



2018

Assistant Electoral Registration
Officer User manual

ERO-Net

V 2.0



Election Commission of India



CONTENTS

Officer 4: AERO (Assistant Electoral Roll Officer)	3
1.1 Roles	3
1.2 Important Indicators.....	5
1.3 Alerts.....	8
1.4 Forms Progress Status	10
1.5 Highlights	13
1.6 ER Analysis	14
1.7 Electoral Roll.....	15
1.8 Polling Stations	29
1.9 Monitoring Report.....	34
1.10 Search	37
1.11 electoral Officer Details.....	40
1.12 SUO Moto Action for ERO.....	41
1.13 Form Processing	56

OFFICER 4: AERO (ASSISTANT ELECTORAL ROLL OFFICER)

In charge of elections in Tehsildar's office/ Election Officer/ Election Naibtehsildar / Election Deputy Tehsildar/ Election Kanungo

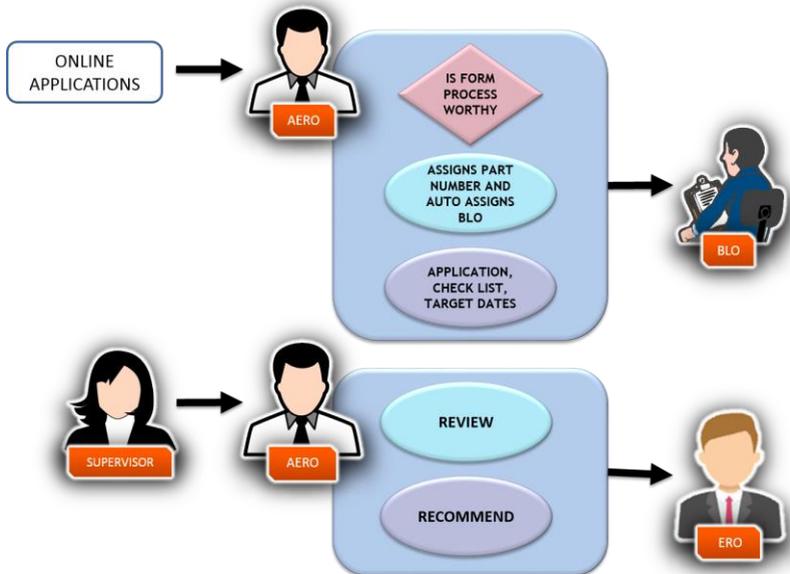


Fig 1.1 – AERO Operations in ERO-Net

1.1 ROLES

- AERO has to assign part / section for new applicant's Form 6. In all other cases, the applicant has to fill the Part and Section in the application.
- Request for deletion to other AC's concerned ERO.
- In case of Form 6, if user has filled the Part IV of the Form, it indicates that the user is already registered under some other AC. In such a case, a request is sent to the concerned ERO of the other AC to undertake field verification and confirm if shifted, and then mark for deletion.
- Submission to ERO for approval or rejection.
- Based on inputs from BLO and/or supervisor, the AERO submits to ERO for approval/ rejection.

Functionality of each tab shown in the picture above is given as under:

1.2 IMPORTANT INDICATORS

IMPORTANT INDICATORS		As On Date
Registered Deaths	0	
Processed	0	Pending
		0
Reported Deaths	0	
Processed	0	Pending
		0
Permanently Shifted	0	
Processed	0	Pending
		0
DSE		7,59,436
Logical Error		18,63,726
Rural PS above 1200		0
Urban PS above 1400		0
EPIC with old Series		18,26,804
No Photo Available		52
Replacement of Poor quality photograph		0
(21+) First Time Voters		1,27,055
		View Details

Fig 1.2.1 – Important Indicators

Functionality of each category, as shown in the image above is mentioned below: -

1.2.1 REGISTERED DEATHS

On the basis of a death certificate issued by a competent authority, (e.g. Registrar of Births & Deaths, Local Bodies, Sarpanch, Ward Member etc.), ERO can delete the entry of the deceased from the electoral roll.

1.2.2 REPORTED DEATHS

Deaths reported from relatives/ neighbors/ friends of the elector concerned or by a Booth Level Officer (BLO) report (including statements of at least two persons residing in the locality) through Form 7.

1.2.3 PERMANENTLY SHIFTED

An elector who has permanently sifted from his place of ordinary residence to other place.

1.2.4 DEMOGRAPHIC SIMILAR ENTRY (DSE)

DSEs are found by ERO-Net software on the basis of similar name, age, gender, relation type and relation name. In each case of DSE, the field verification must be done and name of the elector should be retained in electoral roll only at the place where he is found to be ordinarily residing. Entries related to other places should be deleted after obtaining Form 7 from the concerned elector.

1.2.5 LOGICAL ERRORS

Logical Errors are those errors which are found in the electoral roll through ERO-Net software. Logical Errors are 14 in number and can be found in both Draft and Final Publication.

1.2.6 RURAL PS (FOR ABOVE 1200 ELECTORS)

A Rural PS having more than 1200 electors in rural area. However, rural PS should not have more than 1200 electors in rural area.

1.2.7 URBAN PS (FOR ABOVE 1400 ELECTORS)

An Urban PS having more than 1400 electors in urban area. However, urban PS should not have more than 1400 electors in urban area.

1.2.8 PS IMAGES NOT AVAILABLE

Polling Stations of which images are not available.

1.2.9 EPIC WITH OLD SERIES

EPIC numbers which are not according to the new pattern of 10 digits.

1.2.10 POOR PHOTO QUALITY

Photo is not as per the benchmark and it needs to be changed.

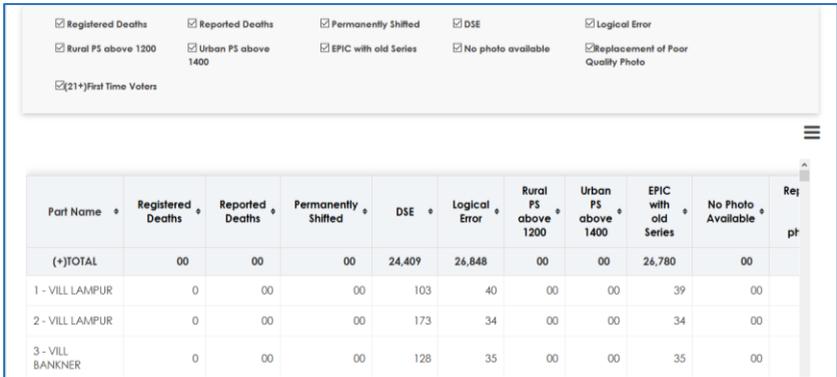
1.2.11 PENDING DEO ASSIGNMENT

Assignment of the DEO which needs to be done in respect of ERO-Net.

1.2.12 (21+) FIRST TIME VOTERS

Number of total first time voters (above 21+ age group).

After clicking on 'View Details' link in the Fig – 1.2.1, we go to the 'Monitoring Formats' screen as shown below: -



The screenshot shows a web interface for monitoring voter data. At the top, there is a filter menu with several checkboxes, all of which are checked. Below the filter menu is a table with 11 columns: Part Name, Registered Deaths, Reported Deaths, Permanently Shifted, DSE, Logical Error, Rural PS above 1200, Urban PS above 1400, EPIC with old Series, No Photo Available, and Reg. ph. The table contains data for three constituencies: 1 - VILL LAMPUR, 2 - VILL LAMPUR, and 3 - VILL BANKNER, along with a total row. The total row shows 24,409 DSE, 26,848 Logical Error, 0 Rural PS above 1200, 0 Urban PS above 1400, 26,780 EPIC with old Series, and 0 No Photo Available.

Part Name	Registered Deaths	Reported Deaths	Permanently Shifted	DSE	Logical Error	Rural PS above 1200	Urban PS above 1400	EPIC with old Series	No Photo Available	Reg. ph
(+)TOTAL	00	00	00	24,409	26,848	00	00	26,780	00	
1 - VILL LAMPUR	0	00	00	103	40	00	00	39	00	
2 - VILL LAMPUR	0	00	00	173	34	00	00	34	00	
3 - VILL BANKNER	0	00	00	128	35	00	00	35	00	

Fig 1.2.1.1 – Monitoring Formats

Fig 1.2.1.1 shows AC wise data for ERO.

1.3 ALERTS

ALERTS	
Forms pending beyond time limit ⓘ	71,898
Disposed beyond time limit ⓘ	1,88,871
Request Sent to other ERO for EPIC Migration ⓘ	91,994
Request received from other ERO ⓘ	1,00,563
Appeal pending to CEO ⓘ	0
Appeal pending to DEO ⓘ	0
Pending DEO Assignment ⓘ	9,367
View Details	

Fig 1.2.2 – Alerts

1.3.1 FORMS PENDING BEYOND TIME LIMIT

Forms which have crossed their stipulated time limit and need immediate attention.

1.3.2 DISPOSED BEYOND TIME LIMIT

Forms which have been disposed after they had crossed their stipulated time limit.

1.3.3 REQUEST SENT TO OTHER ERO FOR EPIC MIGRATION:

Deletion Request sent by the ERO (New Residence) to another ERO (Old Residence) in the case of Migration.

1.3.4 APPEAL PENDING TO ERO

Number of appeals in which the applicant wants to change the decision of DEO.

1.3.5 APPEAL PENDING TO DEO

Number of Appeals in which applicant wants to change the decision of ERO.

1.3.6 PENDING DEO ASSIGNMENT

Number of appeals in which applicant wants to change the decision of ERO.

After clicking on 'View Details' link in the Fig 1.2.2, we go to the 'Monitoring Formats' screen: -



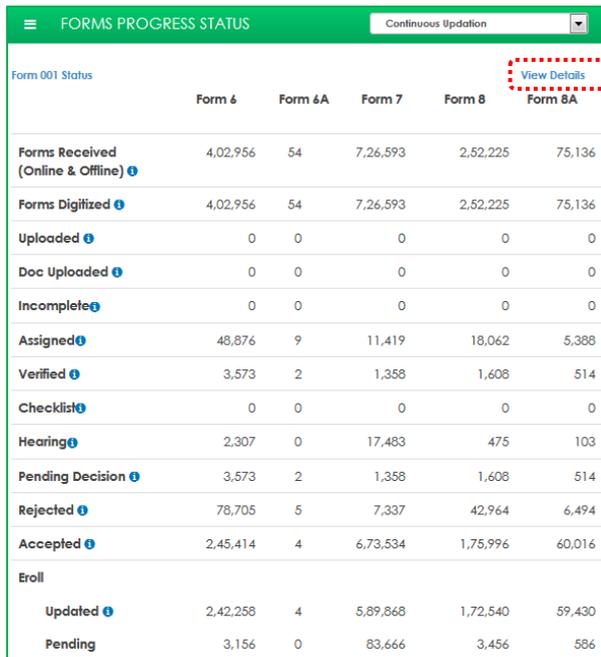
The screenshot displays a web interface for monitoring appeal formats. At the top, there are seven filter checkboxes: 'Forms pending beyond time limit', 'Disposed beyond time limit', 'Request Sent to other ERO for EPIC Migration', 'Request Received from other ERO', 'Appeal pending to CEO', 'Appeal pending to DEO', and 'Pending DEO Assignment'. Below the filters is a table with the following data:

Part Name	Forms pending beyond time limit	Disposed beyond time limit	Request Sent to other ERO for EPIC Migration	Request received from other ERO	Appeal pending to CEO	Appeal pending to DEO	Pending DEO Assignment
(+)TOTAL	00	00	00	00	00	00	00
1 - VILL LAMPUR	00	00	00	00	00	00	00
2 - VILL LAMPUR	00	00	00	00	00	00	00
3 - VILL BANKNER	00	00	00	00	00	00	00

Fig 1.2.2.1 – Monitoring Formats

Fig 1.2.1.1 shows AC wise data for ERO.

1.4 FORMS PROGRESS STATUS



Form 001 Status	Form 6	Form 6A	Form 7	Form 8	Form 8A
Forms Received (Online & Offline)	4,02,956	54	7,26,593	2,52,225	75,136
Forms Digitized	4,02,956	54	7,26,593	2,52,225	75,136
Uploaded	0	0	0	0	0
Doc Uploaded	0	0	0	0	0
Incomplete	0	0	0	0	0
Assigned	48,876	9	11,419	18,062	5,388
Verified	3,573	2	1,358	1,608	514
Checklist	0	0	0	0	0
Hearing	2,307	0	17,483	475	103
Pending Decision	3,573	2	1,358	1,608	514
Rejected	78,705	5	7,337	42,964	6,494
Accepted	2,45,414	4	6,73,534	1,75,996	60,016
Eroll					
Updated	2,42,258	4	5,89,868	1,72,540	59,430
Pending	3,156	0	83,666	3,456	586

Fig 1.2.3 – Forms Progress Status

1.4.1 FORMS RECEIVED (ONLINE AND OFFLINE)

How many forms have been received.

