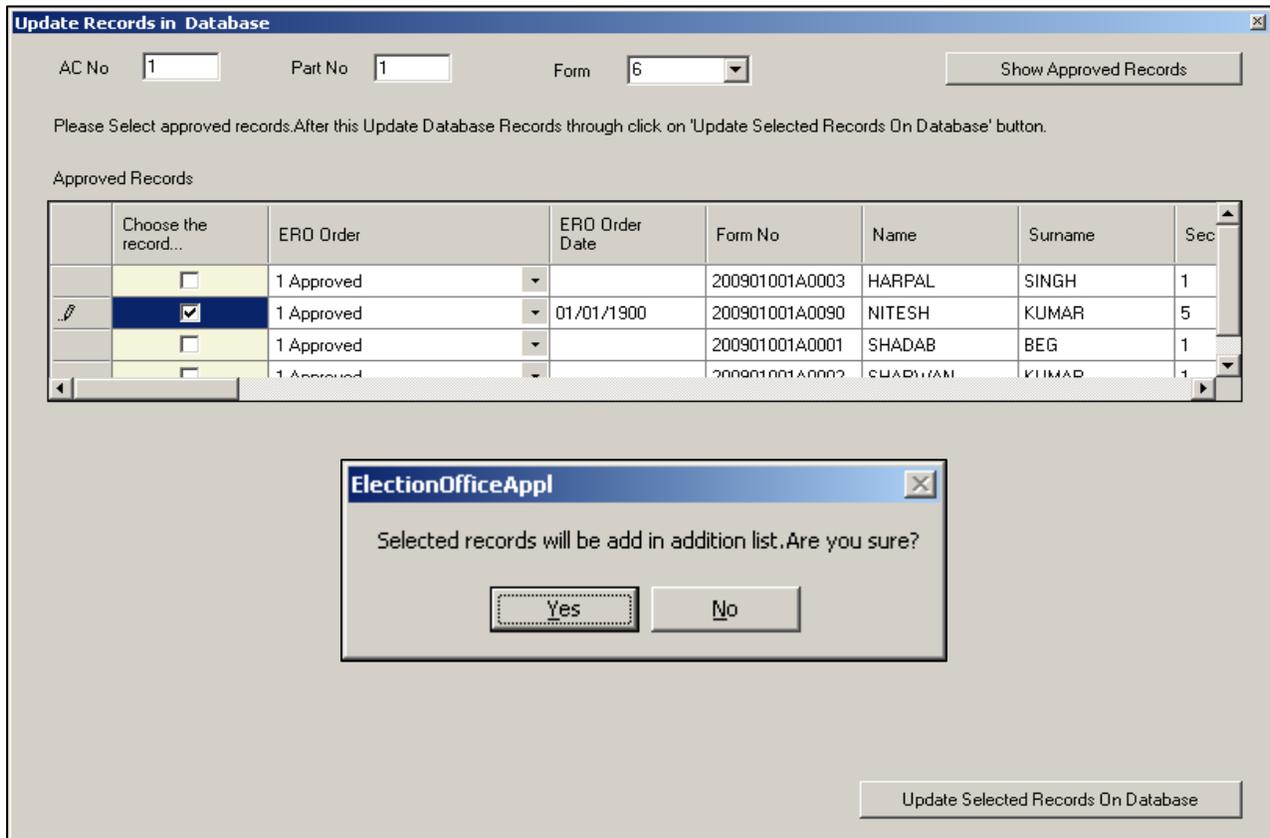
A screenshot of the 'Delete Duplicate Records' form. The form has a title bar 'Delete Duplicate Records'. Below the title bar, there are search criteria fields: 'AC No' with a dropdown menu showing '001', 'Part No' with a dropdown menu showing '001', and 'List Type' with a dropdown menu showing 'Addition Roll'. There is a button labeled 'View Duplicate Records of Selected Part and List'. To the right, there are 'Duplicates Criteria' fields: 'First Name', 'Last Name', and 'Relative First Name'. At the bottom of the form, there are two buttons: 'Refresh' and 'Delete Selected Records From Database'. The main area of the form is currently empty.

User Manual for ERO Software

Process : Exporting of approved records.
Description : Select this menu option to export the approved records to main database.



Process : Exporting of 'uploaded' data into 'main' database.
Description : This form is used to list the records approved by ERO or AERO. Now the selected records can be uploaded to the main database for a particular AC for Form 6, 7, 8 or 8A. Enter AC No, Part No, and then select approved record to upload them to main list or 'Mother Roll'.



User Manual for ERO Software

Process : Exporting of 'uploaded' data into 'main' database.

Description : This form is used to list the records approved by ERO or AERO. Now the selected records can be uploaded to the main database for a particular AC for Form 6, 7, 8 or 8A. You can also view current records from the 'main' database.

Update Records in Database ✖

AC No Part No Form Show Approved Records

Please Select approved record and database record.After this Update Database Record through click on 'Update Selected Records On Database' button.

Approved Records

	Choose the record...	ERO Order	ERO Order Date	Form No	Name	Surname	Sec
	<input type="checkbox"/>	1 Approved	01/01/1900	200901001B0025	लक्ष्मण	बेगा	1
	<input type="checkbox"/>	1 Approved	01/15/2010	200901001B0035	लक्ष्मण	बेगा	1
▶	<input checked="" type="checkbox"/>	1 Approved		200901001B0001	श्रीमती संजू बाई	.	1
	<input type="checkbox"/>	1 Approved		200901001B0002	गेंदूसिंह	गोंड	1

Show Database Records

Database Records

	Choose the record...	AC No	Part No	Serial No In Part	House No	Section No	Elector's Name	Ele Sur
✎	<input checked="" type="checkbox"/>	1	1	1	02	1	श्रीमती संजू बाई	.

Update Selected Records On Database

User Manual for ERO Software

Description : After Integration ERO can increase age 1 year or decrease age one year of all electors in mother roll.