1.4.2 FORMS DIGITIZED

How many received forms have been digitized.

1.4.3 UPLOADED

How many scanned forms have been uploaded.

1.4.4 DOC. UPLOADED

How many supported documents like address proof, date of birth proof have been uploaded.

1.4.5 INCOMPLETE

How many incomplete entries forms have been received.

1.4.6 ASSIGNED

BLO having this <number> of form <Form Category> assigned for field verification.

1.4.7 VERIFIED

Number of field verifications already done by BLO.

1.4.8 CHECKLIST

Uploaded checklist after verification by BLO.

1.4.9 HEARING

Numbers of cases listed for hearing scheduled.

1.4.10 PENDING DECISION

Decision awaited for form disposable at their end.

1.4.11 REJECTED

How many forms are rejected.

1.4.12 ACCEPTED

How many forms are accepted.

1.4.13 E-ROLL UPDATED

How many applications have already been updated in E-ROLL.

1.4.14 E-ROLL PENDING

How many applications are still pending to be updated in E-ROLL.

Note: - You can also view the Forms Progress Status based on different parameters like 'Summary Revision' and 'Data Range' as shown in the below image: -



Fig 1.2.3.1 – Forms Progress Status Options

After clicking on 'View Details' link in the Fig 1.2.3, we go to the 'Forms Summary' screen as shown in the below image: -

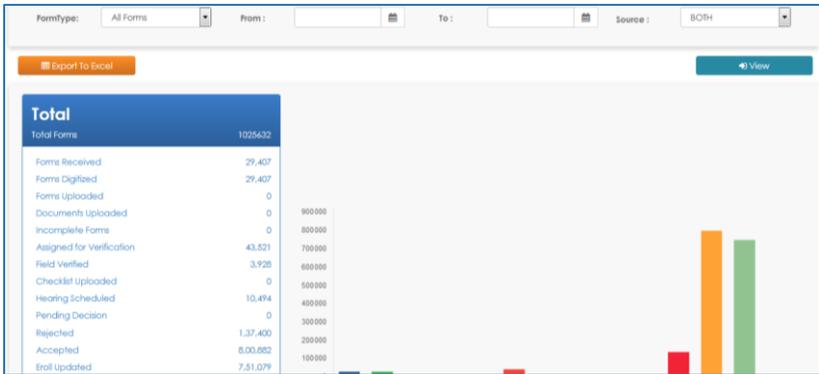


Fig 1.2.3.2 – Forms Summary

In the above screen, we can also select the forms by selecting their form types, dates and source.

AC Code	AC Name	Total	Forms Digitized	Forms Unprocess	Assigned for Field Verification	Field Verified	Hearing Scheduled	Rejected	Accept
1	NERELA	22,036	22,036	1,516	41	1,030	778	4,846	13,8

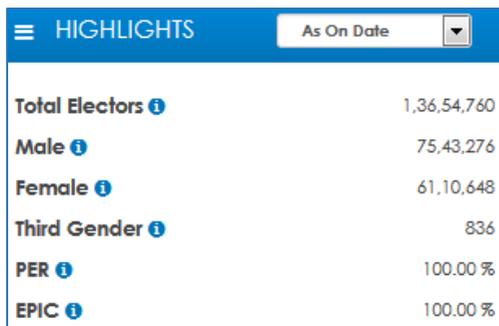
Fig 1.2.3.3.1 – AC Wise Forms Summary

For example: - Now when we click on 'NERELA' AC Name in the Fig 1.2.3.3.1, we will get a list of all forms which come under that area with the details as shown in the Fig 1.2.3.3.1.1 below: -

Ref No	Name	Form State	Form Type	Form Submission Date	Source
EAA008488444	NAND KISHOR	ACCEPTED	Form 8	09/12/2017	BOTH
EAA009024821	MANISHA	ACCEPTED	Form 6	02/09/2017	BOTH
EAA138749856	SANTOSH DEVI	SUBMITTED	Form 7	02/08/2018	BOTH

Fig 1.2.3.3.1.1 – Area Wise Forms Summary

1.5 HIGHLIGHTS



The screenshot shows a dashboard titled 'HIGHLIGHTS' with a date selector 'As On Date'. Below the title is a table with six rows of data. Each row has a label with an information icon (i) and a corresponding numerical value.

HIGHLIGHTS		As On Date
Total Electors	1,36,54,760	
Male	75,43,276	
Female	61,10,648	
Third Gender	836	
PER	100.00 %	
EPIC	100.00 %	

Fig 1.2.4 – Highlights

1.5.1 TOTAL ELECTORS

Number of total electors.

1.5.2 MALE

Number of total male electors.

1.5.3 FEMALE

Number of total female electors.

1.5.4 THIRD GENDER

Number of total third gender electors.

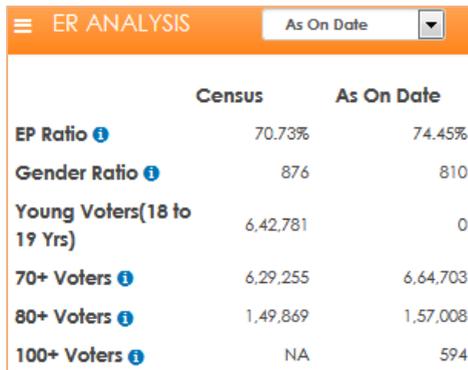
1.5.5 PER

Population to elector ratio.

1.5.6 EPIC

Electors Photo Identity Card. Electors who are having EPIC card.

1.6 ER ANALYSIS



	Census	As On Date
EP Ratio ⓘ	70.73%	74.45%
Gender Ratio ⓘ	876	810
Young Voters(18 to 19 Yrs)	6,42,781	0
70+ Voters ⓘ	6,29,255	6,64,703
80+ Voters ⓘ	1,49,869	1,57,008
100+ Voters ⓘ	NA	594

Fig 1.2.5 – ER Analysis

1.6.1 EP RATIO

Eligible elector population and the estimated total population in the country for a year is presented as Elector Population (EP) ratio.

1.6.2 GENDER RATIO

Gender ratio of the population should match with the elector gender ratio. (The proportion of males to females in a given population, usually expressed as the number of males per 1000 females).

1.6.3 YOUNG VOTERS (18 TO 19 YRS.)

Number of total young voters in the age group of 18.

1.6.4 70+ VOTERS

Number of total 70+ age group Voters.

1.6.5 80+ VOTERS

Number of total 80+ age group Voters.

1.6.6 100+ VOTERS

Number of total 100+ age group Voters.

1.7 ELECTORAL ROLL

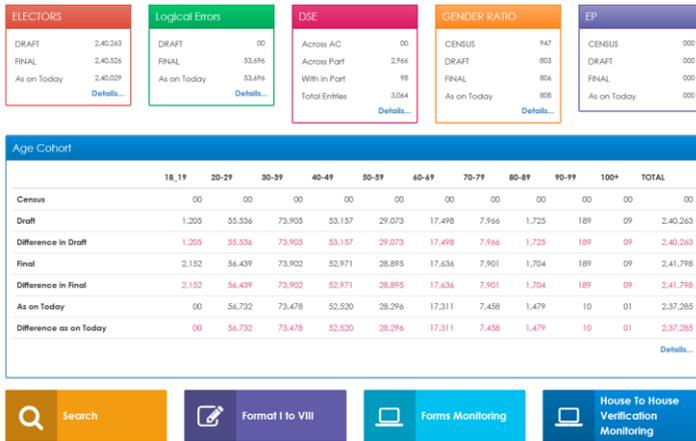


Fig 1.3.1 – AERO Home Screen

The explanation of each tab is given below: -

1.7.1 ELECTORS

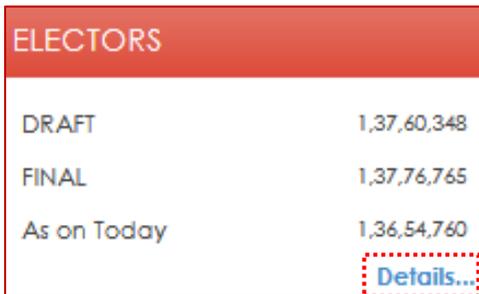


Fig 1.3.1.1 - Electors

Electors are people who have the right to vote in an election. A brief description of total number of electors in draft publication, final publication and as on Date.

After clicking on 'Details' link in the Fig 1.3.1.1, 'Elector Summary' will open.

ELECTOR SUMMARY												
Part Name	PROJECTED POPULATION			FINAL PUBLICATION				AS ON DATE				
	MALE	FEMALE	TOTAL	MALE	FEMALE	TG	TOTAL	MALE	FEMALE	TG	TOTAL	
AC TOTAL	00	00	00	1,33,123	1,07,389	14	2,40,526	1,32,896	1,07,459	14	2,40,369	
1-VILL LAMPUR	00	00	00	468	400	01	869	450	385	01	836	
10-VILL BANKNER	00	00	00	587	512	00	1,099	586	505	00	1,091	
100-PANA PAPOSIAN NARELA	00	00	00	312	243	00	555	315	243	00	558	
101-PANA PAPOSIAN NARELA	00	00	00	439	376	00	815	438	382	00	820	
102-VILL GHOGA	00	00	00	469	389	00	858	464	373	00	837	

Fig 1.3.1.1.1 - Part Wise Electors Details

This shows the details of electors available in projected population, final publication and as on Date.

1.7.2 LOGICAL ERRORS

Logical Errors	
DRAFT	10,693
FINAL	5,21,251
As on Today	00
	Details...

Fig 1.3.1.2 – Logical Errors

- Logical Errors are those errors which are found in the electoral roll through ERO-Net software. These logical errors are 14 in numbers and can be found in both DRAFT Publication and FINAL Publication.
- Tab shows the details of total number of errors in particular draft publication, final publication and as on Today. After clicking on 'Details' link in the Fig. 1.3.1.2, we get the details of electors' summary and error summary for draft publication, final publication and as on Date. This screen shows part level data.

LOGICAL ERROR SUMMARY						
PART NAME	ELECTOR SUMMARY			ERROR SUMMARY		
	DRAFT PUBLICATION	FINAL PUBLICATION	AS ON DATE	DRAFT PUBLICATION	FINAL PUBLICATION	AS ON DATE
AC TOTAL	2,40,249	2,40,512	2,40,355	00	26,848	26,848
1 - VILL LAMPUR	877	868	835	00	40	40
10 - VILL BANKNER	1,096	1,099	1,091	00	24	24

Fig 1.3.1.2.1 – Logical Error Summary

Now when we click on “Error Types” button in the *Fig 1.2.1.2.1*, we will get all the error types as shown in the *Fig 1.3.1.2.1.1* below: -

ERROR DESCRIPTION
Voter first/last name is Null/Junk Characters
Part No. is Null/Junk Characters
Serial No. of the Voter is Null/Junk Characters
Section No. is Null/Junk Characters
Voter relationship # M, F, H, O or m, f, h, o/Junk Characters
Voter Sex M, F, TG (Third Gender)/Junk Characters
Voter gender is male but relationship is H/Junk Characters
Voter relatives name is blank/Junk Characters
Non standard EPIC No
Age is less than 18 or greater than 100/Junk Characters
Photograph exist but ID Card No. is not available
ID Card No. exist but Photograph is not available
List of Records where EPIC No. is repeating
Number of sections having no voters

Fig 1.3.1.2.1.1 – Error Types

1.7.3 DSE

Demographic Similar Entries (DSE) are those entries which are found to be similar in name, age, gender, relation type and relation name.

DSE	
Across AC	21,353
Across Part	2,964
With In Part	92
Total Entries	24,409
	Details...

Fig 1.3.1.3 - DSE

Brief description of total number of DSEs across Assembly Constitutions (AC), within AC and within Part.

After clicking on 'Details' link in the Fig 1.3.1.3, we get the details as shown in the image below: -

DSE SUMMARY						
PART NO	PART NAME	WITHIN PART	ACROSS PART - WITHIN AC	ACROSS AC - WITHIN STATE	TOTAL ENTRIES INVOLVED	
(+TOTAL)		92	2,964	21,353	24,409	
1	VILL LAMPUR	00	19	84	103	
2	VILL LAMPUR	02	20	151	173	

Fig 1.3.1.3.1 – DSE Summary

1.7.4 GENDER RATIO

GENDER RATIO	
CENSUS	947
DRAFT	806
FINAL	807
As on Today	807
Details...	

Fig 1.3.1.4 – Gender Ratio

- Gender ratio of the population should match with the elector gender ratio. (The proportion of males to females in a given population, usually expressed as the number of males per 1000 females)
- Shows the details of gender ratio in census, draft publication, and final Publication and as on Today.

After clicking on 'details' link in the Fig 1.3.1.4, we get district wise Gender Ratio. This data can further be drilled down to part level.

GENDERWISE RATIO				
Part Name	GENDER RATIO			
	PROJECTED POPULATION	DRAFT PUBLICATION	FINAL PUBLICATION	AS ON DATE
AC	0	804	807	808
1-VILL LAMPUR	0	858	854	857
10-VILL BANKNER	0	867	872	864
100-PANA PAPOSIAN NARELA	0	781	778	771

Fig 1.3.1.4.1 – Gender Wise Ratio

ELECTOR POPULATION (EP)

Eligible elector population and the estimated total population in the country for a year is presented as Elector Population (EP) ratio.

EP	
CENSUS	000
DRAFT	000
FINAL	000
As on Today	000

Fig 1.3.1.5 – Elector Population

1.7.5 AGE COHORT

A cohort is a group of people who are of similar age, like a cohort of college students who have similar experiences and concerns.

Age Cohort	18-19	20-29	30-39	40-49	50-59	60-69	70-79	80-89	90-99	100+	TOTAL
Census	6,42,781	33,60,067	31,80,296	25,06,165	16,77,016	9,77,595	4,79,386	1,49,869	00	00	1,23,30,394
Draft	74,604	31,40,928	40,37,995	29,38,279	17,91,850	10,57,055	5,39,969	1,57,614	21,232	818	1,37,60,344
Difference in Draft	-5,68,177	-2,19,139	8,57,699	4,32,114	1,14,834	79,480	60,583	7,745	21,232	818	14,29,950
Final	1,05,162	31,50,364	40,06,547	29,11,601	17,65,795	10,39,579	5,14,605	1,43,610	17,777	804	1,36,55,844
Difference in Final	-3,37,619	-2,09,703	8,26,251	4,05,436	88,779	41,964	35,219	-4,209	17,777	804	13,25,430
As on Today	00	31,70,594	39,88,511	28,96,560	17,52,699	10,37,097	5,07,695	1,39,802	16,612	594	1,35,10,164
Difference as on Today	-6,42,781	-1,89,473	8,08,215	3,90,395	75,683	59,502	28,309	-10,067	16,612	594	11,79,770

Fig 1.3.1.6 – Age Cohort

Brief description of age cohort is shown district wise in table for draft publication, final publication and as on today.

After clicking on 'Details' link in the Fig. 1.3.1.6, we get the 'AGE COHORT SUMMARY'.

AGE COHORT SUMMARY											
Part Name	Part Name	AGE 18-19	AGE 20-29	AGE 30-39	AGE 40-49	AGE 50-59	AGE 60-69	AGE 70-79	AGE 80-89	AGE 90-99	AGE 100+
	AC TOTAL	00	56,886	73,507	52,532	28,288	17,348	7,459	1,480	10	01
1	VILL LAMPUR	00	227	265	168	94	56	16	03	00	00
10	VILL BANKNER	00	255	382	203	89	87	57	04	00	00

Fig 1.3.1.6.1 – Age Cohort Summary

1.7.6 SEARCH



Search button is used to search three details as shown below.

1.7.6.1 SHOW FORMS

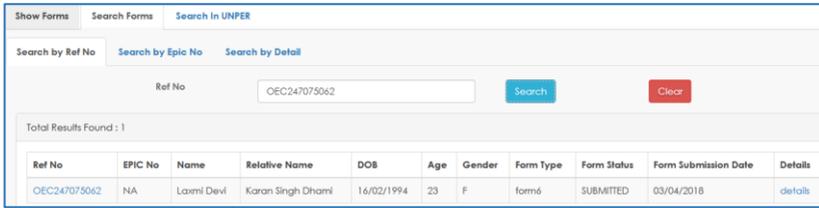
Here you can check district wise, AC wise and other parameters wise details of form.

A screenshot of a web application interface for searching forms. The interface has a light gray background and a blue border. At the top left, there are three tabs: "Show Forms" (selected), "Search Forms", and "Search In UNPER". Below the tabs, there are several search filters: "Forms Type" with a dropdown menu showing "Form 6", "Form Status" with a dropdown menu showing "ASSIGNED FOR VERIFICATION", and "Source" with a dropdown menu showing "ALL". There are also "From Date:" and "To Date:" fields, each with a calendar icon. A blue "Go" button with a magnifying glass icon is positioned to the right of the date fields. At the bottom left, there is a "Show" dropdown menu set to "10" and the text "entries". At the bottom right, there is a "Search:" text input field.

Fig 1.3.1.6.2 – Show Forms

1.7.6.2 SEARCH FORMS

Here you can search your form by 'Ref. No': -

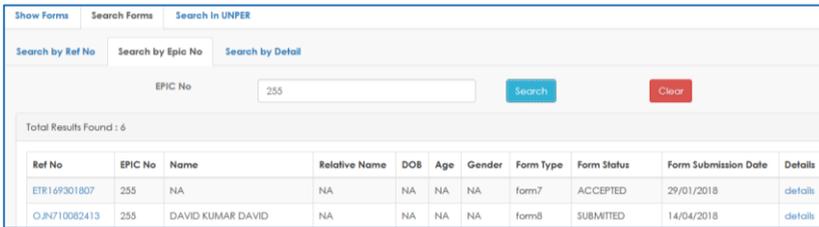


The screenshot shows a web interface for searching forms. At the top, there are three tabs: 'Show Forms', 'Search Forms', and 'Search In UNPER'. Below these, there are three search options: 'Search by Ref No', 'Search by Epic No', and 'Search by Detail'. The 'Search by Ref No' option is selected. A search input field contains the text 'OEC247075062'. To the right of the input field are two buttons: a blue 'Search' button and a red 'Clear' button. Below the search area, it says 'Total Results Found : 1'. A table displays the search results with the following columns: Ref No, EPIC No, Name, Relative Name, DOB, Age, Gender, Form Type, Form Status, Form Submission Date, and Details. The table contains one row of data.

Ref No	EPIC No	Name	Relative Name	DOB	Age	Gender	Form Type	Form Status	Form Submission Date	Details
OEC247075062	NA	Laxmi Devi	Karan Singh Dhani	16/02/1994	23	F	form6	SUBMITTED	03/04/2018	details

Fig 1.3.1.6.3 – Search Forms by Ref.No

Search by 'EPIC No': -



The screenshot shows a web interface for searching forms. At the top, there are three tabs: 'Show Forms', 'Search Forms', and 'Search In UNPER'. Below these, there are three search options: 'Search by Ref No', 'Search by Epic No', and 'Search by Detail'. The 'Search by Epic No' option is selected. A search input field contains the text '255'. To the right of the input field are two buttons: a blue 'Search' button and a red 'Clear' button. Below the search area, it says 'Total Results Found : 6'. A table displays the search results with the following columns: Ref No, EPIC No, Name, Relative Name, DOB, Age, Gender, Form Type, Form Status, Form Submission Date, and Details. The table contains two rows of data.

Ref No	EPIC No	Name	Relative Name	DOB	Age	Gender	Form Type	Form Status	Form Submission Date	Details
ETR169301807	255	NA	NA	NA	NA	NA	form7	ACCEPTED	29/01/2018	details
O.JN710082413	255	DAVID KUMAR DAVID	NA	NA	NA	NA	form8	SUBMITTED	14/04/2018	details

Fig 1.3.1.6.4 – Search Forms by EPIC. No

Search by 'Details': -

Fig 1.3.1.6.5 – Search Forms by Details

After clicking on 'Search' button in the Fig. 1.3.1.6.5, we getting the details as shown in the following screen: -

Ref No	EPIC No	Name	Relative Name	DOB	Age	Gender	Form Type	Form Status	Form Submission Date	Details
0AA439327244	NA	RAJKUMAR SHARMA	TIRATH RAJSHARMA	29/06/1980	37	M	form6	ACCEPTED	20/02/2018	details
0XB267548883	NA	Rajkumar Sharma	Anita Sharma	16/07/1952	65	M	form6	BLO_APPOINTED	05/03/2018	details
0JB429267113	NA	RAJKUMAR SHARMA	VISHAMBAR SHARMA	19/04/1998	NA	M	form6	REJECTED	17/12/2017	details
0MV054286844	NA	RAJKUMAR SHARMA	DWARKA PARSAD	30/12/1990	27	M	form6	REJECTED	08/11/2017	details

Fig 1.3.1.6.5.1 – List of Forms

1.7.6.3 SEARCH IN UNPER

Here you search details by 'Epic No': -

The screenshot shows the 'Search In UNPER' interface with the 'Search by Epic No' tab selected. The search criteria are: Search by Epic No, Search by Details, and Query base search. The 'EPIC No' field is empty, and there are 'Search' and 'Clear' buttons.

Fig 1.3.1.6.6 – Search Forms in UNPER

Search by 'Details': -

The screenshot shows the 'Search In UNPER' interface with the 'Search by Details' tab selected. The search criteria are: Search by Epic No, Search by Details, and Query base search. The search criteria are: Name, Relative Name, DOB (format: dd/mm/yyyy), Age, State (dropdown), and Assembly constituency (dropdown). There are 'Clear' and 'Search' buttons.

Fig 1.3.1.6.7 – Search Forms in UNPER by details

Search by 'Query base search': -

The screenshot shows the 'Search In UNPER' interface with the 'Query base search' tab selected. The search criteria are: Search by Epic No, Search by Details, and Query base search. The search criteria are: Show records with (dropdown), Name (pooja). There are 'Clear' and 'Search' buttons. Below the search area, it says 'Total Results Found : 1035108'. A table shows the results:

EPIC No	Name	Relative Name	State	District	AC
INR1802321	POOJA POOJA	PARDIP SINGH	Punjab	TARN TARAN	Khem Karan

There is a 'View details' button next to the last row of the table.

Fig 1.3.1.12.8 – Query Base Search

1.7.7 FORMAT I TO VIII



Format I to VIII shows the electoral roll analysis of all formats

1.7.7.1 FORMAT 1- POLLING STATION WISE ELECTOR INFORMATION (GENDER RATIO)

The screenshot shows a web interface for electoral roll analysis. At the top, there are filters for "Format Type" (set to "Format 1"), "Publication Type" (set to "Draft"), and "Publication Year" (set to "2018"). Below these are "Export" and "View" buttons. The main content area is titled "FORMAT 1A" and displays the following information:

- Name of State : NCT OF Delhi
- Name of District : NORTH
- Name of AC : NERELA
- Gender Ratio of State (as per Electoral Roll) : 803

Below this information is a table with the following structure:

Polling Station No	Polling Station Name	Census gender ratio	Electors as per previous FINAL E-ROLL w.r.1 YEAR 2018				Electors as per proposed DRAFT E-ROLL w.r.1 YEAR 2018			
			Male	Female	Third Gender	Gender ratio	Male	Female	Third Gender	Gender ratio
1	VILL LAMPUR	00	468	400	01	854	472	405	01	858
2	VILL LAMPUR	00	592	507	00	856	589	508	00	862

Fig 1.3.1.7.1 – ER Analysis Format I

1.7.7.2 FORMAT 2- PS WISE ELECTOR INFORMATION (ELECTOR - POPULATION RATIO)

Format Type: Format 2

Publication Type: Draft Publication Year: 2018

EXPORT **VIEW**

FORMAT 2

Publication Year : 2018

State : NCT OF Delhi

District : NORTH

AC : NERELA

Projected population of AC : 0

Total Electors in AC : 240263

Polling Station No	Polling Station Name	Census gender ratio	Total Population Projected				Electors as per proposed ROLL			
			Male	Female	Third Gender	Total	Male	Female	Third Gender	Total
1	VILL LAMPUR	00	00	00	00	00	472	405	01	878

Fig 1.3.1.7.2 – ER Analysis Format II

1.7.7.3 FORMAT 3- DISTRICT AGE-COHORT WISE ELECTOR INFORMATION

Format Type: Format 3

Publication Type: Draft Publication Year: 2018

EXPORT **VIEW**

FORMAT 3

Year of current revision : 2018

Nationwise Population in Numbers(projected upto year of current revision)[X] : 0

Nationwise Population of 18+ only(projected upto year of current revision)[Y] : 0

Age Cohort(1)	Projected Census Population in Age(2)	% of (2) to 'X' i.e total population as per census (3)	Electors as per currently proposed draft electoral roll(4)	% of (4) to 'X' i.e total population as per voter roll(5)	% of (4) to 'Y' i.e registered voters vs eligible voters(6)
TOTAL	00		15,27,564		
18-19	00	NaN	7,660	Infinity	Infinity

Fig 1.3.1.7.3 – ER Analysis Format III

1.7.7.4 FORMAT 4- PS WISE INFO ON INCLUSION & DELETION IN CURRENT E-ROLL OVER PREVIOUS ROLLS

Format Type:

Revision Year:

[Export](#) [View](#)

FORMAT 4
Revision Year : 2018

PART NO	PART WISE PART NAME	Elector's in Previous Final ERoll		Total Claims lodged in Form 6		Total Claims Accepted	
		Male	Female	Male	Female	Male	Female
1	VILL LAMPUR	472	405	0	0	0	0

Fig 1.3.1.7.4 – ER Analysis Format IV

1.7.7.5 FORMAT 5- PS WISE INFO ON EPIC & PHOTO COVERAGE IN CURRENT ROLL

Format Type:

Publication Type: Publication Year:

[Export](#) [View](#)

Format V
Publication Year : 2018

Total Electors	Total Photos in Roll	Non Photo Entries	% age of Non Photo Entries	Total EPIC holders	Residual Electors(without EPIC)	% age of Residual Electors	Latest % age of EPIC coverage against roll

Fig 1.3.1.7.5 – ER Analysis Format V

1.7.7.6 FORMAT 6- POLLING STATION LOCATIONS (PSL) DETAILS

Format Type:

[Export](#) [View](#)

FORMAT 6

Total Parts(Polling Stations)		Total Polling Station Locations(PSLs)		Breakup of Urban Polling Station Locations with having more than one PS in same building						Breakup of Rural Polling Station Locations with having more than one PS in same building					
Urban	Rural	Urban	Rural	1 PS	2 PS	3 PS	4 PS	5 PS	6 PS and More	1 PS	2 PS	3 PS	4 PS	5 PS and More	
299	4	77	4	10	17	12	10	14	14	4	0	0	0	0	
STATE TOTAL	299	4	77	4	10	17	12	10	14	14	4	0	0	0	

Fig 1.3.1.7.6 – ER Analysis Format VI

1.7.7.7 FORMAT 7- INFORMATION ON SERVICE VOTERS

Format Type:

Publication Type: Publication Year:

[Export](#) [View](#)

Information on Service Voters

AC No. and Name		Service Voters as on Jan 2008					Position since Jan-June 2008							Total Service Voters in proposed draft roll '09
AC No	AC Name	Armed Forces of the Union	Armed force of States posted outside state	Govt. Person employed outside country	Total Service Voters	Of which CSVs (Voter with proxy)	Form 2 Recd	Form 2A Recd	Form 3 Recd	Names added in roll thru Form 2	Names added thru Form 2A	Names added thru Form 3	Total SVs added	
AC No	AC Name	Armed Forces of the Union	Armed force of States posted outside state	Govt. Person employed outside country	Total Service Voters	Of which CSVs (Voter with proxy)	Form 2 Recd	Form 2A Recd	Form 3 Recd	Names added in roll thru Form 2	Names added thru Form 2A	Names added thru Form 3	Total SVs added	No. of CSVs added

Fig 1.3.1.7.7 – ER Analysis Format VII

FORMAT 8- POLLING STATION WISE INFORMATION ON MIGRATED ELECTORS

Format Type:

Publication Type: Publication Year:

[Export](#) [View](#)

Polling station			Electors found Shifted during BLO survey since last publication	Of column 4, Shifted with entire family	Of column 4, Shifted without entire family	suo- motu notice issued against column 5	suo- motu notice issued against column 6	Suo- motu deleted under section 22. (Continuous updation)		Notice Issued on Form 7 against column 5	Notice Issued on Form 7 against column 6	Deletion through form 7 during Continuous updation			
Part #	Part Name	Total Electors						against column 7	against column 8	Total (9+10)	against column 5	against column 6	against column 12	against column 13	Total (14+15)
Part No	Part Name	Total Electors		0	0	0	0	0	0	0	0	0	0	0	0

Fig 1.3.1.7.8 – ER Analysis Format VIII

1.7.8 FORMS MONITORING



This shows the details of total numbers of forms received, digitized, accepted, rejected etc. Following points are as below:

- Forms received
- Forms digitized
- Forms Uploaded
- Documents Uploaded
- Incomplete Forms
- Assigned to BLO
- Field verified
- Checklist Uploaded
- Hearing schedule
- Pending decision
- Rejected
- Accepted
- E-ROLL Updated
- Pending E-ROLL Update

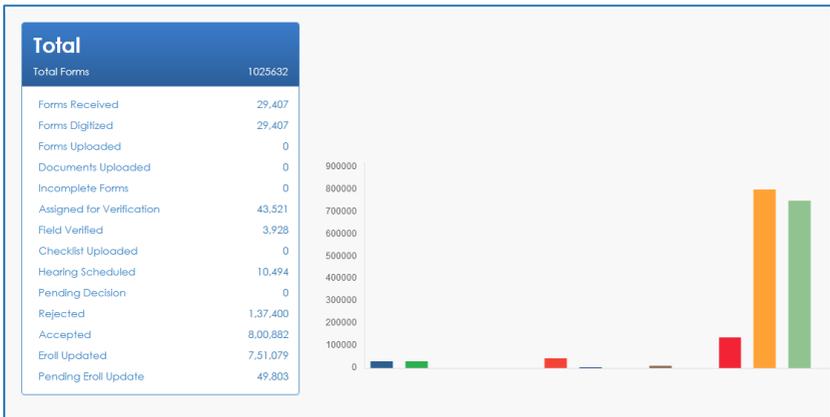


Fig 1.3.1.8.1 – Forms Summary

AC Code	AC Name	Total	Forms Digitized	Forms Unprocess	Assigned for Field Verification	Field Verified	Hearing Scheduled	Rejected	Accept
1	NERELA	22,036	22,036	1,516	41	1,030	778	4,846	13,8

Fig 1.3.1.8.2 – District Wise Forms Summary

1.7.9 HOUSE TO HOUSE VERIFICATION MONITORING



This shows the details of: -

- Family Formed
- Electors tagged as family
- Electors with all details
- Prospective Electors
- Form 6, 7, 8 collected
- Form 6A collected
- Possible polling stations following points.

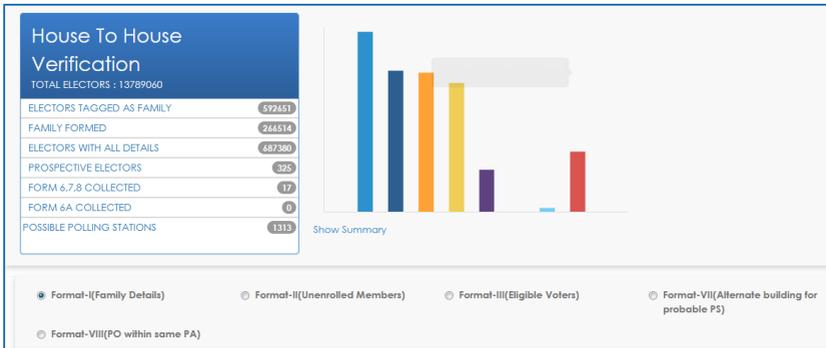
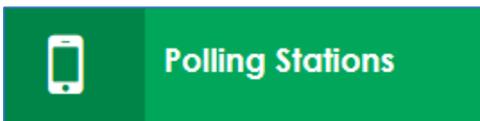


Fig 1.3.1.9.1 – Special Drive Summary

1.8 POLLING STATIONS



When we click on polling station tab, it shows: -

1.8.1 POLLING STATION DETAILS

It contains total polling stations of urban and rural, polling station location, PS No., Number of PS location with more than 1PS, 2PS, 3PS, 4PS, 5PS, 6PS, 7PS, 8PS,9PS and 10PS and more.

Polling station Details															
	Polling Stations			PS Locations	No of Polling Station Locations with more than										
	Urban	Rural	Total		1PS	2PS	3PS	4PS	5PS	6PS	7PS	8PS	9PS	10PS & More	
Absolute	13,316	104	13,421	3,342	1,174	354	367	388	337	249	158	92	70	153	
Percentage	99.22%	00.77%	NA	NA	08.75%	02.64%	02.73%	02.89%	02.51%	01.86%	01.18%	00.69%	00.52%	01.14%	
Polling Station Not In Government Building														2161	

Fig 1.3.1.10.1 – Polling Stations Details

After clicking on ‘details’ link in the Fig 1.3.1.10.1, we go to the summary.

Details		Polling Stations			PS Not In Gov Building	Total PS Locations	No of Polling Station Locations with more than										
DIST NO	DIST NAME	Urban	Rural	Total			1PS	2PS	3PS	4PS	5PS	6PS	7PS	8PS	9PS	9+PS	
	STATE TOTAL	13,316	104	13,420	13,421	3,342	1,174	354	367	388	337	249	158	92	70	153	
1	NORTH WEST	06	1,411	1,417	1,417	362	164	25	15	29	32	30	19	11	03	34	
2	NORTH EAST	21	976	997	997	177	06	11	30	36	31	21	17	07	05	13	
3	SOUTH	13	802	815	815	167	16	26	20	33	22	15	16	03	08	08	
4	CENTRAL	21	1,179	1,200	1,200	442	206	71	58	38	23	16	06	07	07	08	
5	SOUTH WEST	16	1,834	1,850	1,851	280	34	24	41	41	48	39	23	07	08	15	
6	EAST	00	1,067	1,067	1,067	181	12	20	15	37	30	17	15	08	11	16	
7	WEST	01	1,215	1,216	1,216	256	21	36	41	54	39	28	11	08	08	10	
8	NORTH	11	1,697	1,708	1,708	328	30	51	47	51	43	36	20	19	11	20	
9	NEW DELHI	05	975	980	980	291	128	39	42	21	26	12	10	03	02	08	
10	SHAHJHARA	03	930	933	933	170	08	13	29	26	28	25	12	11	04	14	
11	SOUTH-EAST	07	1,230	1,237	1,237	488	549	38	29	22	15	10	07	08	03	07	

Fig 1.3.1.10.1.1 – District Wise Polling Stations Details

1.8.2 POLLING STATION WITH SECTION DETAILS

It contains total sections of absolute and percentage with more than 1, 2, 3, 4, 5, 6, 7, 8, 9 and 10 sections and more.

Polling Station with Section Details											
	Total Sections	No of Polling Station with more than									
		1 SECTION	2 SECTION	3 SECTION	4 SECTION	5 SECTION	6 SECTION	7 SECTION	8 SECTION	9 SECTION	10 SECTION & More SECTION
Absolute	27,327	4,472	1,906	1,151	718	468	327	205	164	117	354
Percentage	NA	16.36%	06.97%	04.21%	02.63%	01.71%	01.20%	00.75%	00.60%	00.43%	01.30%

Fig 1.3.1.10.2 –Polling Stations with Section Details

After clicking on 'details' link in the Fig 1.3.1.10.2, we go to the summary.

DIST NO	DIST NAME	TOTAL	1 SEC	2 SEC	3 SEC	4 SEC	5 SEC	6 SEC	7 SEC	8 SEC	9 SEC	9+ SEC
STATE TOTAL		27,327	>4,472	>1,906	>1,151	>718	>468	>327	>205	>164	>117	>354
1	NORTH WEST	3,033	924	370	164	61	26	08	11	10	11	15
2	NORTH EAST	5,693	298	227	216	185	122	99	62	65	40	88
3	SOUTH	2,057	629	180	102	51	24	22	11	06	08	10

Fig 1.3.1.10.2.1 - District Wise Polling Stations with Section Details

1.8.3 RURAL AND URBAN POLLING STATIONS WITH ELECTOR COUNT

It contains elector count.

Rural & Urban Polling Stations With Elector Count									
Sr No.	Type	Electors							
		<=300	301-1100	1101-1200	1201-1300	1301-1400	1401-1500	1501-1600	>1600
1	Rural	00 (00.00)	57 (00.42)	21 (00.16)	09 (00.07)	11 (00.08)	03 (00.02)	03 (00.02)	00 (00.00)
2	Urban	16 (00.12)	7,828 (58.33)	1,587 (11.83)	1,469 (10.95)	1,455 (10.84)	523 (03.90)	196 (01.46)	105 (00.78)

Fig 1.3.1.10.3 – Rural and Urban Polling Stations with Elector Count

After clicking on 'details' link in the Fig 1.3.1.10.3, we go to the summary.

Details		Electors															
		<=300		301-1100		1101-1200		1201-1300		1301-1400		1401-1500		1501-1600		>1600	
DIST NO	DIST NAME	R	U	R	U	R	U	R	U	R	U	R	U	R	U	R	U
STATE TOTAL		00	16	57	7,828	21	1,587	09	1,469	11	1,455	03	523	03	196	00	105
1	NORTH WEST	00	02	04	808	01	189	00	168	01	158	00	52	00	21	00	13
2	NORTH EAST	00	00	04	477	04	127	05	131	02	121	03	68	03	40	00	18
3	SOUTH	00	01	07	384	04	90	00	111	02	110	00	78	00	31	00	04

Fig 1.3.1.10.3.1 – District Wise Rural and Urban Polling Stations with Elector Count

1.8.4 IMPROVED MAPS

It contains improved maps.

Improved Maps						
	Google Map View	Google Satellite View	Part Boundry Map	Building Front View	CAD View	Key Map View
Available	13,027 (97.06)	12,883 (95.99)	5,795 (43.18)	12,220 (91.05)	3,695 (27.53)	12,740 (94.93)
Not Available	394 (02.94)	538 (04.01)	7,626 (56.82)	1,201 (08.95)	9,726 (72.47)	681 (05.07)
Show Images						Details

Fig 1.3.1.10.4 – Improved Maps

By clicking on ‘Show Images’ link in the Fig 1.3.1.10.4, we get the screen which is shown below: -

STATE : NCT OF DELHI DISTRICT : CENTRAL AC : BURARI

PART : 1-VILLAGE MUKHMELPUR

Go

NAZRI-NAKSHA

Fig 1.3.1.10.4.1 – Improved Maps

Then select District, AC and part and then click on the ‘GO’ button. It will show NAZARI NAKSHA.

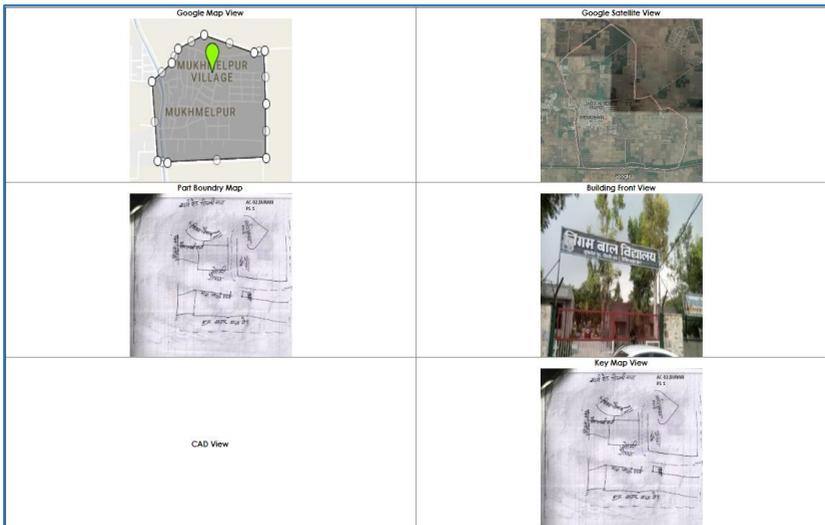


Fig 1.3.1.10.4.1.1 – Nazari Naksha

After clicking on 'details' link in the Fig 1.3.1.10.4, we go to the summary

DIST NO	DIST NAME	Google Map View		Google Satellite View		Part Boundary Map		Building Front View		CAD View		Key Map View	
		With Maps	Without Maps	With Maps	Without Maps	With Maps	Without Maps	With Maps	Without Maps	With Maps	Without Maps	With Maps	Without Maps
STATE TOTAL		13,027	394	12,883	538	5,795	7,626	12,220	1,201	3,495	9,726	12,740	481
1	NORTH WEST	1,417	00	1,417	00	1,036	381	1,417	00	766	651	1,417	00
2	NORTH EAST	997	00	997	00	610	387	995	02	610	387	997	00
3	SOUTH	810	05	813	02	187	628	804	11	189	626	810	05

Fig 1.3.1.10.4.2 –District Wise Map Details

1.8.5 ASSURED MINIMUM FACILITY

Assured Minimum Facility							
	PS with Permanent ramp	Provision for drinking water	Adequate furniture	Proper lighting	Help Desk	Proper signage	Toilet
Available	13,175 (98.17)	13,414 (99.95)	13,257 (98.78)	13,417 (99.97)	00 (00.00)	13,341 (99.40)	13,418 (99.98)
Not Available	246 (01.83)	07 (00.05)	164 (01.22)	04 (00.03)	13,421 (100.00)	80 (00.60)	03 (00.02)

Fig 1.3.1.10.5 – Assured Minimum Facility

After clicking on 'details' link in the Fig 1.3.1.10.5, we go to the summary

DIST NO	DIST NAME	Provision for ramp		Provision for drinking water		Adequate furniture		Proper lighting		Help Desk		Proper signage		Toilet	
		With AMF	Without AMF	With AMF	Without AMF	With AMF	Without AMF	With AMF	Without AMF	With AMF	Without AMF	With AMF	Without AMF	With AMF	Without AMF
STATE TOTAL		13,175	246	13,414	07	13,257	164	13,417	04	00	13,421	13,341	80	13,418	13,418
1	NORTH WEST	1,416	01	1,416	01	1,416	01	1,416	01	00	1,417	1,416	01	1,416	1,416
2	NORTH EAST	997	00	997	00	997	00	997	00	00	997	994	03	997	997
3	SOUTH	815	00	815	00	815	00	815	00	00	815	812	03	815	815
4	CENTRAL	1,197	03	1,200	00	1,199	01	1,200	00	00	1,200	1,159	41	1,200	1,200

Fig 1.3.1.10.5.1 – District Wise Assured Minimum Facility Details

1.8.6 EXTENDED MINIMUM FACILITY

Extended Minimum Facility			
EMF	Count	EMF	Count
Permanent Building in good quality condition	13,421 (100.00)	PS with Permanent ramp	13,175 (96.17)
PS with less than 20 sqmts	12,552 (93.53)	PS buildings with Adequate furniture	13,257 (98.78)
PS buildings is dilapidated or dangerous	2,923 (21.78)	PS with shade/shelter for protection from sun/rain etc.	13,258 (98.79)
PS is in Govt building/Premises	11,260 (83.90)	PS with proper road connectivity	13,413 (99.94)
PS located in an Institution/religious place	3,764 (28.05)	PS where voters have to cross river/valley/ravine or natural obstacles to reach PS	3,335 (24.85)
PS in School/College building	13,299 (99.09)	PS with Landline Telephone/Fax Connection	11,162 (83.17)
PS in Ground floor	13,386 (99.74)	PS with Mobile Connectivity	12,863 (95.84)
PS having Separate door for Entry and Exit	12,883 (95.99)	PS with Internet Facility	10,469 (78.00)
Political Party Office Situated Within 200 meters of PS premises	4,824 (35.94)	PS with Proper Signage of Building name and Address	13,341 (99.40)
PS having drinking water facility in the premises	13,414 (99.95)	PS with in LWE/insurgency affected area	2,794 (20.82)
PS having Electricity Supply	13,411 (99.93)	PS with Forest/semi-forest area	2,794 (20.82)
PS buildings having Proper lightings, fixtures etc.	13,417 (99.97)	PS in vulnerable Critical Location	2,823 (21.03)
PS buildings with Toilet(Male/Female)	13,418 (99.98)	Sensitive/Hyper-Sensitive PS	3,213 (23.94)

Fig 1.3.1.10.6 – Extended Minimum Facility Details

1.8.7 PROBABLE POLLING STATION DETAILS

Probable Polling Station Details		
Total	With Image	With Lat-Long
00	00 (00.00)	00 (00.00)

Fig 1.3.1.10.7 – Probable Polling Station Details

1.9 MONITORING REPORT



The purpose of Monitoring Reports is as follows: -

- Review progress of document preparation against the timetable and milestones in the local development scheme.
- Assess and review the extent to which policies in local development documents are being implemented.
- Explain the steps which should be taken to ensure that policies are implemented.
- Set out whether policies are to be amended or replaced.

By clicking on 'Monitoring Report' button, it shows: -

<input checked="" type="checkbox"/> Registered Deaths	<input checked="" type="checkbox"/> Reported Deaths	<input checked="" type="checkbox"/> Permanently Shifted	<input checked="" type="checkbox"/> DSE	<input checked="" type="checkbox"/> Logical Error	
<input checked="" type="checkbox"/> Voting Stations	<input checked="" type="checkbox"/> Urban PS above 1200	<input checked="" type="checkbox"/> Urban PS above 1400	<input checked="" type="checkbox"/> EPIC with old Series	<input checked="" type="checkbox"/> No photo available	<input checked="" type="checkbox"/> Replacement of Poor Quality Photo
<input checked="" type="checkbox"/> (21+) First Time Voters	<input checked="" type="checkbox"/> Forms pending beyond time limit	<input checked="" type="checkbox"/> Disposed beyond time limit	<input checked="" type="checkbox"/> Request Sent to other ERO for EPIC Migration	<input checked="" type="checkbox"/> Request Received from other ERO	<input checked="" type="checkbox"/> Appeal pending to CEO
<input checked="" type="checkbox"/> Appeal pending to DEO	<input checked="" type="checkbox"/> Pending DEO Assignment				

Part Name	Registered Deaths	Reported Deaths	Permanently Shifted	DSE	Logical Error	Rural PS above 1200	Urban PS above 1400	EPIC with old Series	No Photo Available	Reg pt
(*)TOTAL	00	00	00	24,409	26,848	00	00	26,780	00	
1 - VILL LAMPUR	0	00	00	103	40	00	00	39	00	

Fig 1.3.1.11.1 - Monitoring Formats

1.9.1 REGISTERED DEATHS

On the basis of a death certificate issued by a competent authority, (e.g. Registrar of Births & Deaths, Local Bodies, Sarpanch, Ward Member etc.), AERO can delete the entry of the deceased from the electoral roll.

1.9.2 REPORTED DEATHS

Deaths reported from relatives/ neighbors/ friends of the elector concerned or by a Booth Level Officer (BLO) report (including statements of at least two persons residing in the locality) through Form 7.

1.9.3 PERMANENTLY SHIFTED

An elector who has permanently sifted from his place of ordinary residence to other place.

1.9.4 DEMOGRAPHIC SIMILAR ENTRY (DSE)

DSEs are found by ERO-Net software on the basis of similar name, age, gender, relation type and relation name. In each case of DSE, the field verification must be done and name of the elector should be retained in electoral roll only at the place where he is found to be ordinarily residing. Entries related to other places should be deleted after obtaining Form 7 from the concerned elector.

1.9.5 LOGICAL ERRORS

Logical Errors are those errors which are found in the electoral roll through ERO-Net software. Logical Errors are 14 in number and can be found in both Draft and Final Publication.

1.9.6 RURAL PS (FOR ABOVE 1200 ELECTORS)

A Rural PS having more than 1200 electors in rural area. However, rural PS should not have more than 1200 electors in rural area.

1.9.7 URBAN PS (FOR ABOVE 1400 ELECTORS)

An Urban PS having more than 1400 electors in urban area. However, urban PS should not have more than 1400 electors in urban area.

1.9.8 PS IMAGES NOT AVAILABLE

Polling Stations of which images are not available.

1.9.9 EPIC WITH OLD SERIES

EPIC numbers which are not according to the new pattern of 10 digits.

1.9.10 POOR PHOTO QUALITY

Photo is not as per the benchmark and it needs to be changed.

1.9.11 PENDING DEO ASSIGNMENT

Assignment of the DEO which needs to be done in respect of ERO-Net.

1.10 SEARCH



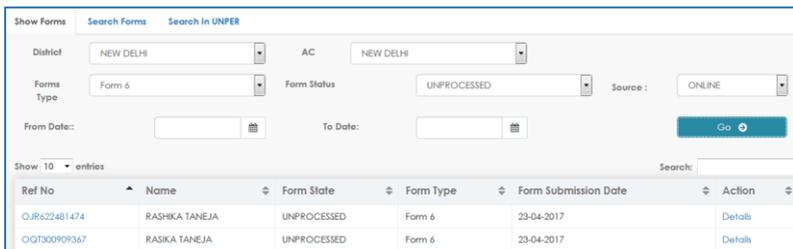
When CEO clicks on this tab, there will be a list of forms. Forms 6/ 6A/ 7/ 7A/ 8 could be selected. These forms could be in different states like:-

- Unprocessed
- Assigned for verification
- Field verified
- Hearing scheduled
- Accepted
- Rejected

Results can also be filtered on the basis of forms, form number or EPIC number. After clicking on 'Details' link, there will be a screen contains information about applicant's personal details, family details and field verification report.

1.10.1 SHOW FORMS

Here you can check district wise, AC wise details of form.

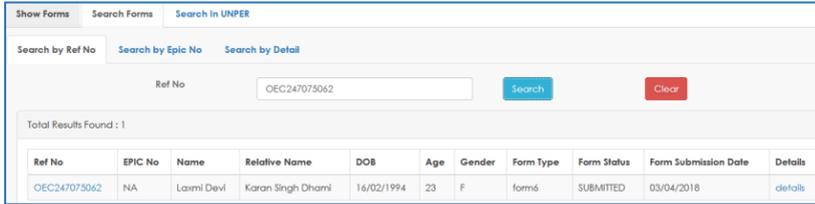


Ref No	Name	Form State	Form Type	Form Submission Date	Action
OJ9622481474	RASHIKA TANEJA	UNPROCESSED	Form 6	23-04-2017	Details
OQ1300909367	RASIKA TANEJA	UNPROCESSED	Form 6	23-04-2017	Details

Fig 1.3.1.12.1 – Show Forms

1.10.2 SEARCH FORMS

Here you can search your form by 'Ref No':-

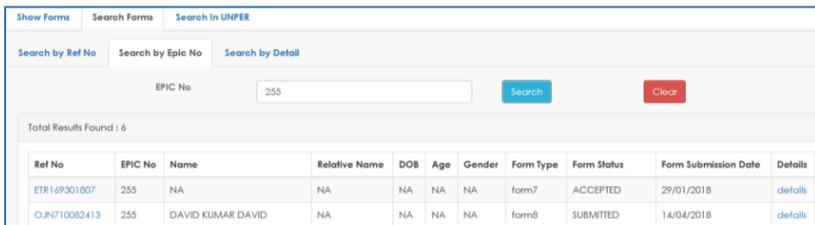


The screenshot shows a search interface with three tabs: "Show Forms", "Search Forms", and "Search in UNPER". The "Search by Ref No" tab is active. The search criteria is "OEC247075062". The results show "Total Results Found : 1".

Ref No	EPIC No	Name	Relative Name	DOB	Age	Gender	Form Type	Form Status	Form Submission Date	Details
OEC247075062	NA	Laxmi Devi	Karan Singh Dhami	16/02/1994	23	F	form6	SUBMITTED	03/04/2018	details

Fig 1.3.1.12.2 – Search Form by Ref. No.

Search by 'EPIC No':-

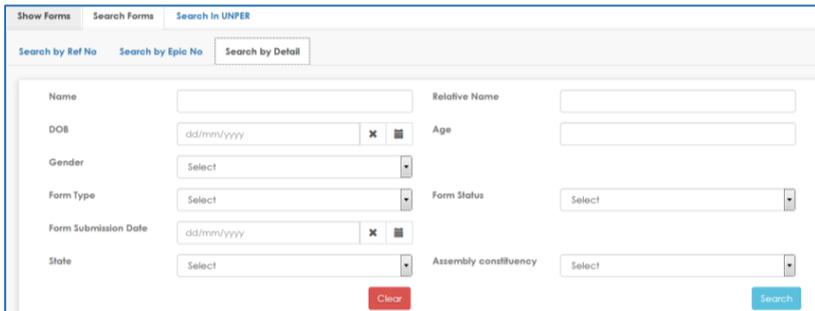


The screenshot shows a search interface with three tabs: "Show Forms", "Search Forms", and "Search in UNPER". The "Search by EPIC No" tab is active. The search criteria is "255". The results show "Total Results Found : 6".

Ref No	EPIC No	Name	Relative Name	DOB	Age	Gender	Form Type	Form Status	Form Submission Date	Details
ETR169301807	255	NA	NA	NA	NA	NA	form7	ACCEPTED	29/01/2018	details
OJN710082413	255	DAVID KUMAR DAVID	NA	NA	NA	NA	form8	SUBMITTED	14/04/2018	details

Fig 1.3.1.12.3 – Search Form by EPIC No.

Search by 'Details':-



The screenshot shows a search interface with three tabs: "Show Forms", "Search Forms", and "Search in UNPER". The "Search by Detail" tab is active. The search criteria include Name, DOB, Gender, Form Type, Form Submission Date, State, Relative Name, Age, Form Status, and Assembly constituency. The results show "Total Results Found : 6".

Ref No	EPIC No	Name	Relative Name	DOB	Age	Gender	Form Type	Form Status	Form Submission Date	Details
ETR169301807	255	NA	NA	NA	NA	NA	form7	ACCEPTED	29/01/2018	details
OJN710082413	255	DAVID KUMAR DAVID	NA	NA	NA	NA	form8	SUBMITTED	14/04/2018	details

Fig 1.3.1.12.4 – Search by Details

During search by details, after the search button is clicked, following screen will open:-

Ref No	EPIC No	Name	Relative Name	DOB	Age	Gender	Form Type	Form Status	Form Submission Date	Details
OAA439327244	NA	RAJKUMAR SHARMA	TIRATH RAJSHARMA	29/06/1980	37	M	form6	ACCEPTED	20/02/2018	details
OXB267548883	NA	Rajkumar Sharma	Anita Sharma	16/07/1952	65	M	form6	BLO_APPOINTED	05/03/2018	details
OJB429267113	NA	RAJKUMAR SHARMA	VISHAMBAR SHARMA	19/04/1998	NA	M	form6	REJECTED	17/12/2017	details
OMV054286844	NA	RAJKUMAR SHARMA	DWARKA PARSAD	30/12/1990	27	M	form6	REJECTED	08/11/2017	details

Fig 1.3.1.12.5 – List of Forms

1.10.3 SEARCH IN UNPER

Here you search details by ‘Epic No’:-

The screenshot shows the UNPER search interface. At the top, there are three tabs: 'Show Forms', 'Search Forms', and 'Search in UNPER'. Below the tabs, there are two main search sections: 'Search by Epic No' and 'Search by Detail'. The 'Search by Epic No' section is currently active, featuring an input field with the value '1', a blue 'Search' button, and a red 'Clear' button.

Fig 1.3.1.12.6 – Search in UNPER by EPIC No

Search by ‘Details’:-

The screenshot shows the UNPER search interface with the 'Search by Detail' section active. It contains several input fields: 'Name' (with 'a' entered), 'Relative Name', 'DOB' (with 'dd/mm/yyyy' placeholder and a calendar icon), 'Age', 'Gender' (with a dropdown menu showing 'Male'), 'State' (with a dropdown menu showing 'Select'), and 'Assembly constituency' (with a dropdown menu showing 'Select'). There are 'Clear' and 'Search' buttons at the bottom of the form.

Fig 1.3.1.12.7 – Search in UNPER by Details

1.11 ELECTORAL OFFICER DETAILS



Manpower Management consists of following functionalities:

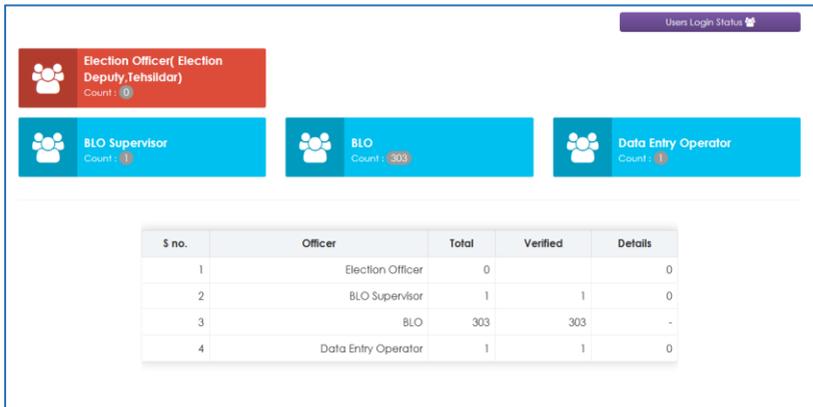
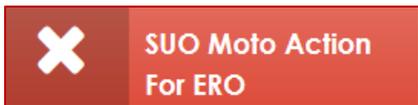


Fig 1.3.1.13.1 – Manpower Management

AERO can View/ Edit/ Update the officers' details given below:-

- Election Officer (Election Deputy Tehsildar).
- BLO Supervisor.
- BLO.
- Data Entry Operator.

1.12 SUO MOTO ACTION FOR ERO



After clicking on this tile, we get the below screen:-



Fig 1.3.1.14.1 – SUO Moto Actions List

1.12.1 MULTIPLE ENTRY

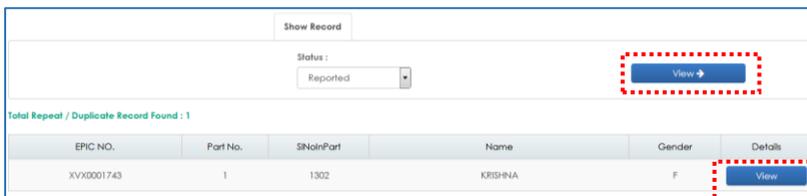


Fig 1.3.1.14.1.1 – Multiple Entry

There are possible multiple entries of an elector in electoral roll which can be reported by individuals, BLAs and political parties through NVSP.

If multiple entries are reported, then checklist will be printed and handed over to BLO for field verification. Based on the field verification report, form 7 is to be filled and processed. The reference number of this form 7 will be entered here.

You can view records based on different status by selecting a value from the status dropdown menu as shown in the Fig 1.3.1.14.1.1. After the first 'View' button is clicked, a list of records will open which will show the Total Repeated/ Duplicate records for that status. After clicking on the second 'View' button in the Fig 1.3.1.14.1.1, following screen comes up:-

Election Details

EPIC NO. : XVX0001743	Part No. : 1	
SINInPart : 1302	Name : KRISHINA	
RIn Name : OM PRAKASH	RLN Type : H	
Age : 51	Gender : F	

Election field verification details & operations

Verification Status : Verified OK		
Notice Generated : Yes	Notice Generated Date : 08-08-2018 17:22:07	Download Notice

Not a multiple entry

Matching Record Details

Matching Records Found with No Duplicate Records

EPIC NO.	Name	Relation Type(F/H/M)	Relation Name(In Regional/English)	Address	AC/PartNo	Has Lived Here	Is My Photo	Photo
XVX0001743	KRISHINA / कृष्णा	H	OM PRAKASH / ओम प्रकाश	, NERELA , NCT OF Delhi	NERELA / 2	No	No	

[Not a multiple entry](#)

Fig 1.3.1.14.1.1.1 – Details Comparison

1.12.2 REMOVAL OF REGISTERED DEATH CASES

[Show Record](#)

Status :

[View →](#)

Total Expired Records Found : 1

Name	Age	Gender	RIn Name	RLN Type	Search Record
Utkarsh		M		M	Search 🔍

For identified entry of registered death, a checklist is printed and handed over to BLO for verification of these death cases. All accepted cases will be deleted from the E-ROLL.

Input of Registered Death Cases is provided here in the following manner:

In this screen we have four options from the drop down list, these are as explained below:-

REPORTED

After selecting this option from the drop down menu and clicking on 'View', we get the records which were entered by the DEO/ Dy. DEO office in ERO-Net, these records are either individually reported or are reported in bulk.

CHECKLIST GENERATED

Here we get the records for which ERO office has generated the checklist for the field verification.

FIELD VERIFIED

In this section, we get records of which field verification is done.

NOTICE GENERATED

We get a list of forms here, of which a notice is generated.

Show Record

Status :
Field Verified

View

Total Expired Records Found : 0

No Records for Selected Criteria

Fig 1.3.1.14.1.2 – Death Cases List

1.12.3 REMOVAL OF PERMANENTLY SHIFTED ELECTORS

Show Record

Status :
Reported

View

Total Absent/Shifted Records Found : 2

EPIC NO.	Part No.	S/NolnPart	Name	Gender	Address	Reason	Details
XVX2066561	2	45	AMAN	M		Shifted	View
XVX2602506	1	89	MONJU DASS	M		Shifted	View

Fig 1.3.1.14.1.3 – Removal of Permanently Shifted Electors

The information of permanently shifted electors can be provided by an individual or BLO. An individual elector or a complete family may shift to other place. Cases are printed and handed over to BLO for verification.

In case of individual elector, the checklist will be signed by family member of the elector and processed for deletion from electoral roll.

In case of complete family shifting, a notice is given in newspaper and also to BLA before deletion from electoral roll.

You can view records based on different statuses by selecting a value from the status dropdown menu as shown in the *Fig 1.3.1.14.1.3*. After the first 'View' button is clicked, a list of records will open which will show the Total Repeated/ Duplicate records for that status.

After clicking on the view button in the *Fig 1.3.1.14.1.3*, following screen comes up: -

Elector Details			
EPIC NO.	: XVX2066561	Part No.	: 2
SINInPart	: 45	Name	: AMAN
RIn Name	: NA	RLN Type	: NA
Age	:	Gender	: M
			Photo Not Available
Matching Record Details			
EPIC NO.	: XVX2066561	Part No.	: 2
SINInPart	: 45	Name	: AMAN
RIn Name	: NA	RLN Type	: NA
Age	:	Gender	: M
			Photo Not Available
Checklist Details			
BLO Report is not yet submitted			
Operations			
Verification Status	: NA	Notice Generated Date	: NA
Notice Generated	: No	Download checklist	

Fig 1.3.1.14.1.3.1 – Comparison Details

Data entry will be done by the data entry operator and checklist will be generated by the ERO concerned. A checklist is printed and handed over to the BLO for verification of these death cases. If form 7 is obtained by the BLO from the family or neighbors of the elector, a notice is to be served and all accepted cases will be deleted from the E-ROLL.

In this screen we have four options from the drop down list, these are as explained below:-

REPORTED

After selecting this option from the drop down menu and clicking on 'View', we get the records which were entered by the Data Entry Operator in ERO-Net.

CHECKLIST GENERATED

In this section we get records of which ERO office has generated the checklist for the field verification.

FIELD VERIFIED

In this section, we get records of which field verification is done.

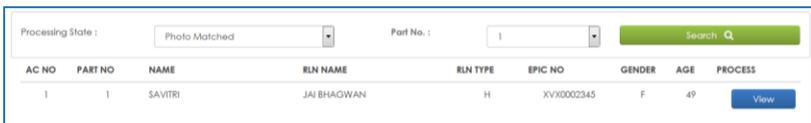
NOTICE GENERATED

We get a list of forms here, of which a notice is generated.

1.12.4 REMOVAL OF DSE

Identified: - All the records identified as DSE will be listed part wise in ERO login for matching of photographs. By clicking 'Process' button, individual DSE records can be processed for matching of photographs. A pop up window will open up containing the photographs of DSEs for this record (Note: Please make sure that Pop up is not blocked by the browser). The photograph on the left side is of the reference record which is to be matched with the right side photograph. The matching can be done in three categories - 'Not Matching', 'Matching' or 'Doubtful'. After clicking on category, ERO has to submit the record. This process has to be done for all the photographs appearing on the right side. If photo is not matched, then entry will be marked as verified and both entries will be removed from DSE list and flag will be set as 'No DSE'.

List of Identified DSEs:-



AC NO	PART NO	NAME	BLN NAME	BLN TYPE	EPIC NO	GENDER	AGE	PROCESS
1	1	SAVITRI	JAI BHADWAN	H	XV90002345	F	49	View

Fig 1.3.1.14.1.4 – Identified DSEs

All the records identified as DSE will be listed part-wise in ERO Login for matching of photographs. After clicking on 'Process' link for the processing of individual DSE records, a pop window will open containing the photographs of DSEs.

Note: Please make sure that pop-up window is not blocked by the browser.

The photograph at left side is of the reference record which is to be matched with the photograph on the right side. The matching can be done in three categories:

NOT-MATCHING

If Photo is not matched then entry will be marked as verified and both entries will be removed from the DSE list and the flag will be set as no DSE.

MATCHING/ DOUBTFUL

If ERO marks the photo as matching/ doubtful then in both cases, a checklist will be generated and printed by ERO for field verification by BLO.

In processing state drop down, select the status as 'Photo matched' and select the Part No. Then click on 'Search'. All the 'Photo Matched' and 'Doubtful' cases will be listed here. Checklist can be generated by clicking on 'Generate Checklist' in process header for individual records. After clicking on the above mentioned categories ERO will submit the records. This process has to be done for all the photographs appearing on the right side.

Matching of Photographs:-



Fig 1.3.1.14.1.4.1 – DSE Photo Comparison

Checklist Generation:-

AC NO	PART NO	NAME	RUN NAME	RUN TYPE	EPIC NO	GENDER	AGE	PROCESS
1	1	HEMA	SURAJ	H	XXV217629	F	27	Generate Checklist
1	1	REENA	SATISH KUMAR	H	XXV1210160	F	37	Generate Checklist

Fig 1.3.1.14.1.4.2 – Checklist Generation

BLO Checklist:-

BLO Checklist		District: 0 - NA		AC: 1 - NERELA		
State: US - NCT OF DELHI						
Part: 1 - VILL LAMPUR						
Section No.: 1 - NA						
Original Record Details						
Name	: HEMA / हेम	Gender	: F	RLN Type	: H	
Rln Name	: SURAJ / सुरज	DOB	: 01/01/1980	Age	: 27	
Mobile No.	: NA	Email Id	: NA	Street Area	: 0F NA	
Village/ Town	: NA	Post Office	: NA	Pin Code	: NA	
						
Similar Record Details						
EPIC Number	Name	Rln Name	RLN Type	Address	Photo	Applicant's Remarks
XVQ005031	HEMA / हेम	SURAJ / सुरज	H	1000 - NERELA, NA, NCT OF DELHI		Is My Photo (Yes/No) Has Lived Here (Yes/No)
Date: _____					Applicant's Signature _____	BLO Signature _____
Place: _____						

Fig 1.3.1.14.1.4.3 – BLO Checklist

Field Verified: -

After field verification is done by BLO, the report will be entered in the system by data entry operator. After that, these records will be listed in 'Field Verified' records.

If both the persons are different, then entry will be marked as verified and both entries will be removed from DSE list and flag will be set as 'No DSE'.

If both the persons are same, then notice will be generated and the date on which notice for hearing is to be served, will be entered in the system. After hearing, it will be handled as per the process. Otherwise, name can be deleted by ERO after giving remarks.

Reported entries are in different parts:-

If one BLO reported applicant is present and verified and the other BLO reported applicant is absent, then notice will be generated and date on which notice for hearing is to be served, will be entered in the system. After hearing, it will be handled as per the process. Otherwise, name can be deleted by ERO after giving remarks.

If both BLO's reported applicant is present & verified, the ERO(s) will schedule hearing on the same date and time as is done in West Bengal. Then it will be handled as per the process and both entries will be removed from DSE list and flag will be set as 'No DSE', if both persons are present.

Processing of Field Verified Records:-

AC NO	PART NO	NAME	RLN NAME	RLN TYPE	EPIC NO	GENDER	AGE	PROCESS
1	1	HEMA	SURAJ	H	XV2176329	F	27	Process
1	1	REENA	SATHEKUMAR	H	XV2120160	F	37	Process
1	1	SUSHMA	RAMESH CHAND	F	JD1136824	F	32	Process
1	1	KORRAL	BALWAN	F	XV262471	F	21	Process

Fig 1.3.1.14.1.4.4 – Field Verified Records

BLO Checklist Entry:-

Compare DSE Photos

State : MD5 AC : 1 Part : 1

EPIC No. : XV2176329
 Name : HEMA
 Gender : F
 RLN Name : SURAJ
 RLN Type : H
 Sr. No. : 0
 Section No. : 1



A.I.D. S.I.D. D.I.D. M.E.I.D. Verified *

Mobile No.

ELO Remarks

Demographics matching records



EPIC No. : XV2005031
 House No. : 1
 Sr. No. : 0
 Section No. : 2
 Part No. : 217
 AC : 1

My Photo:

Liveid Name:

Fig 1.3.1.14.1.4.5 – BLO Checklist Entry

Deletion Notice Issued: All the records for which deletion notice is issued will be listed in ‘Deletion Notice Issued’ records.

List of Deletion Notice Issued Records:-

AC NO	PART NO	RLN NAME	RLN TYPE	EPIC NO	GENDER	AGE	PROCESS
1	1	IDEER SINGH	F	XV2307762	F	27	Process
1	1	JNGH	F	XV2302825	M	23	Process

Fig 1.3.1.14.1.4.6 – Notice Issued records

Deleted: All the records for which deletion has been done will be listed in ‘Deleted’ records.

List of Deleted Records:-

AC NO	PART NO	Photo Absence	RLN NAME	RLN TYPE	EPIC NO	GENDER	AGE	PROCESS
1	1	Field Verified	IDEX SINGH	F	XVX2007762	F	27	Process
1	1	Deleted	SINGH	F	XVX2002828	M	23	Process

Fig 1.3.1.14.1.4.7 – Deleted Records

1.12.5 REMOVAL OF LOGICAL ERRORS

<p> Voter first/last name is Null/Junk Characters 0</p> <p> Voter relationship # M, F, H, O or m, f, h, o or Junk Characters 0</p> <p> Voter relatives name is blank /Junk Characters 0</p> <p> ID Card No. exist but Photograph is not available 0</p> <p> Number of sections having no voters 0</p>	<p> Part No. is Null/Junk Characters 0</p> <p> Voter Sex M, F, TG (Third Gender) /Junk Characters 28</p> <p> Non Standard EPIC No 13560</p> <p> List of Records where EPIC No. is repeating 100</p>	<p> Serial No. of the Voter is Null /Junk Characters 0</p> <p> Voter gender is male but relationship is H /Junk Characters 0</p> <p> Age is less than 15 or greater than 100/ Junk Characters 0</p>	<p> Section No. is Null/Junk Characters 0</p> <p> Photograph exist but ID Card No. is not available 0</p>
--	---	--	---

Fig 1.3.1.14.1.5 – List of Logical Error Records

PARTNO	SLNOINFART	NAME	EPIC NO	RLN NAME	RLN TYPE	AGE	GENDER	HOUSE NO	ERROR TYPE	Checklist	Action
188	471	LATA RANI	XVX1926343	PUSPA	O	72	Transgender	335	7	Generate	Correct

Fig 1.3.1.14.1.5.1 – List for Checklist Generation

Checklist Generation:-

Print Checklist	
Verification for Voter Sex M, F, TG (Third Gender)/Junk Characters	
State: U05 - NCT OF DELHI	District: NA
Part: 1 - VILL LAMPUR	AC: 1 - NERELA
Name : POOJA KUMARI	Gender : F
Age : 22	RLN Type : F
Rln Name : CHANDRA BHUSHAN GUPTA	EPIC Number : XVX2602860
Serial No : 30	
House No : 43	
	 Applicant's Signature
Date: _____	
Place: _____	BLO Signature

Fig 1.3.1.14.1.5.2 – Checklist Generation

ERROR NO. 1: VOTER FIRST/ LAST NAME IS NULL/ JUNK CHARACTERS

If Form 6 is available, then correction can be done by clicking on 'Correct' action link. Else, checklist is generated and handed over to BLO for field verification. Accordingly, Form 8 shall be filled and further processed. The reference number of that Form 8 will be filled under 'Correct' action link.

ERROR NO. 2: PART NO. IS NULL/ JUNK CHARACTERS

This is a table top exercise to be done at ERO level.

ERROR NO. 3: SERIAL NO. OF THE VOTER IS NULL/ JUNK CHARACTERS

This is a table top exercise to be done at ERO level.

ERROR NO 4: SECTION NO. IS NULL/ JUNK CHARACTERS

This is a table top exercise to be done at ERO level

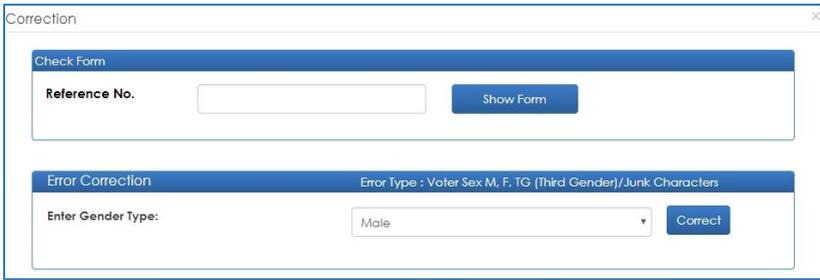
ERROR NO 5: VOTER RELATIONSHIP OTHER THAN # M, F, H, O OR M, F, H, O/ JUNK CHARACTERS

If Form 6 is available, then correction can be done by clicking on 'Correct' action link. Else, checklist is generated and handed over to BLO for field verification. Accordingly Form 8 shall be filled and further processed. The reference number of that Form 8 will be filled under 'Correct' action link.

ERROR NO 6: VOTER SEX OTHER THAN M, F, TG (THIRD GENDER)/ JUNK CHARACTERS

If Form 6 is available, then correction can be done by clicking on 'Correct' action link. Else, checklist is generated and handed over to BLO for field verification. Accordingly Form 8 shall be filled and further processed. The reference number of that Form 8 will be filled under 'Correct' action link.

Correction (Table Top/Through Form): -



Correction

Check Form

Reference No. Show Form

Error Correction Error Type : Voter Sex M, F, TG (Third Gender)/Junk Characters

Enter Gender Type: Male Correct

Fig 1.3.1.14.1.5.3 – Table Top Gender Correction through Form

ERROR NO 7: VOTER GENDER IS MALE BUT RELATIONSHIP IS H/ JUNK CHARACTERS

If Form 6 is available, then correction can be done by clicking on 'Correct' action link. Else, checklist is generated and handed over to BLO for field verification. Accordingly Form 8 shall be filled and further processed. The reference number of that Form 8 will be filled under 'Correct' action link.

Correction (Table Top/Through Form):-



Correction

Check Form

Reference No. Show Form

Error Correction Error Type : Voter gender is male but relationship is H/Junk Characters

Enter Relation Type: Father Correct

Fig 1.3.1.14.1.5.4 – Table Top Relation Type Correction through Form

ERROR NO 8: VOTER RELATIVES NAME IS BLANK/ JUNK CHARACTERS

If Form 6 is available, then correction can be done by clicking on 'Correct' action link. Else, checklist is generated and handed over to BLO for field verification. Accordingly Form 8 shall be filled and further processed. The reference number of that Form 8 will be filled under 'Correct' action link.

ERROR NO 9: EPIC NO. NOT STANDARD 10 DIGIT (3 ALPHABETS + NUMERALS)

System will generate a list of non-standard EPIC and field verification will be done to ensure that the person is available. If the person is not available, it is to be removed by marking it as permanently shifted/dead, according to the case. If the person is available, check whether all entries are correct. If not, process form-8. If all entries are correct, then ERO issues a new EPIC Number. System will maintain both the EPIC numbers. Same will be printed on EPIC card.

ERROR NO 10: AGE IS LESS THAN 18/ JUNK CHARACTERS

If Form 6 is available, then correction can be done by clicking on 'Correct' action link. Else, checklist is generated and handed over to BLO for field verification. Accordingly Form 8 shall be filled and further processed. The reference number of that Form 8 will be filled under 'Correct' action link. For less than 18 years, records will be deleted by ERO after giving remarks.

Correction (Table Top/ Through Form):-

Correction

Check Form

Reference No.

Error Correction Error Type :Age Is less than 18 or greater than 100/Junk Characters

Age [as on 1st January of current calendar year] * Year

Or

Date of Birth (in DD/MM/YYYY format) (If known) *

Fig 1.3.1.14.1.5.5 – Table Top Age Correction Through Form

ERROR NO 11: PHOTOGRAPH EXIST BUT ID CARD NO. IS NOT AVAILABLE

A checklist is generated and handed over to BLO for field verification to ensure that the person is available. If the person is not available, it is to be

removed by marking it as permanently shifted/dead, according to the case. If the person is available, check whether all entries are correct. If not, process form-8. If all entries are correct, then ERO issues a new EPIC Number.

ERROR NO 12: ID CARD NO. EXIST BUT PHOTOGRAPH IS NOT AVAILABLE

If Form 6 is available, then correction can be done by clicking on 'Correct' action link. Else, checklist is generated and handed over to BLO for field verification. Accordingly Form 8 shall be filled and further processed. The reference number of that Form 8 will be filled under 'Correct' action link.

ERROR NO 13: LIST OF RECORDS WHERE EPIC NO. IS REPEATING

In this case, checklists are generated and field verification is to be done at both the places. If both electors are present, then a new EPIC number to be generated for the later issued EPIC Number. If it is the same person, then the entry has to be removed where the elector does not reside or is not found.

ERROR NO 14: NUMBER OF SECTIONS HAVING NO VOTERS

This is a table top exercise to be done at ERO level. This section has to be deleted.

1.12.6 REPLACEMENT OF POOR QUALITY PHOTOGRAPH

All the records of electors will be listed Part wise in ERO login for checking the quality of photograph. Click on '*Details*' to process with the individual record. A pop up window will open up containing the photograph of elector (Note: Please make sure that Pop up is not blocked by the browser). Now ERO has to verify that the image quality is good enough to identify the elector. If the image is verified as of good quality, then record will be marked as verified. If not, then BLO has to collect a good quality photograph from the elector along with Form 8 and it will be processed. The reference number of that Form 8 will be filled here.

List of Records for Photo Quality Checking: -

EPIC NO	Part No	SI/InPart	Name	Photo Quality Check Done	Details
XVX2746476	1	5	PUNEET SAINI	No Comparison Done	Details
XVX0000075	1	8	SHISHAN	No Comparison Done	Details
XVX0000125	1	9	MAHENDRA SINGH	No Comparison Done	Details

Fig 1.3.1.14.1.5.6 – Photo Quality Checking List

Photo Quality Checking:-



Height : 182 Width : 146

isBlank: No

isColoured: Yes

Is Image Quality good enough to identify elector ?

Yes
No

Fig 1.3.1.14.1.5.6.1 – Photo Quality Checking Window

1.12.7 REMOVAL OF REPORTED DEATH CASES

Data entry will be done at DEO level and checklist will be generated by the concerned ERO. A checklist is printed and handed over to BLO for verification of these death cases. If Form 7 is obtained by BLO from family/ neighbor, it is processed, else SUO MOTO action is taken. A 7 day notice is to be issued before deleting the entry from the electoral roll. All accepted cases will be deleted from the electoral roll.

EPIC NO.	Part No.	SI/InPart	Name	Gender	Address	Reason	Details
XVX0003046	1	827	MANJU BALA	F		Dead	View
XVX1854405	1	828	NAVEEN KUMAR	M		Dead	View

Fig 1.3.1.14.1.5.7 – Reported Death Cases

Clicking on the view button in the *Fig 1.3.1.16.1.5.7*, we get the screen shown below: -

Compare Details

Elector Details

EPIC NO. : XVX0003046	Part No. : 1	Photo Not Available
SINolnPart : 827	Name : MANJU BALA	
Rln Name : NA	RLN Type : NA	
Age :	Gender : F	

Matching Record Details

EPIC NO. : XVX0003046	Part No. : 1	Photo Not Available
SINolnPart : 827	Name : MANJU BALA	
Rln Name : NA	RLN Type : NA	
Age :	Gender : F	

Checklist Details

BLO Report is not yet submitted

Operations

Verification Status : NA		
Notice Generated : No	Notice Generated Date : NA	Download checklist

1.3.1.14.1.5.7.1 – Details Comparison

1.12.8 MIGRATION OF EPIC

PART NO	PART NAME	TOTAL FORM6	NEW INCLUSION	MIGRATION	SUCCESSFULLY MIGRATED	CRI BY ERO	CRI DENIED BY APPLICANT
1		0	0	0	0	0	0
2		0	0	0	0	0	0
3		0	0	0	0	0	0
4		0	0	0	0	0	0
5		0	0	0	0	0	0

1.3.1.14.1.5.8 – Migration of EPIC

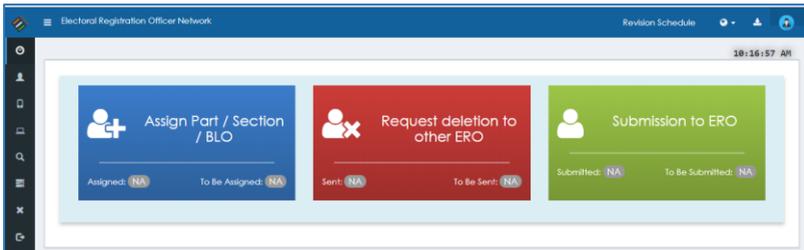
After the digitization of form 6, a checklist is generated for existing elector who has applied for migration (to a new assembly constituency). On the dashboard of ERO, of existing assembly constituency (AC), this entry will be marked as 'MARKED FOR MIGRATION'. This Status will be available as count and alerts in dashboard. This entry will be frozen for any action till decision is taken on the Form 6 by ERO of new place. On accepting the request for inclusion by ERO of New AC, entry alert status will change to 'EPIC to be migrated'.

ERO/ AERO of the new AC need to press 'MIGRATE EPIC' for the Entry immediately thereafter, so that the new AC ERO may update E-ROLL with migrated existing EPIC Number of electors. ERO may get alert if EPIC is not migrated in 3 days. On the 5th day DEO and on the 7th Day CEO will get alert if ERO does not migrate EPIC.

1.13 FORM PROCESSING



After clicking on 'Form Processing' tab, it shows:-



1.3.1.15 – Form Processing Screen

ASSIGN PART/SECTION/BLO



After clicking on this tab, AERO/ERO gets the list of submitted forms where Part/ Section number is not assigned. AERO/ ERO can assign/ reassign part number/ section number here. Also, checklist for field verification by BLO is generated and handed over to the BLO.

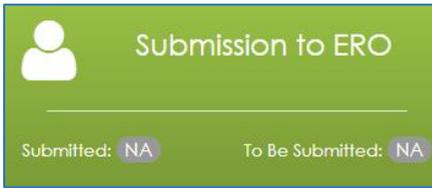
Submitted on 27/04/2018	BLO Appointed	Field Verified	Accepted / Rejected
Form details		FORM 6 Submitted Offline	Ref no: TJM389600301
Name : suresh gurani	Gender : M	RLN Name : narsimulu	RLN Type : F
DOB : 10/10/1995	Age : 22	Mobile No. : +919603103010	Email Id : NA
House No. : 1-1	Street / Area : bank colony	Village/ Town : sangareddy	Post Office : sangareddy
Pin Code : 502001			
Applied for migration State : AC	Prev. EPIC	 Photo Not Available	
Place : sangareddy		Send Deletion Request	
Part / Section / BLO Details			
Part: <input type="text" value="-- Select Part --"/>	BLO Name: <input type="text" value="-- Select BLO --"/>		
Locate Part +	Section No. : <input type="text" value="-- Select Section No --"/>		
Forms DSE			
No DSE Records Found			
Attachments			
Age Proof 	Address Proof NA	Applicant Photo NA	Form Page: 1 NA Form Page: 2 NA Form Page: 3 NA
Field Verification report			
Demographically Matching Records			Details
Part number is yet to be assigned			
Objections			
No Objections Received			

1.3.1.15.1 – Assign Part/ Section/ BLO

REQUEST DELETION TO OTHER ERO

After clicking on this tab, a list of submitted forms will be displayed on screen. By clicking the ‘Process’ button in the list, a form processing panel opens on screen which contain information about applicant’s personal details, family details, field verification report. If applicant has mentioned part IV details in the form, then it will be displayed on the form processing panel along with the ‘deletion request’ button for sending the deletion request to other ERO. If deletion request is already sent, then its status is shown instead of the ‘deletion request’ button.

SUBMISSION TO ERO



After clicking on this tab, AERO gets a list of forms which could be further filtered on the basis of field verification, BLO assign, part assign etc.

Show Forms Search Forms

Form Type: Form3 Form Status: ASSIGNED FOR VER Part No: --Select Part--

From Date: To Date: View Forms

Total BLO appointed Forms : 3

Sr. No.	Form Reference	Part No	Name	Gender	Rin Name	Submission Date	Status	Process
1	EOT414375985	3	DIMPLE THAPAR	M	LAJ PAT RAI	12/08/2017	BLO_APPOINTED	Process
2	TRSD094455506	2	AYUSH	M	MOHINDER SINGH	27/04/2018	BLO_APPOINTED	Process
3	TOS747601936	2	Raj Kumar	M	Rajesh Kumar	26/07/2018	BLO_APPOINTED	Process

Fig 1.3.15.2 – BLO Appointment Form Processing

AERO checks the BLO field verification report and submits the same to ERO
Along with the remarks.

Report 1

BLO Report is not yet submitted

Objections

Remarks

Supervisor Remarks: ok

Operations

Details verified

Address Proofs BLO report Name & photograph

Details incorrect

Forms details are incorrect

Remarks: Submit

Fig 1.3.15.3 – BLO Appointment Form Processing

